

North Dakota Board of Nursing Meeting Minutes – July 18, 2019

Call to Order: July 18, 2019 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7th Street, Suite 504, Bismarck, ND

Roll Call: Six members present as follows:

Jane Christianson, RN Member, President	Mary Beth Johnson, RN Member
Kevin Buettner, APRN Member	Janelle Holth, RN Member
Wendi Johnston, LPN Member	Jamie Hammer, RN Member, Treasurer

Staff Present:

Stacey Pfenning, APRN, Executive Director	Melissa Hanson, RN, Associate Director for Compliance
Chris Becker, Accounting/Licensure Specialist	Tammy Buchholz, RN, Associate Director for Education
	Maureen Bentz, RN, Associate Director for Practice

Other individuals were present as indicated on the Board Meeting Attendance Roster and via webinar attendance

AGENDA ITEM	DISCUSSION & ACTION
1.1 Consent Agenda	<p><i>Discussion:</i> The consent agenda was reviewed and discussed with no items identified for discussion.</p> <p><i>Motion:</i> Holth seconded by Johnson to: ADOPT THE CONSENT AGENDA AS PRESENTED.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed with amended changes identified.</p> <p><i>Motion:</i> Holth seconded by W. Johnston to: APPROVE THE AGENDA AS AMENDED TO ADD AGENDA ITEM 6.3-4 PROGRAMMATIC CHANGE REQUEST FROM UNIVERSITY OF JAMESTOWN, BSN PROGRAM, 2019 FALL SEMESTER EXCEPTION TO NDAC 54-03.2-04-08 EMPLOYMENT OF ACADEMICALLY UNQUALIFIED FACULTY.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>
1.3 Public Forum 9:00 – 9:15 a.m.	No one was present to address the board for open forum
2.1 June 24, 2019 Meeting Minutes	<p><i>Discussion:</i> The minutes of the June 24, 2019 meeting were reviewed. No corrections were identified.</p> <p><i>Motion:</i> W. Johnston seconded by Buettner to: APPROVE THE MINUTES OF THE JUNE 24, 2019 SPECIAL MEETING AS DISTRIBUTED.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>
4.1 Financial Reports	The Financial statements May 31, 2019 through June 30, 2019 were reviewed to budget FY projections. Noted June 30, 2019 is not final representation due to FY 2018-2019 will have adjusting entries available for the next board meeting.
4.2 Strategic Plan Progress Report Jan 2019 – June 30, 2019	<p><i>Discussion:</i> The board reviewed the Strategic Plan Progress Report for the past six months. Goals and documented progress were reviewed and discussed.</p> <p><i>Motion:</i> Johnson, seconded by J. Hammer to: ACCEPT THE JANUARY THROUGH JUNE 30, 2019 STRATEGIC PLAN PROGRESS REPORT WITH THE NOTED CORRECTION OF TWO DATES.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>

