Call to Order: January 27, 2022 at 8:30 a.m. CST - NDBON Board Conference Room - Video Conference and 919 S 7th Street, Suite 504, Bismarck, ND

Roll Call: Quorum declared with 8 ND Board of Nursing (NDBON) members present:

Jane Christianson, RN Member, President Kevin Buettner, APRN, Member, Vice President Dana Pazdernik, RN Member

Cheryl Froelich, Public Member

Jamie Hammer, RN Member, Treasurer Mary Beth Johnson, RN Member Mike Hammer, RN Member Wendi Johnston, LPN Member

Absent: Julie Dragseth, LPN Member

#### **Staff Present:**

Stacey Pfenning, APRN, Executive Director

Tammy Buchholz, RN, Associate Director for Education Melissa Hanson, RN, Associate Director for Compliance Maureen Bentz, RN, Associate Director for Practice Corrie Lund, RN, Compliance Investigator

Michael Frovarp, Accounting/Licensure Specialist

SAAG: Nicholas Simonson available for select agenda items.

Other individuals were present for all or portions of the meeting via webinar including, Karen Clementich, Deb Smith, Lucy Meyer, Billie Madler, University of Mary students, Minot State University students, DNPC, Bismarck State College students.

Agenda Item	Discussion	Motion	Roll Call Vote
1.1 Consent Agenda	Reviewed the consent agenda.	Buettner motioned; Johnson	Buettner, yes; Christianson, yes;
		seconded to:	Dragseth, absent; Froelich, yes; J.
			Hammer, yes; M. Hammer, yes;
		Adopt the consent agenda as	Johnson, yes; Johnston, yes;
		presented.	Pazdernik, yes.
			8 Yes, 0 No, 1 Absent.
			Motion carried
1.2 Agenda	Added 7.4 APRN application consideration-	Johnson motioned; M. Hammer	Buettner, yes; Christianson, yes;
	Tostovarsnik and 5.6.1 McDaniel appointment.	seconded to:	Dragseth, absent; Froelich, yes; J.
			Hammer, yes; M. Hammer, yes;
		Approve the agenda with the	Johnson, yes; Johnston, yes;
		addition of 5.6.1 and 7.4.	Pazdernik, yes.
			8 Yes, 0 No, 1 Absent.
			Motion carried
1.3 Public Forum	Ryan Eckroth, District 35 Senate Candidate,		
9:00am-9:15am	addressed the Board and discussed his support for		
	mental health resources in the state.		
2.1 Minutes: Oct 28,	Reviewed draft October 28, 2021 Meeting minutes, no	Froehlich motioned; Buettner	Buettner, yes; Christianson, yes;
2021 Meeting	corrections identified.	seconded to:	Dragseth, absent; Froelich, yes; J.
			Hammer, yes; M. Hammer, yes;
			Johnson, yes; Johnston, yes;
			Pazdernik, yes.

		Approve the minutes of the October 28, 2021 Regular Meeting as distributed.	8 Yes, 0 No, 1 Absent.  Motion carried
2.2 Minutes: Oct 27, 2021 Board Retreat	Reviewed draft October 27, 2021 Board Retreat minutes, no corrections identified.	Johnson motioned; Pazdernik seconded to:  Approve the minutes of the October 27, 2021 Board Retreat as distributed.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent.  Motion carried
4.1 Financial Statements	Treasurer, J. Hammer, provided a financial overview and update. Discussed expense and income finance statements. Update provided on potential fiscal impact of MN NLC legislation.		
4.2 EideBailly – FY2021 Audit Report	Jared Mack, CPA, Audit Manager from EideBailly presented the FY2021 Audit in person. No questions from Board.	J. Hammer motioned; M. Hammer seconded to:  Accept the FY2021 audit report.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. <b>Motion carried</b>
4.3 Annual Report	Reviewed and discussed FY 2021 Annual Report which is a fiscal year summary of NDBON activity.	J. Hammer motioned; Buettner seconded to:  Approve the FY 2021 Annual Report.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.1 Executive Session	Agenda item 5.6.1, 5.1.1, 5.1.2, 5.1.3, and 5.1.4, included personal health information which requires an executive session. Two executive sessions were held. The first began at <b>11:35 am</b> and was attended by NDBON Members as indicated on roll call attendance, staff (Pfenning, Hanson, Bentz, Lund and Frovarp), and the licensees (individually for an assigned time during their respective agenda item discussion).	J. Hammer motioned; M. Hammer seconded to:  Hold an Executive Session to consider the following agenda items according to NDCC Section 44-04-18.1: 5.6.1 CONSUELO MCDANIEL 5.1.1 SHANNON STREMICK 5.1.2 CHENOA PETERSON 5.1.3 SARAH LORENZ 5.1.4 KAREN EVANS To discuss closed, confidential, or exempt records.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent.  Motion carried

