North Dakota Board of Nursing Special Meeting Minutes – May 19, 2022

	2022 at 2:06 p.m. – NDBON Board Conference Room – ared with 7 members present.	Video Conference and 919 S 7 th Street, Suit	e 504, Bismarck, ND		
N C		agseth, LPN Member Froelich, Public Member Hammer, RN Member			
A	Absent: Jane Christianson, RN Member, President; Jamie Hammer, RN Member, Treasurer				
Si Ta	taff Present: tacey Pfenning, APRN, Executive Director ammy Buchholz, RN, Associate Director for Education laureen Bentz, RN, Associate Director for Practice	Melissa Hanson, RN, Associate Dire Michael Frovarp, Accounting/Licensu Kyle Martin, Associate Director for O	ure Specialist		
Agenda Item	Discussion	Motion	Roll Call Vote		
1.0 Call to Order and Roll Call			Buettner, yes; Christianson, absent; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 absent.		
2.0 FTE Request/Budget Revision	Discussed request for 1 FTE to support operations in licensing and administration with recent request to license 600 internationally educated applicants for Sanford Health Fargo and Bismarck in addition to the current increasing applicant/licensing numbers over the past several years. In addition, staff recently experienced retirements of all four licensing/administrative staff employed for 15-45 years. New administrative/licensing staff working on training and learning of the office processes over past 3 years.	Buettner motioned; M. Hammer seconded: Approve the addition of 1 FTE Administrative/Licensing staff to ensure sufficient operation to meet ND nurse licensing needs and adjust the budget accordingly for a July 1, 2022 hire date.	Buettner, yes; Christianson, absent; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 absent. Motion carried		
3.0 NDBON-NCSBN Regulatory Achievement Award Recipient 2022/Annual Meeting August 17-19, 2022	NDBON received the 2022 NCSBN Regulatory Achievement Award. Nomination submitted by staff and supported by stakeholder letters of support. Highlights included first state to enact the revised APRN Licensure Compact and working with other states to successfully enact. In addition, the NDBON is active in leadership consistently through work with NCSBN and the NLC. The NDBON will be honored during the 2022 NCSBN Annual Meeting in August.	Johnson motioned; Froelich seconded: Approve to support Board member expenses to include 2 attendees to the NCSBN Annual Meeting.	Buettner, yes; Christianson, absent; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 absent. Motion carried		
4.0 Adjourn		Buettner motioned; M. Hammer seconded:			

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	Adjourn the Special Meeting at 2:46 pm.	

Adjourned at 2:46 pm motioned by Buettner and second by M. Hammer on 05/19/2028.

Stacey Pfenning, DNP, APRN, FNP, FAANP

North Dakota Board of Nursing Executive Director

Approved by ND Board of Nursing 07/2022