

NORTH DAKOTA BOARD OF NURSING
PROPOSED AGENDA
October 24, 2024

Location: Board Conference Room, 919 S 7th St Suite 504, Bismarck. Time: 09:00 AM Central Time.
Zoom Link for virtual: <https://us02web.zoom.us/j/85774982947> Meeting ID: 857 7498 2947.

1.0 Call to Order, Adopt Agenda, Public Forum

- 1.1 Conflict of Interest Statement
- 1.2 Consent agenda 3.0
- 1.3 Agenda – revise, reorder, additions, adoption
- 1.4 Public Forum - 9:15 a.m.-9:30 p.m. (rules of conduct p.4)

2.0 Minutes

- 2.1 Regular meeting minutes-July 25, 2024
- 2.2 Executive Committee meeting minutes-August 5, 2024
- 2.3 Special NDBON Meeting minutes-August 22, 2024
- 2.4 NDBON Retreat minutes-October 23, 2024

3.0 Consent Agenda (informational, acknowledgement of notifications, and ratifications)

- 3.1 Notifications/Requests to the Board
 - 3.1.1 U.S. Census Bureau and NCSBN request for Nursys licensee data (12th cycle) (*ratification*)
- 3.2 Legislative Update
 - 3.2.1 Legislative Council: Memos on Agency Bills and Fiscal Notes
- 3.3 Licensure
 - 3.3.1 NCLEX RN Quarterly Statistics
 - 3.3.2 NCLEX PN Quarterly Statistics
 - 3.3.3 Limited Reactivations
 - 3.3.4 Applicants from nursing programs without in-person clinical experience (*ratification*)
- 3.4 Discipline
 - 3.4.1 Discipline statistics/case activity report
 - 3.4.2 NLC case log
- 3.5 Academic and Continuing Nursing Education
 - 3.5.1 Approval for continuing education for contact hours: July 1- September 30, 2024 (*ratification*)
 - 3.5.2 Recognized Distance Nursing Education Programs student placements: Fall 2024
 - 3.5.3 Faculty Developmental Program- October 1, 2024, next submissions due February 1, 2025
 - 3.5.4 Education Program Survey Schedule Fall 2024-Spring 2025
- 3.6 NDBON state & national representation (meetings, conferences, committees)
 - 3.6.1 NLC Committees: Commission & Rules Committee-Pfenning; Compliance Committee-Hanson (Vice Chair); Research Committee-Buchholz (Chair); Policy Committee-Bentz; Technology Task Force–Martin
 - 3.6.2 NCSBN Committees: Leadership Succession–Bentz, 2025-2026; NCLEX Examination-Buchholz, 2025-2027; Model Act & Rules-Pfenning
 - 3.6.3 ND State Health Council-October 16-Pfenning
 - 3.6.4 ND Professional Health Program-Bentz
 - 3.6.5 ND Center for Nursing-Seamands and Bentz
 - 3.6.6 ND Microsoft SharePoint Conference-October 10-Martin
- 3.7 NDBON presentations/staff updates
 - 3.7.1 NCSBN Annual Meeting, Regulatory Debate Discussion- “Virtual Simulation in Nursing Education”- Buchholz presented; “Use of AI by Regulatory Agencies”- Martin presented, Chicago, IL, August 29, 2024.
 - 3.7.2 Report at NDNA Annual Meeting - Buchholz, Bentz, & Breen.
 - 3.7.3 Report at NDNPA Annual Pharmacology Conference-Pfenning-September 27
 - 3.7.4 Council on Licensure, Enforcement and Regulation (CLEAR) – Buchholz presented “Unlocking Talent: Innovative Practices for Inclusive Integration of Internationally Trained Nurses in the U.S. and Canada”- Baltimore, MD, September 16-19, 2024.

4.0 Strategic and Financial Reports

- 4.1 Financial statements and updates
- 4.2 Bank account ratification

5.0 Education

- 5.1 Program survey reports
 - 5.1.1 Dakota Nursing Program Consortium, Certificate PN & AAS Programs:
 - 5.1.1a. Williston State College
 - 5.1.1b. Bismarck State College
 - 5.1.1c. Lake Region State College
 - 5.1.1d. Dakota College at Bottineau
- 5.2 Program compliance and progress reports
 - 5.2.1 Dickinson State University, AASPN and BSN Programs: Progress Update
- 5.3 Program Requests
- 5.4 Continuing education
 - 5.4.1 Minnesota State Community & Technical College, LPN Refresher Course, request for continued full approval, survey report.
- 5.5 Other
 - 5.5.1 Recognized Distance Program: Minnesota State University Moorhead, MN, request to use BSN prepared RN enrolled in graduate nursing program as clinical instructor for pediatrics spring 2025, January-May.