	The second executive session began at <b>1:09pm</b> and was attended by NDBON Members as indicated on roll call attendance, staff (Pfenning, Hanson, Bentz, Lund and Frovarp), and the licensees (individually for an assigned time during their respective agenda item discussion).	Johnson motioned; M. Hammer seconded to:  Hold a second Executive Session to consider the following agenda items according to NDCC Section 44-04-18.1: 5.6.1 CONSUELO MCDANIEL 5.1.1 SHANNON STREMICK 5.1.2 CHENOA PETERSON 5.1.3 SARAH LORENZ 5.1.4 KAREN EVANS To discuss closed, confidential, or exempt records.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. Motion carried
	The first executive session adjourned at 12:17pm.	M. Hammer motioned; Pazdernick seconded to:  Adjourn the executive session and open the meeting to the public at 12:17pm	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. Motion carried
	The second executive session adjourned at 1:54pm	Johnson motioned; M. Hammer seconded to:  Adjourn the executive session and open the meeting to the public at 1:54pm	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. <b>Motion carried</b>
5.1.1 Request for Reinstatement: Shannon Stremick RN & APRN R40603	Convened in open meeting to consider Shannon Stremick's request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Ms. Stremick presented virtually, along with Ann Leiseth from the ND Professional Health Program. The Compliance Advisory Council recommendation of reinstatement (for the length of time, terms and conditions of her NDPHP Monitoring Agreements and Addenda) was reviewed. NDBON reconvened in open meeting for discussion and voting.	Johnson motioned; M. Hammer seconded to:  Grant reinstatement of Shannon Stremick's RN & APRN license to encumbered status as required by her NDPHP Monitoring Agreement, Addendum to Monitoring Agreement, and any future Addenda to Monitoring Agreement, and as set out in the Board Order as she has fulfilled all requirements for reinstatement.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, no; J. Hammer, absent; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik yes. 7 Yes, 1 No, 1 Absent.  Motion carried
5.1.2	Convened in open meeting to consider Chenoa Peterson's request for reinstatement. NDBON then	J. Hammer motioned; Johnston seconded to:	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J.

Request for Reinstatement: Chenoa Peterson, RN R39600	entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Ms. Peterson presented in person. The Compliance Advisory Council recommendation of reinstatement to a three-year encumbrance was reviewed. NDBON reconvened in open meeting for discussion and voting.	Grant reinstatement of Chenoa Peterson's RN license to encumbered status for three (3) years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as she has fulfilled all requirements for reinstatement.	Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik yes. 8 Yes, 0 No, 1 Absent. <b>Motion carried</b>
5.1.3 Request for Reinstatement: Sarah Lorenz, RN R40690	Convened in open meeting to consider Sarah Lorenz's request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Ms. Lorenz presented in person. The Compliance Advisory Council recommendation of reinstatement to a three-year encumbrance was reviewed. NDBON reconvened in open meeting for discussion and voting.	M. Hammer motioned; J. Hammer seconded to:  Grant reinstatement of Sarah Lorenz's RN license to encumbered status for three (3) years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as she has fulfilled all requirements for reinstatement.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.1.4 Request for Reinstatement: Karen Evans, LPN L12722	Convened in open meeting to Karen Evans' request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Ms. Evans presented virtually. The Compliance Advisory Council recommendation of reinstatement to encumbered status (for the length of time, terms and conditions of her NDPHP Monitoring Agreements and Addenda) was reviewed. NDBON reconvened in open meeting for discussion and voting.	J. Hammer motioned; M. Hammer seconded to:  Grant reinstatement of Karen Evans' license to encumbered status for three (3) years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as she has fulfilled all requirements for reinstatement.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes, Pazdernik, yes. 8 Yes, 0 No, 1 Absent.  Motion carried
5.5.1 Surrender: Susan Schutt, LPN L12545	One individual signed and submitted a surrender, seeking the NDBON's consideration and approval of the terms of her surrender. Executive Director Pfenning approved and signed the Surrender on December 17, 2021. NDBON reviewed and discussed the facts and terms of the surrender.	Johnson motioned; M Hammer seconded that the Board:  RATIFY the acceptance of the terms of the surrender as a final order of the Board for the following individual:  Susan Schutt, LPN (L12545) of Milnor, ND with Penalty Fee of \$500 as accepted by Executive Director Pfenning on Dec 17, 2021.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. <b>Motion carried</b>
5.6.1 Stipulation for Settlement:	Reviewed terms of the proposal stipulation for settlement for LPN applicant Consuelo McDaniel.	J Hammer motioned; M. Hammer seconded to:	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J.

