

**NORTH DAKOTA BOARD OF NURSING  
PROPOSED AGENDA  
April 25, 2024**

Location: Board Conference Room, 919 S 7<sup>th</sup> St Suite 504, Bismarck. Time: 09:00 AM Central Time: Zoom Link for virtual: Join Zoom Meeting: <https://us02web.zoom.us/j/82852961975> Meeting ID: 828 5296 1975. Refer to pg. 3 for dial in information.

**1.0 Call to Order and Roll Call**

- 1.1 Conflict of Interest Statement
- 1.2 Consent agenda 3.0 (motion)
- 1.3 Agenda – revise, reorder, additions, adoption
- 1.4 Public forum, 9:15 a.m. - 9:30 a.m. (rules of conduct p. 4)

**2.0 Minutes**

- 2.1 Regular meeting minutes-January 25, 2024

**3.0 Consent Agenda** (*Ratifications and acknowledgements of requests and notifications to the NDBON*)

- 3.1 Meetings, conferences, committees-Board representation
  - 3.1.1 NLC: Commission, Rules Committee-Pfenning; Compliance Committee-Hanson (Vice-Chair); Research Committee-Buchholz (Chair); Policy Committee-Bentz; Technology Task Force - Martin
  - 3.1.2 NCSBN: Leadership Succession Committee–Buchholz Chair; Model Act & Rules Committee-Pfenning
  - 3.1.3 ND State Health Council-Pfenning
  - 3.1.4 PDMP Advisory Council-Pfenning
  - 3.1.5 ND Professional Health Program-Bentz
  - 3.1.6 ND Center for Nursing-Bentz Vice President; NDBON representative
- 3.2 Notifications/Requests to the Board
  - 3.2.1 Malpractice reports
  - 3.2.2 Care for our Caregivers-J. Rydell
- 3.3 Legislative Update
  - 3.3.1 South Dakota enacts APRN Compact
- 3.4 Unlicensed Assistive Person /Medication Assistant
- 3.5 Licensure
  - 3.5.1 NCLEX RN Quarter 3 Updates
  - 3.5.2 NCLEX PN Quarter 3 Updates
  - 3.5.3 Emergency Limited License
- 3.6 Discipline
  - 3.6.1 Discipline statistics/case activity report
  - 3.6.2 NLC case log
- 3.7 Academic and Continuing Nursing Education
  - 3.7.1 Ratification of approval for continuing education for contact hours: Jan. 1–Mar 31., 2024
  - 3.7.2 Recognized Distance Nursing Education Programs student placements: Spring 2024
  - 3.7.3 Faculty Developmental Program- Feb.1st, submission statistics; next submissions due June 1, 2024
  - 3.7.4 Education Program Survey Schedule Summer-Fall 2024
- 3.8 Practice
- 3.9 Board Committees/meetings/staff presentations/NDNC
  - 3.9.1 NCSBN Mid-Year: Bentz & Hanson ATD presentation-Mar. 12; Buchholz LSC Presentation-Mar. 13
  - 3.9.2 ND NANDA: Annual Conference Fargo-Hanson & Bentz Compliance presentation- Mar. 27

**4.0 Strategic and Financial Reports and FY 2025 Budget Items**

- 4.1 Strategic Plan Progress Report-July-Dec. 2023
- 4.2 Financial statements and reserve fund FY 2024
- 4.3 FC Draft Minutes-April 2024
- 4.4 Reserve Fund
- 4.5 Proposed income FY 2025 (fee schedule)
- 4.6 Proposed expenses FY 2025 (salary, Nursing Education Loan categories)

- 4.7 Fixed Assets FY 2025
- 4.8 Proposed budget FY 2025

## 5.0 Education

- 5.1 Program survey reports
  - 5.1.1 University of Jamestown, BSN Program, hybrid onsite survey for continued full approval.
  - 5.1.2 University of Jamestown, ASN and DEMSN Programs, hybrid onsite survey for initial approval.
- 5.2 Program compliance and progress reports
- 5.3 Program Requests
  - 5.3.1 Dak Nursing Program Consortium, Bismarck State College, PN Certificate and AAS in Nursing Programs: Request for Increase in Enrollment- PN program increase by 10 students, for total of 50; AAS program increase by 10 students, for total of 50.
- 5.4 Continuing education
  - 5.4.1 TrainND Northeast of LRSC, LPN IV Therapy Course Survey, request for continued full approval.
- 5.5 Other
  - 5.5.1 FY 2023 Nursing Education Annual Report – Final Draft for Approval.