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<p>4.3 2019-2020 Fee Schedule</p>	<p><i>Discussion:</i> The NDAC Administrative Rules Fee changes from 2018-2019 were discussed within non-disciplinary fees practice without registration/license of RN/LPN & UAP to include APRN and Prescriptive Authority license. The 2019-2020 Fee Schedule was reviewed. The administrative fee listed RN, LPN & UAP and discussion included the need to clarify the practice without a license fee structure for APRN and Prescriptive Authority (RX). First month of practice without License : Double Licensure Renewal fee plus Administrative Fee - \$300 APRN and \$400 – RX After First month of practice without License: Double Licensure Renewal fee plus Administrative Fee - \$ 700 APRN and \$800 - RX</p> <p><i>Motion:</i> Johnson, seconded by Buettner to: APPROVE THE 2019-2020 FEE SCHEDULE CHANGE TO INCLUDE APRN & PRESCRIPTIVE AUTHORITY LICENSE WITHIN THE CATEGORY OF NON- DISCIPLINARY FEES PRACTICE WITHOUT LICENSE- DOUBLES LICENSURE RENEWAL FEE PLUS: APRN - FIRST MONTH \$300 and AFTER FIRST MONTH \$700 and PRESCRIPTIVE AUTHORITY(RX) - FIRST MONTH \$ 400 and AFTER FIRST MONTH \$800</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p> <p><i>Discussion:</i> The 2019-2020 Fee Schedule was reviewed for ratification. Fee schedule presented additional column to provide dates of approved NDAC 54 Administrative Rules. NDAC 44-04-18 and Approved Board Motions. Additional revisions included removal of fee schedule category for NNAAP Testing fees and the approved changes from April 2019 Board motion within the Nursing Education Program Survey Fees; and clarified Non-Disciplinary Continuing Education (CE)admin fees per CE Renewal Policy and APRN practice without a license fees.</p> <p><i>Motion:</i> Johnson, seconded by J. Holth to: RATIFY THE 2019-2020 FEE SCHEDULE</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>
<p>4.4 Bank Ratifications</p>	<p><i>Discussion:</i> The board is required to annually approve management of the bank accounts used for the operation of the board.</p> <p><i>Motion:</i> Buettner, seconded by J. Hammer to: APPROVE THE MANAGEMENT OF THE FOLLOWING ACCOUNTS: KIRKWOOD BANK - MAIN CHECKING, PFENNING, BUCHHOLZ, HANSON, AND BOARD TREASURER KIRKWOOD SAVINGS: PFENNING AND BOARD TREASURER BANK OF NORTH DAKOTA - NEL CHECKING & SAVINGS: PFENNING AND BOARD TREASURER BANK OF NORTH DAKOTA – MERCHANT ACCOUNT – PFENNING AND BOARD TREASURER DAKOTA COMMUNITY BANK, BND, BNC, AND KIRKWOOD BANK (INVESTMENT/RESERVE FUNDS) – PFENNING ON-LINE BANKING TRANSFERS – BECKER KBT SAFETY DEPOSIT BOX – PFENNING, BECKER, ROSSMAN</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>
<p>4.5 ND Center for Nursing 2019-2020 Budget & Strategic plan Update (9:30 am Appointment)</p>	<p>ND Center for Nursing (ND CFN) representative, Patricia Moulton, presented the ND CFN Final 2019-2020 Strategic Plan within ND Center for Nursing performance objectives and budgets of staff, sponsorships and grants to align business platforms for recruitment, research and the collaboration from Nursing School programs on the subscription payments of Nurse-Tim webinar resources .</p>
<p>5.2-1 Request for Reissuance – Ryan McArthur, APRN, RN</p>	<p><i>Discussion:</i> Ryan McArthur requested reissuance of APRN and RN Licenses from probationary status to full licensure status. The board reviewed the current order and discussed the Compliance Advisory Council recommendation to reissue the license to full licensure status. The terms and conditions of the board order dated July 21, 2016 have been completed as reported by board staff.</p> <p><i>Motion:</i> Johnson seconded by J. Hammer to: APPROVE RYAN MCARTHUR’S ORDER FOR REISSUANCE OF LICENSE DATED 07/18/2019 TO UNRESTRICTED PRACTICE AND FULL LICENSURE STATUS AS AN APRN AND REGISTERED NURSE AS HE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF THE ORDER FOR REINSTATEMENT OF LICENSE DATED JULY 21, 2016</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>