Falsification of Application  Consuelo McDaniel LPN Endorsement Applicant		Accept the terms of the proposed stipulation for settlement for Consuelo McDaniel Endorsement applicant, and enter its order to:  Issue a Reprimand  Assess \$500 penalty fee; and  Other terms as set out in the Board order.	Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. <b>Motion carried</b>
5.7.1 Stipulation for Settlement: Kya Knoke, LPN L16649	A Stipulation for Settlement was received from Kya Knoke, LPN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (6)(7)(8).	J. Hammer motioned; M. Hammer seconded to:  Accept the terms of the proposed stipulation for settlement for Kya Knoke, LPN and enter its order to:  Issue a Reprimand  Assess \$1000 penalty fee; and  Other terms as set out in the Board order.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, recuse; Pazdernik, yes. 7 Yes, 0 No, 1 Absent, 1 recuse Motion carried
5.7.2 Stipulation for Settlement: Nicolle Rinke, RN RN endorsement applicant	A Stipulation for Settlement was received from Nicolle Rinke, RN seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (4)(5) and NDAC 54-02-07-01.1 (8)(17).	Johnson motioned; J. Hammer seconded to:  Accept the terms of the proposed stipulation for settlement for Nicolle Rinke, RN, and enter its order to:  Issue a Reprimand Assess \$1200 penalty fee; PROBE: Ethics and Boundaries Program; and Other terms as set out in the Board order.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.7.3 Stipulation for Settlement: Michael Barry, RN R38647	A Stipulation for Settlement was received from Michael Barry, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (8)(12).	Johnson motioned; Froelich seconded to:  Accept the terms of the proposed stipulation for settlement for Michael Barry, RN, and enter its order to:  Encumber the license for 3 years;  Assess \$1600 penalty plus costs and disbursements; and	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. <b>Motion carried</b>

		Other terms as set out in Board order.	
5.7.4 Stipulation for Settlement: Jody Funk, RN R22566	A Stipulation for Settlement was received from Jody Funk, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (5) and NDAC 54-02-07-01.1 (6)(7).	M. Hammer motioned; Johnson seconded to:  Accept the terms of the proposed stipulation for settlement for Jody Funk, RN, and enter its order to:  • Encumber the license for 1 year;  • Assess \$600 penalty plus costs and disbursements; and  • Other terms as set out in	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.7.5 Stipulation for Settlement: Marc Johnson, APRN R50380	A Stipulation for Settlement was received from Marc Johnson, APRN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (8)(12).	Board order.  J. Hammer motioned; M. Hammer seconded to:  Accept the terms of the proposed stipulation for settlement for Marc Johnson, APRN, and enter its order to:  Suspend the license for an indefinite period until completion of a chemical dependency evaluation, treatment, and completion of all recommendations for treatment as indicated by the licensed addiction counselor;  Assess \$1,800 penalty plus costs and disbursements; and  Other terms as set out in Board order.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent.  Motion carried
5.7.6 Stipulation for Settlement Julie Cushen, RN RN endorsement applicant	A Stipulation for Settlement was received from Julie Cushen, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (2) and NDAC 54-02-07-01.1 (5)(6)(8).	M. Hammer motioned; Buettner seconded to:  Accept the terms of the proposed stipulation for settlement for Julie Cushen, RN, and enter its order to:  Encumber the license for 3 years or until successful completion of MT order;	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. <b>Motion carried</b>

