

**ND Board of Nursing  
FINANCE COMMITTEE  
AGENDA**

**April 23, 2024 – 11 AM CST**

Board Conference Room: 919 S. 7th St., Suite 504, Bismarck, ND

Zoom: <https://us02web.zoom.us/j/83123724585> Meeting ID: 831 2372 4585 (details pg. 2)

**To: Finance Committee:**

Board Members:

Dr. Jamie Hammer-Treasurer, RN Board Member  
Dr. Kevin Buettner-President, APRN Board Member  
Dana Pazdernik, RN Board Member

Staff Members:

Stacey Pfenning-Executive Director  
Maureen Bentz-Associate Director for Practice  
Michael Frovarp-Accounting & Licensing Specialist  
Kyle Martin-Associate Director for Operations

FY 2023 Committee Charges:

1. Propose an annual budget and monitor compliance at each Board Meeting.
2. Financial analysis in identifying the funding of Board operations, staffing, and projects.
3. Continue to ensure a sufficient reserve fund to support current and future Board operations.

Meeting

- I. Approve Agenda
- II. Minutes (April 24, 2023 minutes approved at the April 27, 2023 NDBON meeting).
- III. Committee Charges
- IV. FY 2024 Financial Report through March
  - a. FY2024 Income
  - b. FY2024 Expenses
- V. Fund Overview
  - a. Estimate & Forecasting
- VI. Proposed FY 2025 Budgeted Income
  - a. Fee Schedule (adjustments and additions of notary and APRN role/foci admin fees)
- VII. Proposed FY 2025 Budgeted Expense
  - a. Salary Category and FC Approved Salary Adjustment Formula
  - b. Nursing Education Loan
  - c. Other/reports
- VIII. Fixed Assets
- IX. Reserve Funds
- X. Finance Committee Recommendations for NDBON

Topic: NDBON Finance Committee  
Time: Apr 23, 2024 11:00 AM Central Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/83123724585>

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