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<p>5.5-1 & 5.5-2 Surrender</p>	<p><i>Discussion:</i> Two individuals have signed and submitted surrenders, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the surrenders.</p> <p><i>Motion:</i> Johnson seconded by Buettner to: APPROVE AND ACCEPT THE TERMS OF THE PROPOSED SURRENDERS AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUALS:</p> <table border="1" data-bbox="636 298 1703 415"> <thead> <tr> <th>NAME</th> <th>LIC/REG #</th> <th>CITY, STATE</th> <th>PENALTY FEE</th> </tr> </thead> <tbody> <tr> <td>LORENZ, SARAH</td> <td>R40690</td> <td>BISMARCK, ND</td> <td>\$600</td> </tr> <tr> <td>VAN BRUGGEN, DEANNA</td> <td>R39083</td> <td>MARION, ND</td> <td>\$600</td> </tr> </tbody> </table> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>	NAME	LIC/REG #	CITY, STATE	PENALTY FEE	LORENZ, SARAH	R40690	BISMARCK, ND	\$600	VAN BRUGGEN, DEANNA	R39083	MARION, ND	\$600
NAME	LIC/REG #	CITY, STATE	PENALTY FEE										
LORENZ, SARAH	R40690	BISMARCK, ND	\$600										
VAN BRUGGEN, DEANNA	R39083	MARION, ND	\$600										
<p>5.7-1 Stipulation for Settlement –Theresa Duford (Leer), APRN & RN</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Theresa Duford (Leer), APRN & RN seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5).</p> <p><i>Motion:</i> J. Hammer seconded by W. Johnston to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR THERESA DUFORD (LEER), APRN & RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS \$ 700 PENALTY PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, recuse; Johnston, yes; 5 yes. 1 recuse. 0 no. Motion carried.</p>												
<p>5.7-2 Stipulation for Settlement – Vicki Mandt, LPN</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Vicki Mandt, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (8).</p> <p><i>Motion:</i> Johnson, seconded by Holth to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR VICKI MANDT, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS \$ 500 PENALTY PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>												
<p>5.7-3 Stipulation for Settlement – Joseph Bartels, RN & LPN</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Joseph Bartels, RN & LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (1).</p> <p><i>Motion:</i> M. Johnson, seconded by W. Johnson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JOSEPH BARTELS, RN & LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ENCUMBER THE LICENSE FOR 1 YEAR • ASSESS \$600 PENALTY PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion carried.</p>												
<p>5.7-4 Stipulation for Settlement – Lori Mercil, RN & LPN</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Lori Mercil, RN & LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> Johnson, seconded by J. Hammer to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR IVY VEREEN, RN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS \$ 1,200 PENALTY PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>												
<p>5.9-1 Chenoa Peterson RN R39600</p>	<p>NOTICE OF SUSPENSION issued to Chenoa Peterson RN, Grand Forks, ND on 5/16/19 for failure to comply with the terms of the Stipulation for Settlement dated July 19, 2018 paragraph 8A, subsections (18) and (20). Respondent has informed that she does not intend to practice nursing for an indefinite period of time. Respondent's license is automatically SUSPENDED until such time as she applies for reinstatement of her license.</p>												

