

**NORTH DAKOTA BOARD OF NURSING  
PROPOSED AGENDA  
July 2024**

Location: Board Conference Room, 919 S 7<sup>th</sup> St Suite 504, Bismarck. Time: **08:00 AM Central Time:** Zoom Link for virtual: Join Zoom Meeting: <https://us02web.zoom.us/j/86255064076>. Meeting ID: 862 5506 4076. Refer to pg. 3 for dial in information.

**1.0 Call to Order/Roll Call, Welcome New Board Members, Priority Items**

- 1.1 Conflict of Interest Statement
- 1.2 Consent agenda 3.0
- 1.3 Agenda – revise, reorder, additions, adoption
- 1.4 Dickinson State University AASPN & BSN programs
- 1.5 Labor Commissioner and Licensing (9 am appointment)
- 1.6 Public forum, 10:30 a.m. - 11 a.m. (rules of conduct p. 4)

**2.0 Minutes**

- 2.1 Regular meeting minutes- April 25, 2024
- 2.2 Finance Committee minutes-April 23, 2024 (FC only)

**3.0 Consent Agenda** (Ratifications and acknowledgements of requests and notifications to the NDBON)

- 3.1 Meetings, conferences, committees-Board representation
  - 3.1.1 NLC Committees: Commission & Rules Committee-Pfenning; Compliance Committee-Hanson (Vice Chair); Research Committee-Buchholz (Chair); Policy Committee-Bentz; Technology Task Force - Martin
  - 3.1.2 NCSBN: Leadership Succession Committee–Buchholz Chair; Model Act & Rules Committee-Pfenning
  - 3.1.3 PDMP Advisory Council-June 20-Buettner, Breen
  - 3.1.4 ND State Health Council-Pfenning
  - 3.1.5 ND Professional Health Program-Bentz
  - 3.1.6 ND Center for Nursing-Bentz Vice President; NDBON representative
- 3.2 Notifications/Requests to the Board
  - 3.2.1 Advanced Correctional Healthcare letter
  - 3.2.2 Malpractice reports
- 3.3 Legislative Update
  - 3.3.1 Connecticut is 42<sup>nd</sup> jurisdiction to enact the NLC, May 30, 2024
  - 3.3.2 Chapter 33-11-02 Basic Life Support Ground Ambulance License - Role of the Nurse
- 3.4 Unlicensed Assistive Person /Medication Assistant
- 3.5 Licensure
  - 3.5.1 NCLEX RN Quarter 4 end of FY Statistics
  - 3.5.2 NCLEX PN Quarter 4 end of FY Statistics
  - 3.5.3 Emergency Limited License
  - 3.5.4 Exemption review for Nursing Practice
- 3.6 Discipline
  - 3.6.1 Discipline statistics/case activity report
  - 3.6.2 NLC case log
- 3.7 Academic and Continuing Nursing Education
  - 3.7.1 Ratification of approval for continuing education for contact hours: April 1-June 30, 2024
  - 3.7.2 Recognized Distance Nursing Education Programs student placements: FY & Summer 2024
  - 3.7.3 Faculty Developmental Program- June 1, 2024, next submissions due October 1, 2024
  - 3.7.4 Education Program Survey Schedule Fall 2024-Spring 2025
  - 3.7.5 DNP Consortium, Bismarck State College, AAS RN Program, ACEN notification of affirmation of continuing accreditation.
  - 3.7.6 DNP Consortium, Lake Region State College, AAS RN Program, ACEN notification of affirmation of continuing accreditation.
  - 3.7.7 Dickinson State University, BSN Program, ACEN notification of continuing accreditation with good cause, Standard 1, lack of evidence nurse administrator has sufficient time for role.
  - 3.7.8 Dickinson State University, AASPN Program, ACEN notification of continuing accreditation with good cause, Standard 1, lack of evidence nurse administrator has sufficient time for role.

- 3.7.9 University of Jamestown, School of Nursing, Notification of a change in nurse administrator, Jennifer Jacobson, MSN, RN appointed effective July 1, 2024. Dr. Kim Ash assumed position of BSN program director.
- 3.7.10 Pearson Vue on-site visit and survey-May 31, 2024
- 3.8 Practice
- 3.9 Board Committees/meetings/staff presentations/DNC/Staff updates
  - 3.9.1 NCSBN IT/Conference-Martin presented- "Leveraging Prompting in AI to Improve Operational Efficiency"-Salt Lake City, UT-May 14
  - 3.9.2 Sigma Theta Tau Conference-Bentz and Lund presented- "Scope of Practice, Delegation, and ATD"-Minot, ND-April 12.