		<ul> <li>Assess \$600 penalty plus costs and disbursements; and</li> <li>Other terms as set out in Board order.</li> </ul>	
5.7.7 Stipulation for Settlement Sandra Roth, RN R23246	A Stipulation for Settlement was received from Sandra Roth, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (8)(12)(19).	J. Hammer motioned; M. Hammer seconded to:  Accept the terms of the proposed stipulation for settlement for Sandra Roth, RN and enter its order to:  Issue a Reprimand  Assess \$600 penalty plus costs and disbursements; and  Other terms as set out in Board order.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.7.8 Stipulation for Settlement Angela Hallesy, RN R32685, L11514	A Stipulation for Settlement was received from Angela Hallesy, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6)(7)(8).	J. Hammer motioned; Buettner seconded to:  Accept the terms of the proposed stipulation for settlement for Angela Hallesy, RN and enter its order to:  Issue a Reprimand  Assess \$600 penalty plus costs and disbursements; and  Other terms as set out in Board order.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, no; Johnston, yes; Pazdernik, yes. 7 Yes, 1 No, 1 Absent. Motion carried
5.7.9 Stipulation for Settlement Jane Muhoro, RN R47085	A Stipulation for Settlement was received from Jane Muhoro, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (7)(8).	J. Hammer motioned; Pazdernik seconded to:  Accept the terms of the proposed stipulation for settlement for Jane Muhoro, RN and enter its order to:  Issue a Reprimand  Assess \$600 penalty plus costs and disbursements; and  Other terms as set out in Board order.	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 Absent. <b>Motion carried</b>
5.7.10 Stipulation for Settlement Emily Wolters, APRN	A Stipulation for Settlement was received from Emily Wolters, APRN and RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the	J. Hammer motioned; M. Hammer seconded to:  Accept the terms of the proposed stipulation for settlement for Emily	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes.

	Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (6)(8).	Wolters, APRN and RN and enter its order to:  Issue a Reprimand  Assess \$700 penalty plus costs and disbursements; and  Other terms as set out in Board order.	7 Yes, 0 No, 2 Absent.  Motion carried
5.7.11 Stipulation for Settlement Juliet Orage, RN R50485	A Stipulation for Settlement was received from Juliet Orage, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6)(7)(8).	M. Hammer motioned; Pazdernik seconded to:  Accept the terms of the proposed stipulation for settlement for Juliet Orage, RN and enter its order to:  Issue a Reprimand  Assess \$600 penalty plus costs and disbursements; and  Other terms as set out in Board order.	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, no; Johnston, yes; Pazdernik, yes. 7 Yes, 1 No, 2 Absent. <b>Motion carried</b>
5.7.12 Stipulation for Settlement Jenna Olerud, LPN L14041	A Stipulation for Settlement was received from Jenna Olerud, LPN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (6)(7)(8).	M. Hammer motioned; Pazdernik seconded to:  Accept the terms of the proposed stipulation for settlement for Jenna Olerud, LPN and enter its order to:  Issue a Reprimand  Assess \$500 penalty plus costs and disbursements; and  Other terms as set out in Board order.	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 Absent. <b>Motion carried</b>
5.9.1 Emergency Actions- No Board Action required: Laksonen, Richard R39904, APRN	CEASE AND DESIST ORDER:  November 16, 2021: Respondent is ordered to CEASE A any authority or privilege Respondent may currently or la any multi-state nursing licensure compact with the Board superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by final disciplinary action by the Board or underestant or the superseded by the supersed	AND DESIST from the practice of nursing ater have to practice nursing in the state of until such time as this Cease and Desis	of North Dakota, including pursuant to st Order is retracted, modified or
5.9.2 Emergency Actions- No Board Action required: Williams, Anne R48974, APRN	ORDER OF EMERGENCY SUSPENSION: November 18, 2021: Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.		

5.9.3 Emergency Actions- No Board Action required:	ORDER OF EMERGENCY SUSPENSION: issued on N dependency evaluation is submitted and the Board deer		
Ryan Zappia R48859			
5.9.4 Emergency Actions- No Board Action required:	NOTICE OF SUSPENSION: issued on November 22, 20 of two (2) years beginning on the aone-year anniversary		
Clifford Klimpel R40613, L14284			
5.9.5 Emergency Actions- No Board Action required:	ORDER OF EMERGENCY SUSPENSION: issued on North retracted, modified or superseded by final disciplinary actions.		
Desiree Desjardins R27966, TL101, APRN			
5.9.6 Emergency Actions- No Board Action required:	ORDER OF EMERGENCY SUSPENSION: issued on Dretracted, modified or superseded by final disciplinary ac		
Lewis, Misty L17599			
5.10.1 Review Draft of PVR Process policy	Draft policy, PVR Process was reviewed and discussed by the Board. Discussed anonymous PVRs and complaints.	Johnson motioned; J. Hammer seconded to:	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes;
		Approve the draft PVR Process Policy as written.	Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 Absent.  Motion carried
5.10.2 Review Draft of Evaluation Criteria	Draft policy, Evaluation Criteria and Board Requirements was reviewed and discussed by the Board.	J. Hammer motioned; Johnson seconded to:	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes;
and Board Requirements	Dodio.	Approve the draft Evaluation Criteria and Board Requirements Policy as written.	Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 Absent.  Motion carried