## 6.0 Nursing Licensure/Registration

- 6.1 LPN applicant request for consideration of Air Force BMTCP – 4N051-5 Skill Level Practical Nursing Program completion for licensure by endorsement- Neumann
- 6.2 Excelsior program and applicant consideration for Gaudet
- 6.3 Emergency Limited License
- 6.4 General Orientation prior to temporary permit
- 6.5 ORBS fees and licensure

## 7.0 Nursing Practice

- 7.1 Legislative/Rules
  - 7.1.1 Rules: Alternative to Discipline and Credentials Evaluations Rules-Implemented April 2024- [Administrative Code | North Dakota Legislative Branch \(ndlegis.gov\)](#)
  - 7.1.2 SAAG Simonson-2025 NDBON Legislative Monitor
- 7.2 Practice
  - 7.2.1 RN and Anesthesia Practices in the Dental Setting – Joint position statement - NDBON/NDBDE
  - 7.2.2 IV Hydration

## 8.0 Board Leadership

- 8.1 NDBON 2024 Organizational Chart
- 8.2 Board member terms and officers
  - 8.2.1 NEC: Appoint two Board Members; reappoint two external members for a second two-year term
  - 8.2.2 Board members: Governor to appoint 1 RN and 1 LPN effective July 1, 2024
- 8.3 Alternative to Discipline Committee

## 9.0 Staff Report

- 9.1 Operations update

**10.0 Discipline** *If a specific discipline matter will involve the discussion of medical records of an individual or any other document containing personal health information, which are exempt under N.D.A.C. Section 54-02-07-04, then an executive session may be called for the discussion of such records and documents.*

- 10.1 Hearing
- 10.2 Case presentation to the Board
- 10.3 Request for reinstatement-activation of a board-sanctioned license or registration from a surrendered, suspended, or revoked status
- 10.4 Request for reissuance-issuance of a license from probationary status to full licensure status.
- 10.5 Request for reconsideration

- 10.6 Surrender
- 10.7 Applicants
- 10.8 Stipulation for settlement
- 10.9 Emergency actions
- 10.10 Consent orders
- 10.11 Updates/Miscellaneous
- 10.12 Other

**11.0 Adjournment**

- 11.1 Wrap up and comments/feedback.

**APPOINTMENTS**

	<b>Times are approximate</b>	
Morning		
Public Forum	9:15-9:30 am	
Lunch Break		Honor Wendi Johnston LPN & Dr. Jamie Hammer RN for completing terms of service.
Afternoon		

Please contact the board office if you have any questions regarding the appointments. Please contact the board office at [contactus@ndbon.org](mailto:contactus@ndbon.org) or call (701) 751-3000 if you need assistance to attend this meeting.

Topic: NDBON Annual Meeting  
 Time: Apr 25, 2024 09:00 AM Central Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/82852961975>

Meeting ID: 828 5296 1975

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One tap mobile  
 +12532158782,,82852961975# US (Tacoma)  
 +13462487799,,82852961975# US (Houston)

Find your local number: <https://us02web.zoom.us/j/82852961975>

## ND Board of Nursing Public Forum Rules of Conduct

As a service to the citizens of North Dakota (ND), the ND Board of Nursing (Board) provides a **public forum** during regular scheduled Board meetings. A public forum is a time when anyone may address the Board about any issue, except matters relevant to an individual's compliance or disciplinary actions. Prior notification is not necessary but is encouraged.

The following rules of conduct have been adopted by ND Board of Nursing for the public forum:

1. Individuals who wish to address the Board about an agenda item during a regular scheduled meeting must make prior arrangements with staff. Observers are always welcome to attend regular scheduled meetings except when the Board is meeting in an Executive Session.
2. Individuals will be recognized in the order of their request (via conference room roster and/or video conference chat at the start of the regular scheduled meeting).
3. Individuals addressing the Board during the public forum must state their name, address, and who they represent.
4. Individuals are limited to five minutes for their presentation. Board members may ask for clarification or information at the conclusion of the presentation but will not discuss the matter presented.
5. Individuals are encouraged to bring thirteen printed copies of the information being referenced during their presentation. Information may be emailed to the Board office for reference no less than seven business days before the scheduled meeting. Providing the Board with referenced information will facilitate later discussion of the issue presented.
6. Every effort will be made to accommodate all individuals who wish to address the Board during the public forum. If the allotted time has elapsed, individuals who were not recognized will be first to address the Board at the next regular scheduled meeting.
7. The agenda for each Board meeting is available on the website at [www.ndbon.org](http://www.ndbon.org)

Adopted: 12/96  
Revised: 5/18; 4/2023