#### **4.0 Strategic and Financial Reports**

- 4.1 Financial statements and updates

#### **5.0 Education**

- 5.1 Program survey reports
  - 5.1.1 Staff request for approval extension for Dakota Nursing Program Consortium, Certificate PN & AAS Programs located at WSC, DCB, LRSC, BSC from July 2024 through October 2024 to complete survey review and reports.
  - 5.1.2 Staff request to correct dates for continued approval of University of Jamestown, Department of Nursing, BSN program –correction to July 2029 for approval, and spring 2029 for survey.
- 5.2 Program compliance and progress reports
  - 5.2.1 Dakota Nursing Program Consortium, Lake Region State College, Nurse Apprenticeship Program, PN Certificate and AAS in Nursing Programs: Bi-Annual Progress Report; request for approval as ongoing part of programs.
  - 5.2.2 Dakota Nursing Program Consortium, Bismarck State College, Nurse Apprenticeship Program, PN Certificate and AAS in Nursing Programs: Bi-Annual Progress Report.
- 5.3 Program Requests
  - 5.3.1 University of North Dakota (UND), College of Nursing and Professional Disciplines (CNPD), Doctor of Nursing Practice (DNP) Program: Addition of Degree offered by Program.
  - 5.3.2 Dakota Nursing Program Consortium, Bismarck State College, AAS Program, request for addition to satellite site in Hazen, ND.
  - 5.3.3 Dickinson State University (DSU), Department of Nursing (DON), Associate of Applied Science Practical Nurse (AASPN) Program: Change in Student Learning Outcomes for the Program.
  - 5.3.4 Dakota Nursing Program Consortium, Dakota College at Bottineau, request for change in organizational structures affecting the nursing division.
  - 5.3.5 North Dakota State University, College of Health Professions (becoming College of Health and Human Sciences-CHHS) School of Nursing, request for change in organizational structures affecting the nursing division.
  - 5.3.6 North Dakota State University, College of Health and Human Sciences, School of Nursing, Doctor of Nursing Practice and Baccalaureate Programs, request for change in student learning outcomes.
  - 5.3.7 North Dakota State University, College of Health and Human Sciences, School of Nursing, Baccalaureate Program, request for deletion of courses CHP 400, NURS 460, NURS 322, and addition of course NURS 463, fall 2024.
  - 5.3.8 North Dakota State University (NDSU), College of Health and Human Sciences, School of Nursing (SON), LPN to BSN Program: addition of course NURS 307.
  - 5.3.9 North Dakota State College of Science, Department of Nursing, request for change in organizational structures affecting the nursing division.
  - 5.3.10 North Dakota State College of Science (NDSCS), Department of Nursing, LPN to Associate of Applied Science Registered Nurse Program: Enrollment Increase Greater than 8 students or 25% (16 seats).
  - 5.3.11 Dakota Nursing Program Consortium, Bismarck State College, request for change in organizational structures affecting the nursing division, fall 2023.

- 5.3.12 Dakota Nursing Program Consortium, Bismarck State College, PN Certificate and AAS in Nursing Programs: request for Increase in enrollment, addition of 20 seats, 10 per program for 100 total students on campus, fall 2024.
- 5.4 Continuing education
  - 5.4.1 Minnesota State Community and Technical College (M State), Detroit Lakes, MN, RN Refresher Course Survey, request for continued full approval.
  - 5.4.2 Prairie Educational Services, LPN IV Therapy Course Survey, request for extension of approval through October 2024.
  - 5.4.3 ND State College of Science, Department of Nursing, LPN IV Therapy Course Survey, request for initial approval.
- 5.5 Other
  - 5.5.1 Recognized Distance Program: Rasmussen University, ADN Program, Moorhead, MN – request to use two academically unqualified faculty enrolled in graduate program as clinical faculty fall 2024, spring 2025.
  - 5.5.2 Review and Approval Recommendations for Final Draft FY 2022-2023 Nursing Education Annual Report.
  - 5.5.3 Consideration of Nursing Education Loan Award Disbursements for Fiscal Year 2025.