5.11.1 Amendment to Order Stephanie Fox R27544	Stephanie Fox is requesting to extend the deadline for her Board-ordered Refresher Course.	Johnson motioned; M. Hammer seconded to:  Approve the Amendment to Order for Stephanie Fox, RN.	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 Absent. <b>Motion carried</b>
5.11.2 George Abdilnour R35497, L10270	George Abdilnour is requesting to extend the deadline for her Board-ordered Refresher Course.	M. Hammer motioned; Johnson seconded to:  Approve the Amendment to Order for George Abdilnour, RN.	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 Absent. <b>Motion carried</b>
5.11.3 Eden Elendu R39319	Eden Elendu is requesting to extend the deadline for her Board-ordered Refresher Course.	Johnson motioned; M. Hammer seconded to:  Approve the Amendment to Order for Eden Elendu, RN.	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 Absent. <b>Motion carried</b>
5.11.4 Lisa Caskins L11750	Lisa Caskins has notified the Board that she plans to request an early termination of her Board Ordered encumbrance. The CAC recommended that she should move to the final phase of medication administration privileges now.	J. Hammer motioned; Johnston seconded to:  Approve the Second Amendment to Order allowing full medication privileges for Lisa Caskins, LPN.	Buettner, absent; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 2 Absent. <b>Motion carried</b>

6.1.1 Dickinson State University, AASPN & BSN Completion Programs, Hybrid Onsite/Virtual Survey for Continued Full Approval	As required by NDCC and NDAC surveyors completed a hybrid onsite/virtual survey of the Dickinson State University, Department of Nursing, AASPN & BSN Completion Programs June 9, September 29, and October 6-7, 2021, for consideration of continued full approval.  Surveyors examined the twenty-four applicable NDAC 54-03.2 Standards for Nursing Education Programs for the survey. Upon conclusion of the virtual and onsite survey interviews and review of all submitted evidence, surveyors were able to validate all components of NDAC 54-03.2-01 General Provisions.  No issues of non-compliance with NDAC 54-03.2 Standards for Nursing Education Programs were identified. One issue of partial compliance with NDAC 54-03.2 Standards for Nursing Education Programs was identified: Section 54-03.2-03-03. Baccalaureate or master's degree nurse education program administrator qualifications.	The NEC recommended; Johnston seconded to:  Find the Dickinson State University, Department of Nursing, Associate Degree Practical and Baccalaureate Degree Nurse Education Programs in substantial compliance with ND Administrative Code 54-03.2. Standards for Nursing Education Programs; and grant full approval until January 2027; and  Require a paper/interim survey of the Associate Degree Practical and Baccalaureate Degree Nurse Education Programs in October 2026.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent, 0 Recuse. Motion carried.
6.1.2 University of	Ms. Lucy Meyer, nurse administrator for the program was in attendance virtually and available for questions.  As required by NDCC and NDAC surveyors completed	The NEC recommended; J. Hammer	Buettner, yes; Christianson, yes;
Mary, BSN & DNP, FNP Programs, Hybrid Onsite/Virtual Survey for Continued Full Approval.	a hybrid onsite/virtual survey of the traditional BSN program, accelerated second-degree BSN program, LPN-BSN program, and the BSN to DNP Family Nurse Practitioner program August 20, November 2-4, and 15, 2021, for consideration of continued full approval.  Surveyors examined the twenty-three applicable NDAC 54-03.2 Standards for Nursing Education Programs for the survey. Upon conclusion of the virtual and onsite survey interviews and review of all submitted evidence, surveyors were able to validate all components of NDAC 54-03.2-01 General Provisions.	Find the University of Mary Baccalaureate and Doctoral Degree Nursing Education Programs in substantial compliance with ND Administrative Code 54-03.2. Standards for Nursing Education Programs; and grant full approval until January 2027; and	Dragseth, absent; Froelich, yes; J. Hammer yes; M. Hammer, yes; Johnson, recuse; Johnston, yes; Pazdernik, yes. 7 Yes, 0 No, 1 Absent, 1 Recuse. Motion carried.
	No issues of non-compliance with NDAC 54-03.2 Standards for Nursing Education Programs were identified. One issue of partial compliance with NDAC 54-03.2 Standards for Nursing Education Programs was identified: 54-03.2-04-04. Baccalaureate or	Require a paper/interim survey of the University of Mary Baccalaureate and Doctoral Degree Nursing Education Programs in October 2026.	