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5.9-2 Rynae Klosterman RN R26941 L5510	<u>CEASE AND DESIST ORDER</u> issued to Rynae Klosterman, RN & LPN, Oxbow, ND. On December 31, 2018 when respondent renewed her RN License, she represented that she completed all continuing education requirements, however, when audited, she failed to submit verification of completion prior to January 1, 2019 of required CE or submit verification of her successful completion after December 31, 2018 of the required CE and pay a \$600 penalty fee. Respondent failed to submit verification that any of the required CE has been completed and has failed to pay the \$600 penalty fee. Respondent is ordered to Cease and Desist from the practice of nursing until she has successfully completed all of the CE requirements for licensure, specifically including the payment of the \$600 penalty fee.
5.9-3 Stacy Jaeger LPN L11355	<u>NOTICE OF SUSPENSION</u> issued to Stacey Jaeger LPN, Rugby, ND on 6/4/2019 for violation of terms of Order for Reinstatement dated March 23, 2017. Respondent's license is automatically SUSPENDED for a period of 2 years.
5.9-4 Deanna Van Bruggen RN R39083	<u>ORDER OF EMERGENCY SUSPENSION</u> issued to Deanna Van Bruggen, RN, Marion, ND on 6/11/2019. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
5.9-5 Deborah Gapinski LPN L7366	<u>NOTICE OF SUSPENSION</u> issued to Deborah Gapinski LPN, Nortonville, ND on 6/18/2019 for failure to comply with the terms of Order for Reinstatement dated January 19, 2017 paragraph A subsections (18) and (19). Respondent's license is automatically SUSPENDED for a period of 2 years.
5.9-6 Jessica Schaff RN R46713 & L15981	<u>ORDER OF EMERGENCY SUSPENSION</u> issued to Jessica Schaff RN, Mandan, ND on 6/20/2019. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
5.9-7 Jeanne Sarnat RN R43595	<u>ORDER OF EMERGENCY SUSPENSION</u> issued to Jeanne Sarnat RN, Jud, ND on 6/24/2019. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
5.9-8 Angela Bjorgaard RN R28746	<u>CEASE AND DESIST ORDER</u> issued to Angela Bjorgaard RN, Thompson, ND on 6/25/2019. Received a violation report on February 7, 2019 from a concerned citizen regarding the nursing practice of a registered nurse employed by Sublime Aesthetics, Minot, ND. During the investigation, the Board staff found that registered nurses employed by Sublime, including the Respondent, engaged in activities that exceeded the lawful scope of practice of a registered nurse (Prohibited Activities): 1) Determining the need for medical treatments for clients; 2) Executing or administering any diagnostic or therapeutic medical treatments to clients that do not have a documented medical evaluation or assessment by a medical director, nurse practitioner, a person with prescriptive authority or any other licensed practitioner; 3) Prescribing and/or dispensing legend medications; and; 4) Performing any other nursing interventions which exceed the lawful scope of practice as a registered nurse. Respondent was ordered to CEASE and DESIST from performing, allowing, directing, or authorizing any of the registered nurses employed by Sublime or any other facility that the Respondent owns and operates to perform and Prohibited Activities
5.9-9 Carleen Gust RN R27879 L9071	<u>CEASE AND DESIST ORDER</u> issued to Carleen Gust RN, LPN, Minot, ND on 6/25/2019. Received a violation report on February 7, 2019 from a concerned citizen about Ms. Gust's nursing practice while employed by Sublime Aesthetics, Minot, ND. During the investigation, the Board staff found that registered nurses employed by Sublime, including the Respondent, engaged in activities that exceeded the lawful scope of practice of a registered nurse (Prohibited Activities): 1) Determining the need for medical treatments for clients; 2) Executing or administering any diagnostic or therapeutic medical treatments to clients that do not have a documented medical evaluation or assessment by a medical director, nurse practitioner, a person with prescriptive authority or any other licensed practitioner; 3) Prescribing and/or dispensing legend medications; and; 4) Performing any other nursing interventions which exceed the lawful scope of practice as a registered nurse. Respondent was ordered to CEASE and DESIST from performing any Prohibited Activities.
5.9-10 Lori Mercil RN R40864	<u>CEASE AND DESIST ORDER</u> issued to Lori Mercil RN, Brooks, MN on 6/25/2019. Received a violation report on April 29, 2019 from a concerned citizen with allegations that respondent been prescribing and injecting aesthetic treatments (including Botox, disport, various fillers, PDO threads, B-12 shots, and numbing agents) in clients without Licensed Practitioner involvement at any time during the client's care. During the investigation, the Board staff found that the Respondent had engaged in activities that exceeded the lawful scope of practice of a registered nurse (Prohibited Activities): 1) Determining the need for medical treatments for clients; 2) Executing or administering any diagnostic or therapeutic medical treatments to clients that do not have a documented medical evaluation or assessment by a medical director, nurse practitioner, a person with prescriptive authority or any other licensed practitioner; 3) Prescribing and/or dispensing legend medications; and; 4) Performing any other nursing interventions which exceed the lawful scope of practice as a registered nurse. Respondent was ordered to CEASE and DESIST from performing any Prohibited Activities.
5.9-11 Barbara Voegele RN R20122	<u>ORDER OF EMERGENCY SUSPENSION</u> issued to Barbara Voegele RN, Bismarck, ND on 7/3/2019 Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.