## **6.0 Nursing Licensure/Registration**

- 6.1 APRN applicant consideration-Kon and Quinn
- 6.2 Excelsior endorsement applicants
- 6.3 Applicants not meeting minimum licensure qualifications
- 6.4 International Education Evaluations – credentials evaluation service approval
- 6.5 Ratification of updated Fee Schedule-Retest fees
- 6.6 UAP certification for MAIII and Surgical Technicians
- 6.7 Application considerations-Mathew RN and Smith LPN
- 6.8 Limited Reactivation Policy

## **7.0 Nursing Practice**

- 7.1 Legislative/Rules
- 7.2 Practice Division Director update

## **8.0 Board Leadership**

- 8.1 Election of Officers
- 8.2 FY 2025 Meeting Dates
- 8.3 Governance Manual
- 8.4 Committee Charges FY 2025
- 8.5 Committee Appointments FY 2025

## **9.0 Staff Report**

- 9.1 Operations update

## **10.0 Discipline** *If a specific discipline matter will involve the discussion of medical records of an individual or any other document containing personal health information, which are exempt under N.D.A.C. Section 54-02-07-04, then an executive session may be called for the discussion of such records and documents.*

- 10.1 Hearing
- 10.2 Case presentation to the Board
- 10.3 Request for reinstatement-activation of a board-sanctioned license or registration from a surrendered, suspended, or revoked status
- 10.4 Request for reissuance-issuance of a license from probationary status to full licensure status.
- 10.5 Request for reconsideration
- 10.6 Surrender
- 10.7 Applicants
- 10.8 Stipulation for settlement
- 10.9 Emergency actions
- 10.10 Consent order
- 10.11 Update/miscellaneous

10.12 Other

**11.0 Adjournment**

11.1 Wrap up and comments/feedback.

**APPOINTMENTS**

	<b>Times are approximate</b>	
Morning	9 am-10:30 am	4.1 Labor Commissioner
Lunch Break		
	1	10.3.1 Caulfield-request for reinstatement
Afternoon		

Please contact the board office if you have any questions regarding the appointments. Please contact the board office at [contactus@ndbon.org](mailto:contactus@ndbon.org) or call (701) 751-3000 if you need assistance to attend this meeting.

spfennig@ndbon.org is inviting you to a scheduled Zoom meeting.

Topic: NDBON July Regular Board Meeting  
Time: Jul 25, 2024 09:00 AM Central Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/86255064076>

Meeting ID: 862 5506 4076

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One tap mobile  
+13462487799,,86255064076# US (Houston)  
+16694449171,,86255064076# US

Meeting ID: 862 5506 4076

Find your local number: <https://us02web.zoom.us/j/kc0w1hikyH>

**ND Board of Nursing Public Forum Rules of Conduct**

As a service to the citizens of North Dakota (ND), the ND Board of Nursing (Board) provides a **public forum** during regular scheduled Board meetings. A public forum is a time when anyone may address the Board about any issue, except matters relevant to an individual’s compliance or disciplinary actions. Prior notification is not necessary but is encouraged.

The following rules of conduct have been adopted by ND Board of Nursing for the public forum:

1. Individuals who wish to address the Board about an agenda item during a regular scheduled meeting must make prior arrangements with staff. Observers are always welcome to attend regular scheduled meetings except when the Board is meeting in an Executive Session.
2. Individuals will be recognized in the order of their request (via conference room roster and/or video conference chat at the start of the regular scheduled meeting).
3. Individuals addressing the Board during the public forum must state their name, address, and who they represent.
4. Individuals are limited to five minutes for their presentation. Board members may ask for clarification or information at the conclusion of the presentation but will not discuss the matter presented.
5. Individuals are encouraged to bring thirteen printed copies of the information being referenced during their presentation. Information may be emailed to the Board office for reference no less than seven business days before the scheduled meeting. Providing the Board with referenced information will facilitate later discussion of the issue presented.
6. Every effort will be made to accommodate all individuals who wish to address the Board during the public forum. If the allotted time has elapsed, individuals who were not recognized will be first to address the Board at the next regular scheduled meeting.
7. The agenda for each Board meeting is available on the website at [www.ndbon.org](http://www.ndbon.org)

Adopted: 12/96

Revised: 5/18; 4/2023