6.2.1 North Dakota State College of Science, ASN and ADN Programs: NCLEX Pass Rate Progress Report	master's degree nurse education program faculty qualifications.  Dr. Billie Madler, nurse administrator for the programs was in attendance virtually and available for questions.  As per NDAC Performance of Graduates on Licensing Examination the Board required the program nurse administrator to submit the first progress report to the Board addressing the deficiency of non-compliance on January 4, 2022.  The progress report described consistent meetings with faculty and program coordinators to provide mentoring and ensure the quality of instruction, new RN program coordinator advisement of students consistently and implementation of comprehensive program evaluation (CPE) for each student. All ATI policies and procedures were followed fall semester, with practice exams being proctored and students not meeting benchmarks placed on probation or unable to move forward. ATI and Kaplan reviews are planned inperson in May. Faculty development required using program resources and curricular review planned to identify content areas in need of revision based on ATI exam data.  No NCLEX results were available for second quarter 2021 to provide further updates. Report will be available mid to end of January 2022 and provided at the April Board meeting. Ms. Deb Smith, nurse administrator for the program was in attendance virtually and available for questions.	The NEC recommended; J. Hammer seconded to:  Find the progress report submitted by the Nurse Administrator for the North Dakota State College of Science, Associate Degree Registered Nurse Education Program addressing the deficiency of non-compliance with NDAC 54-03.2-07-01. Performance of Graduates on Licensing Exam meets the NDBON reporting requirements; and  Require the Program Nurse Administrator to submit progress reports to the Board addressing the deficiency of non-compliance on March 29, 2022, and July 5, 2022, as previously determined by the Board.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent, 0 Recuse. Motion carried.
6.2.2 Dakota Nursing Program Consortium, Lake Region State College, Nurse Apprenticeship Program, PN Certificate and AAS in Nursing Program: Second Bi-Annual Progress Report	January 2021 the Board approved the application for an Innovative Educational Model/Approach by DNPC, LRSC PN and AD Nursing Programs to implement the PN Nurse Apprenticeship Program fall 2021 and the RN Apprenticeship Program fall 2022. The Board granted approval of the Innovative Model through January 2022. The Nurse Administrator was required to submit a progress report bi-annually, this second report was due January 4, 2022.  The progress report noted that one student entered the PN program fall 2021 and has been working as a	The NEC recommended; Buettner seconded to:  Find the progress report submitted by the Dakota Nursing Program Consortium, Lake Region State College, Nurse Apprenticeship Program, PN Certificate and AAS in nursing programs nurse administrator utilizing NDAC Innovation in Nursing Education meets the NDBON reporting	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent, 0 Recuse. Motion carried.

	nurse apprentice in New Rockford, ND at an affiliated agency. Twice monthly meetings occur between the Apprenticeship Program Coordinator (APC) and the student and mentor separately, and as required of all students, the student meets monthly with nursing faculty. Spring 2022 semester the student, under the supervision of her mentor, will be able to perform nursing skills passed in the fall 2021 semester. Apprenticeship program expansion plans were described, and addition of healthcare facilities contracting with the program continue.  Progress reports have been submitted as required, providing evidence of outcomes being met and public protection not being compromised. Board staff recommend continued approval of the innovative approach through January 2023 with bi-annual progress reports required in July 2022 and January 2023.  Ms. Julie Traynor, DNPC Nurse Administrator and Ms. Karen Clementich, DNPC, LRSC ADN and PN Programs Director were in attendance virtually and available for questions during the discussion.	requirements as outlined in NDAC Periodic Evaluation; and continue approval through January 2023; and  Require the nurse administrator to submit progress reports July 5, 2022 and January 4, 2023 providing evidence of outcomes being met and public protection not compromised for consideration of continued approval of the innovative approach as required in NDAC Requesting Continuation of the Innovative Approach.	
7.1 APRN Applicant Consideration- Robison	Reviewed APRN with prescriptive authority application materials for Robison, including transcripts, AANP Family Nurse Practitioner certification, and licensure verification from MT. Reviewed SAAG Bergeson memo reviewing law, rules, and the "Grandfather Provision" per NDCC 54-05-03.1-02.	Ratify acceptance of the education and AANP Family Nurse Practitioner certification, and MT APRN licensure verification to qualify applicant Robison for APRN with prescriptive authority license in North Dakota.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent, 0 Recuse. Motion carried.
7.2 APRN Applicant Consideration- Gorman	Reviewed APRN with prescriptive authority application materials for Gorman, including letter from university providing that the courses taken met requirements for certification, NNP Neonatal Nurse Practitioner certification, and licensure verifications from multiple states. Pending primary source transcript of courses. No temporary permit provided due to pending transcript. Reviewed SAAG Bergeson memo reviewing law, rules, and the "Grandfather Provision" per NDCC 54-05-03.1-02.	Buettner motioned; M. Hammer seconded to:  Upon receipt of primary source transcript, ratify acceptance of the education, NNC Neonatal Nurse Practitioner certification, and AZ APRN licensure verification to qualify Gorman for APRN with	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent, 0 Recuse. <b>Motion carried.</b>