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5.9-12 Robert Stevenson NC RN RN196735	<u>CEASE AND DESIST ORDER</u> issued to Robert Stevenson NC RN RN196735, Waynesville, NC on 7/3/2019. Received a violation report on September 11, 2018 from Vibra Hospital, Fargo, ND with allegations that the Respondent had removed medication from the Access Center (medication dispense) under a patient name, falsely documenting information, not giving medication to the patient. Respondent removed 5 doses of Fentanyl for a patient for whom he was not assigned and for whom the assigned nurse did not request assistance. He documented administration of only 4 of the doses and did not document the wasting of the other dose. He did not document corresponding documentation in the Patient Care Notes that the patient had been complaining of severe pain. The nurse and charge nurse spoke with the patient who denied receiving IV pain medication from the Respondent. He refused a drug screen requested by the facility. On June 28, 2019, the New Mexico Board of Nursing issued a Default Order of Revocation of Privilege to Practice in New Mexico for Diversion of Controlled Substances. The basis for the Default Order was that on March 26, 2018, while employed as an ER travel nurse for Presbyterian Espanola Hospital, a provider noticed a verbal order for a patient that she had not ordered. A follow-up investigation showed that a dose of Fentanyl had been pulled for the patient by Respondent under the override status on a Pyxis station under another nurse's credentials; however, video evidence showed that the Respondent had used another nurse's computer to complete the illicit transaction.
5.9-13 Kathryn Duben LPN L11861	<u>CEASE AND DESIST ORDER</u> issued to Kathryn Duben, LPN, Forest River, ND on 7/5/2019. On or about December 31, 2018, when respondent renewed her LPN license, she represented in her application that she had completed all the continuing education requirements for licensure; however, when her application was audited, she failed to submit verification of her successful completion of the required continuing education despite numerous requests for such verification. Respondent is ordered to Cease and Desist from the practice of nursing until she has successfully completed all of the CE requirements for licensure and has paid the associated administrative fee.
5.9-14 Crystal Overbeck LPN L12730	<u>ORDER OF EMERGENCY SUSPENSION</u> issued to Crystal Overbeck, LPN, Bismarck, ND on 7/15/2019. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
5.9-15 Pamela Lewis-Hoyt UAP-Surgical Tech UAP109273	<u>CEASE AND DESIST ORDER</u> issued to Pamela Lewis-Hoyt, UAP Surgical Tech, Long Beach, WA on July 15, 2019. Respondent failed to pay an administrative fee, which was issued with a non-disciplinary Letter of Concern for falsification of application related to a misdemeanor offense, by the due date. Respondent was sent a demand for payment letter on March 6, 2019. Respondent again failed to pay the administrative fee. She was sent a second demand for payment letter on April 5, 2019. This letter indicated that if the administrative fee was not paid by the due date, the Board would proceed with disciplinary action. In April 2019, the Board prepared a Notice and Complaint and requested sheriff's service of the Notice and Complaint. The sheriff was unable to serve the Notice and Complaint as the Respondent had apparently moved and failed to update her address information at the Board. Therefore, the Board was unable to serve the Notice and Complaint and is unaware of her whereabouts.
5.10-1 Draft Revisions to the PVR Process P&P	<i>Discussion:</i> Review draft revisions of 'PVR Process' policy and procedure to include investigative case presentations in section <i>Resolution and Disposition</i> . Motion: Johnson seconded by Buettner to: APPROVE THE DRAFT REVISIONS TO THE PVR PROCESS P&P ADDING INVESTIGATIVE CASE PRESENTATION UNDER INFORMAL RESOLUTION AND DISPOSITION BY THE BOARD. <i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.
5.10-2 Draft of the Investigative Case Presentation P&P.	<i>Discussion:</i> Review draft of Investigative Case Presentation P&P. Motion: Johnson seconded by J. Hammer to : APPROVE THE DRAFT INVESTIGATIVE CASE PRESENTATION P&P WITH AMENDED EDIT ON ITEM 2 TO REFERENCE THAT BOTH PARTIES AGREE TO INCLUSION OR EXCLUSION OF WITNESSES. <i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.

