

**North Dakota Board of Nursing
Retreat Minutes – October 25, 2023**

Location: Board Conference Room, 919 S 7th St Suite 504, Bismarck. Time: 1:00 pm Central Time: Zoom Link for virtual: Join Zoom Meeting: <https://us02web.zoom.us/j/84355547592> Meeting ID: 843 5554 7592. Meeting ID: 897 8651 8748.

Time Called to Order: 1:00 pm

Time Adjourned: 4:45 pm

Board Members Present: Buettner, Johnston, Hammer, Friestad, Froehlich, Pazdernik, Vetter

Board members Absent: Krank, Seamands

Board Staff Present: Pfenning, Buchholz, Bentz, Hanson, Martin, Lund. Administrative staff virtually

Agenda Item	Discussion	Recommendations or Actions
1. Legal counsel hour	SAAG Simonson provided education on open meetings, open records, ethics commission, voting, and governance.	Informational
2. Strategic Plan of 2024	Reviewed the draft of the new 2024 strategic plan as created based on input gained from prior NDBON retreats and the work of NDBON Strategic Planning Committee. During the review, the NDBON provided non-substantive edits. The new 2024 plan will be considered at the regular meeting 10/26/2023.	Take to full Board for finalizing 10/27/2023.
3. Operations Hour	Martin, NDBON Associate Director for Operations, provided an overview of new processes, the transition of database to ORBS, benchmarking for the newly created 2024 strategic plan, and new annual report and website ideas.	Informational
XI. Adjournment	4:45 pm	

*Teambuilding, icebreaker, networking with dinner to follow after presentations.
Location: Huckleberry Meeting Room located at 1700 River Road, Bismarck, ND.*