		prescriptive authority licensure in North Dakota.	
7.3 Internationally Educated Nurses- Josef Silny & Associates	Reviewed information obtained from J. Silny & Associates that indicated that Silny & Associates had received approval from the US Department of Homeland Security – US Citizenship and Immigration Services to provide to certify internationally educated nurses who enter the US to work.	J. Hammer motioned; Froelich seconded to:  Approve J. Silny & Associates organization's certification of internationally educated nurse who wish to obtain licensure in North Dakota.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent.  Motion carried
7.3.1 Requirements for Internationally Educated Nurse to hold Multistate Licensure	Reviewed revised draft of document from Board website that explains the requirements for internationally educated nurses to obtain multistate licensure in ND. Language was updated to clearly state requirements and J. Silny & Associates was added to the list of approved providers of evaluations.	J. Hammer motioned; M. Hammer seconded to:  Approve the updated Requirements for Internationally Educated Nurse to Hold Licensure document.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. Motion carried
7.4 APRN Applicant Consideration- Tostovarsnik	Reviewed APRN with prescriptive authority application materials for Tostovarsnik, including transcripts, letter from university, ANCC Family Nurse Practitioner certification, and FL APRN licensure verification to qualify applicant for APRN with prescriptive authority licensure in North Dakota.	M. Hammer motioned; J. Hammer seconded to:  Ratify acceptance of the education, ANCC Family Nurse Practitioner certification, and FL APRN licensure verification to qualify applicant Tostovarsnik for APRN with prescriptive authority licensure in North Dakota.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent. <b>Motion carried</b>
8.1.1 November Special Session	Updated on the Sixty-seventh Legislative Assembly Special Session House Bill 1514 enacted November 15, 2021. This bill created a new section to chapter 43-12.1 (ND Nurse Practices Act) providing for a limitation on disciplinary actions against the APRN for prescribing or dispensing Ivermectin for off-label treatment or prevention for severe acute respiratory syndrome coronavirus 2 identified as SARS-CoV-2 or any mutation or viral fragments of SARS-CoV-2 but does not limit the Board from taking disciplinary action on another basis.		
8.2.1 APRN Fluoroscopy Joint Statement and ND Department of	Reviewed the ND Department of Environmental Quality (DEQ) letters pertaining to the Fluoroscopy Joint Statement. Discussed proposed changes to the Joint Statement which address the DEQ concerns	Johnson motioned; M. Hammer seconded to:	Buettner, no; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes;

Environmental Quality	regarding APRNs supervising/performing fluoroscopy. SAAG Nicholas provided counsel and overview of discussions with DEQ.	Approve the draft NDBON/NDMIRTB joint statement: APRN Supervising/Performing Fluoroscopy as final with suggested edits based on the North Dakota Department of Environmental Quality correspondence received on December 2, 2021.	Johnson, yes; Johnston, yes; Pazdernik, yes. 7 Yes, 1 No, 1 Absent. <b>Motion carried</b>
8.2.2 CE Broker Update	Updated on 2021 FY renewal cycle CE audit progress and collaboration with CE Broker. The audit is going smoother this year due to edits made to the CE submission process within the Basic accounts and due to launching the audit monthly rather than at the completion of the renewal cycle. There are 65 licensees remaining to submit CE for this renewal cycle.		
8.2.3 Dialysis Technician Scope of Expansion Update	Updated on the SDBON pilot project which expanded the scope of the dialysis technician in SD to include accessing and de-accessing central line and performing central line dressing changes. SD is satisfied with the outcome of the project and intends to provide draft rules for approval at their February board meeting.		
8.2.4 Ketamine Practice Guidance- Update	President Christianson reviewed current literature related to Ketamine use in acute care settings. Proposed changes to the current practice guidance Role of the Nurse in Anesthesia/Sedation were discussed.	Johnson motioned; Buettner seconded to:  Deny suggested amendments to the Role of the Nurse in Anesthesia/Sedation practice guidance and update the date of the guidance.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 Absent.  Motion carried
9.1 Alternative to Discipline Committee Report	Updated on the first meeting of the Alternative to Discipline (ATD) Committee and the work of the committee to date. Bentz to attend the annual meeting of the National Organization of Alternative Programs (NOAP) in May 2022. Discussed options for the Board related to ATD for ND nurses.	Johnson motioned; Pazdernik seconded to:  Direct the Alternative to Discipline Committee to draft a NDBON Alternative to Discipline Pilot Project to consider at the April Board Meeting.	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, absent; Pazdernik, yes. 7 Yes, 0 No, 2 Absent.  Motion carried
9.2 Strategic Plan	Updated on progress with the new Strategic Plan. Buchholz is preparing a rough draft of a mission, vision, and values identified at the Annual Retreat and will send out a doodle poll to determine a date to meet		