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<p>6.1-1 Program Survey Report Onsite Survey for Continued Initial Approval of Rasmussen College, School of Nursing, Baccalaureate Degree Program</p>	<p><i>Discussion:</i> In January 2017 Rasmussen College, SON applied for initial approval to the NDBON for a proposed prelicensure Bachelor of Science in Nursing (BSN) program at the College's Fargo, North Dakota (ND) campus. The BSN program at the Fargo ND location has two prelicensure entrance options, Standard Entrance Accelerated and Second Degree Accelerated BSN, both referred to as the A-BSN. In June 2017 NDBON surveyors completed an onsite survey of the proposed baccalaureate program and granted Initial Approval to the BSN Program in July 2017. Subsequent required compliance and progress reports and the May 2018 onsite survey for continued initial approval, have met NDBON requirements and have provided evidence of the program meeting NDAC, Article 54-03.2 Standards for Nursing Education Programs.</p> <p>As required by NDAC and the NDBON, surveyors completed an onsite survey of the BSN Program May 9, 2019. Eighteen of the North Dakota Administrative Code (NDAC), Article 54-03.2 Standards for Nursing Education Programs were examined for the Rasmussen College, School of Nursing (SON), Accelerated Bachelor of Science in Nursing (A-BSN) Program survey. Upon conclusion of the onsite survey and review of all submitted evidence, surveyors were able to validate all components in NDAC 54-03.2-01 General Provisions as listed. No issues of non-compliance with NDAC 54-03.2 Standards for Nursing Education Programs were identified. No issues of partial-compliance with NDAC 54-03.2 Standards for Nursing Education Programs were identified.</p> <hr/> <p>Motion from the Nursing Education Committee, Holth seconded by J. Hammer:</p> <p>THE NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD:</p> <ol style="list-style-type: none"> 1. FIND THE RASMUSSEN COLLEGE BACCALAUREATE DEGREE NURSING EDUCATION PROGRAM IN SUBSTANTIAL COMPLIANCE WITH <i>ND ADMINISTRATIVE CODE 54-03.2. STANDARDS FOR NURSING EDUCATION PROGRAMS</i>; AND 2. GRANT CONTINUED INITIAL APPROVAL OF THE RASMUSSEN COLLEGE BACCALAUREATE DEGREE NURSING EDUCATION PROGRAM UNTIL JULY 2020; AND 3. REQUIRE AN ONSITE SURVEY OF THE RASMUSSEN COLLEGE BACCALAUREATE DEGREE NURSING EDUCATION PROGRAM IN MAY 2020. <hr/> <p><i>Roll Call Vote: Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</i></p>
<p>6.2-1 United Tribes Technical College, Department of Nursing, Associate Degree Practical Nursing Program: Update Regarding Teach-Out Plan</p>	<p><i>Discussion:</i> At the December 27th special meeting of the NDBON, the Board moved to approve the notification and plan for voluntary closure of the UTTC AASPN program to be effective May 10, 2019 upon graduation of the last enrolled class. During the teach out phase of program closure the Board required monthly progress reports. Board staff received progress reports as required from the acting program nurse administrator, Dr. D'Arlyn Bauer.</p> <p>All eight students successfully completed program requirements and graduated May 10, 2019. To date 5 of the 8 students have taken the PN licensure examination, with 4 passing and 1 failure. The remaining 3 graduates have test dates scheduled in August. The Board and staff are grateful to Dr. Bauer and Dr. Messmer for their commitment to ensure the 8 students enrolled in the program this spring were able to complete degree requirements with adequate faculty support.</p>