6.0 Nursing Licensure/Registration

- 6.1 Consideration of applicants not meeting minimum licensure qualifications
- 6.2 Policy update - Audit: Continuing Education Requirements for Renewal of License
- 6.3 Credentials evaluation service-Discontinuation of Foundation for International Services Inc.

7.0 Nursing Practice

- 7.1 Legislative/Rules
 - 7.1.1 Open Forum- Legislative Meet and Greet (3:30 p.m.– 4:00 p.m. CST)
 - 7.1.2 Draft Nursing Education Scholarship rules and timeline
- 7.2 Practice
 - 7.2.1 RN and Anesthesia Permits in the Dental Setting-ND Board of Dental Examiner (11:00 a.m. appointment - David Schaibley)
 - 7.2.2 Draft Role of the nurse in retail IV therapy guidance

8.0 Board Leadership

- 8.1 Appointment of two external members to the NEC, October 2024-2026 term.

9.0 Staff Report

- 9.1 Staff update
 - 9.1.1 Employee Handbook
- 9.2 Operations update

10.0 Discipline *If a specific discipline matter will involve the discussion of medical records of an individual or any other document containing personal health information, which are exempt under N.D.A.C. Section 54-02-07-04, then an executive session may be called for the discussion of such records and documents.*

- 10.1 Hearing
- 10.2 Case presentation to the Board
- 10.3 Request for reinstatement-activation of a board-sanctioned license or registration from a surrendered, suspended, or revoked status
- 10.4 Request for reissuance-issuance of a license from probationary status to full licensure status.
- 10.5 Request for reconsideration
- 10.6 Surrender
- 10.7 Applicants
- 10.8 Stipulation for settlement
- 10.9 Emergency actions
- 10.10 Consent order
- 10.11 Update/miscellaneous
 - 10.11.1 Contract consideration for new 3rd party administrator for monitoring
- 10.12 Other: Amendments to orders

11.0 Adjournment

11.1 Wrap up and comments/feedback.

APPOINTMENTS

	Times are approximate	
Morning		
	11:00 am	7.2.1 David Schaibley NDBDE
Lunch Break		
	Compliance appointments	1. 10.3.1 Christina Silkey 2. 10.3.2 Sherry Fjestad 3. 10.3.3 Jane Krahn 4. 10.5.1 Mohamed Bockarie
Open Forum	3:30–4pm (later as needed)	7.1.1 Legislative Meet and Greet.
Afternoon		

Please contact the board office if you have any questions regarding the appointments. Please contact the board office at contactus@ndbon.org or call (701) 751-3000 if you need assistance to attend this meeting.

ND Board of Nursing Public Forum Rules of Conduct

As a service to the citizens of North Dakota (ND), the ND Board of Nursing (Board) provides a **public forum** during regular scheduled Board meetings. A public forum is a time when anyone may address the Board about any issue, except matters relevant to an individual's compliance or disciplinary actions. Prior notification is not necessary but is encouraged.

The following rules of conduct have been adopted by ND Board of Nursing for the public forum:

1. Individuals who wish to address the Board about an agenda item during a regular scheduled meeting must make prior arrangements with staff. Observers are always welcome to attend regular scheduled meetings except when the Board is meeting in an Executive Session.
2. Individuals will be recognized in the order of their request (via conference room roster and/or video conference chat at the start of the regular scheduled meeting).
3. Individuals addressing the Board during the public forum must state their name, address, and who they represent.
4. Individuals are limited to five minutes for their presentation. Board members may ask for clarification or information at the conclusion of the presentation but will not discuss the matter presented.
5. Individuals are encouraged to bring thirteen printed copies of the information being referenced during their presentation. Information may be emailed to the Board office for reference no less than seven business days before the scheduled meeting. Providing the Board with referenced information will facilitate later discussion of the issue presented.
6. Every effort will be made to accommodate all individuals who wish to address the Board during the public forum. If the allotted time has elapsed, individuals who were not recognized will be first to address the Board at the next regular scheduled meeting.
7. The agenda for each Board meeting is available on the website at www.ndbon.org

Adopted: 12/96
Revised: 5/18; 4/2023