	as a committee to begin first steps. The Board discussed the possibility of continuing with the current Strategic Plan for the next FY to allow for thoughtful completion of a redesigned plan.		
9.3 Finance	Discussed Finance Committee (FC) date in April		
Committee Meeting-	selected in July, as this is Easter Monday. The FC		
April 2022 Date	opted to not adjust the date at this time.		
Consideration			
10.1 Staff Update	Updated Board on office staffing, remote work, retirements, and workload concerns. Kathy Zahn's retirement effective January 31, 2022.		
Adjournment	Adjournment at 3.56 p.m. CST	Buettner motioned; M.Hammer seconded to:	
	(Detification and advantage of a superior	Adjourn the meeting.	

#### 3.0 Consent Agenda (Ratifications and acknowledgements of requests and notifications to the NDBON)

- 3.1 Meetings, conferences, committees-Board representation
  - 3.1.1 NLC Commission & Executive Committees-Pfenning (Vice Chair)
  - 3.1.2 NLC Compliance Committee-Hanson; NLC Research Committee-Buchholz (Chair); NLC Policy Committee-Bentz
  - 3.1.3 NCSBN Leadership Succession Committee Buchholz appointed Chair FY 2022
- 3.2 Notifications and requests to the Board
  - 3.2.1 Request for Ratification: NDDoH Standing Order Treatment of Chlamydia update
  - 3.2.2 Malpractice reports
  - 3.2.3 NCSBN COVID-19 Misinformation Policy Statement
- 3.3 Legislative Update
- 3.4 Unlicensed Assistive Person / Medication Assistant
- 3.5 Licensure
  - 3.5.1 NCLEX RN FY 2020-2021 updates
  - 3.5.2 NCLEX PN FY 2020-2021 updates
  - 3.5.3 Ratification of practice hours
- 3.6 Discipline
  - 3.6.1 Discipline statistics/case activity report
  - 3.6.2 NLC case log
- 3.7 Academic and Continuing Nursing Education
  - 3.7.1 Ratification of approval for continuing education for contact hours: October-December 2021
  - 3.7.2 Recognized Distance Nursing Education Programs student placements Spring 2022 updates
  - 3.7.3 Faculty Developmental Program Fall 2021 Spring 2022 updates
  - 3.7.4 Education Program Survey Schedule Spring 2022 updates
  - 3.7.5 Dakota Nursing Program Consortium, Lake Region State College, Certificate Practical Nurse and Associate Degree Programs, Change in Delivery Format for Part of Program (Didactic Non-Clinical Courses), Devils Lake, ND Campus.
  - 3.7.6 North Dakota State University, BSN Program, Change in Delivery Format for Part of Program (Didactic Non-Clinical Courses), Bismarck, ND Campus
  - 3.7.7 U.S. Department of Education State Agency Recognition: NACIQI Meeting February 23-24, 2022 Decision Regarding NDBON Continued Recognition.

- 3.8 Practice
- 3.9 Board Committees/meetings/staff presentations/DNC/Staff updates

Recessed for a break 10:07-10:20am

Recessed for lunch 12:28 – 1:00pm

Adjourned at 3.56 pm CST motioned by Buettner and seconded by M. Hammer on 1/27/2022.

Stacey Pfenning, DNP, APRN, FNP, FAANP

North Dakota Board of Nursing Executive Director

Approved by ND Board of Nursing 04/2022