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<p>6.2-2 Sitting Bull College (SBC), Division of Nursing, Associate of Science Practical Nurse (ASP) Program Compliance Report July 10, 2019</p>	<p><i>Discussion:</i> Since the last NDBON survey of the SBC ASPN Program in November 2015 the need for additional support staff and faculty have been identified as a critical need and surveyors have consistently found NDAC <u>54-03.2-02-06. Financial Support.</u> to be Partially Met through compliance reports required at least yearly. The May 2017 compliance report the nurse administrator submitted a succession plan that detailed personnel needs and mentorship requirements in anticipation of retirement of the nurse administrator and current faculty by fall 2019. The College continues to advertise for the director position and clinical faculty. There have been several serious inquiries about the faculty position. To date the program has secured Dr. Bauer, who has agreed to continue in part-time capacity as nurse administrator (0.25 FTE) and part-time faculty (0.25 FTE) and Bailey King, LPN, the lab technician part-time. A full-time clinical instructor applicant was interviewed in April 2019 and administration is working with the individual to negotiate the salary and hours to complete a written contract. A master's prepared RN has applied for the faculty position but has not formerly interviewed with administration. An interview date is pending within the next week.</p> <p>Surveyors continue to find this standard as Partially Met due to the continued need for additional program personnel and continue to recommend the program and College aggressively recruit for current open staff positions as well as for the director position in anticipation of the retirement of Dr. Bauer. With the hiring of one clinical and one didactic faculty member, the total FTE for this academic year would be 2.25. This FTE continues to be minimally adequate, and efforts to aggressively recruit for a full-time Program director and additional clinical and adjunct faculty must continue to ensure program sustainability and growth which has been stagnate due to administrative obstacles impeding hiring efforts to attain sufficient faculty and support staff for several years.</p> <hr/> <p>Motion: Holth seconded by M.Johnson to:</p> <ul style="list-style-type: none"> • FIND THE COMPLIANCE REPORT SUBMITTED BY THE SITTING BULL COLLEGE, DIVISION OF NURSING, ASSOCIATE DEGREE PRACTICAL NURSE PROGRAM NURSE ADMINISTRATOR ADDRESSING THE ISSUE OF PARTIAL COMPLIANCE WITH <u>54-03.2-02-06. FINANCIAL SUPPORT.</u> PARTIALLY MEETS THE STANDARD; AND • FIND THE SITTING BULL COLLEGE, ASSOCIATE DEGREE PRACTICAL NURSE PROGRAM IN SUBSTANTIAL COMPLIANCE WITH <u>ND ADMINISTRATIVE CODE 54-03.2;</u> AND • CONTINUE FULL APPROVAL OF THE SITTING BULL COLLEGE, ASSOCIATE DEGREE PRACTICAL NURSE PROGRAM UNTIL NOVEMBER 2020 AS GRANTED NOVEMBER 19, 2015 AND REQUIRE AN ONSITE SURVEY FALL 2020. <hr/> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>
<p>6.3-1 University of North Dakota, CNPD, DON, Post-Baccalaureate Doctor of Nursing Practice (PB-DNP) Nurse Anesthesia Program, Request for Exception to <u>NDAC 54-03.2-04-08 Employment of Academically Unqualified Faculty</u></p>	<p><i>Note:</i> Buettner left the board room for this discussion. <i>Discussion:</i> The University of North Dakota, CNPD, DON, Nurse Administrator is requesting consideration for an exception to NDAC 54- 03.2-04-08 for the Post-Baccalaureate Doctor of Nursing Practice (PB-DNP) Nurse Anesthesia Program. If approved, this exception would allow the UND CNPD to utilize CRNAs with an earned master's degree as faculty in courses within the PB-DNP Nurse Anesthesia program for a period of 5 years. Within these courses, the program has provided assurance that there would be a doctorally prepared CRNA that would be the course director and faculty of record. CRNAs with an earned master's degree hired as faculty would enroll in coursework towards a doctoral degree following 1 year of employment. The 5-year exception time period will allow faculty members time to complete their doctoral education. During this time period, the CNPD will ensure compliance with the 85% rule for academically qualified nursing faculty full-time equivalents. In addition, the CNPD will monitor program quality and outcomes annually through the assessment and evaluation plan and reports to the NDBON.</p> <p>Motion from the Nursing Education Committee, Holth seconded Johnson to:</p> <ul style="list-style-type: none"> • APPROVE THE REQUEST FOR AN EXCEPTION TO <u>NDAC 54-03.2-04-08 EMPLOYMENT OF ACADEMICALLY UNQUALIFIED FACULTY, SUBSECTION 3. OTHER CIRCUMSTANCES AS APPROVED BY THE BOARD</u> FOR A PERIOD OF NO LONGER THAN FIVE YEARS FOR THE UNIVERSITY OF NORTH DAKOTA, CNPD, DON, POST-BACCALAUREATE DOCTOR OF NURSING PRACTICE (PB-DNP) NURSE ANESTHESIA PROGRAM ALLOWING MASTER'S PREPARED CERTIFIED REGISTERED NURSE ANESTHETIST (CRNA) FACULTY TO TEACH FOR THE PB-DNP PROGRAM WITH OVERSIGHT BY DOCTORATE PREPARED CRNA FACULTY AND NURSE ADMINISTRATOR. • MASTER'S PREPARED CRNA FACULTY MUST ENROLL IN A DOCTORATE PROGRAM WITHIN ONE YEAR OF EMPLOYMENT AND THE PROGRAM MUST SUBMIT ALL REQUIREMENTS UNDER <u>NDAC 54-03.2-04-08.1 FACULTY DEVELOPMENTAL PROGRAM</u> QUARTERLY FOR EACH ACADEMICALLY UNQUALIFIED FACULTY MEMBER TO ENSURE COMPLIANCE WITH THE REQUIRED 85% ACADEMICALLY PREPARED FACULTY REQUIREMENT FOR THE PROGRAM. THE UND, PB-DNP PROGRAM NURSE ADMINISTRATOR WILL SUBMIT A COMPLIANCE REPORT BY JULY 1, 2020. <hr/> <p><i>Roll Call Vote:</i> Buettner, recused and left board room during agenda item; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 5 yes. 1 recuse. 0 no, Motion Carried.</p>

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<p>6.3-2 Programmatic Change Request from North Dakota State College of Science (NDSCS), Associate of Applied Science Practical Nurse Program: Addition of a Program Site in Fargo, ND</p>	<p><i>Discussion:</i> The NDSCS Nurse Administrator is requesting approval of a new associate of applied science practical nurse program satellite location in Fargo, ND beginning Spring 2020 through December 2021. The request detailed financial support and adequate resources including facility, equipment, supplies, and qualified administrative, instructional and support personnel for the proposed site. The program has had nine satellite classes in the Fargo-Moorhead, MN area in the past 18 years. A needs study conducted by the program identified a need for over 28 practical nurses in the next 3 to 4 years in the area. Long-term care facilities and local hospitals will assist NDSCS with clinical sites and clinical instructors for the program.</p> <p>Motion: Holth seconded by M. Johnson to: APPROVE THE REQUEST OF THE ADDITION OF A SATELLITE SITE IN FARGO, ND BEGINNING SPRING 2020 FOR THE NORTH DAKOTA STATE COLLEGE OF SCIENCE (NDSCS), ASSOCIATE OF APPLIED SCIENCE PRACTICAL NURSE PROGRAM AS THE PROGRAM HAS FULL APPROVAL AND THE CHANGE COMPLIES WITH <u>NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</u></p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>
<p>6.3-3 Programmatic Change Request from University of Mary, School of Health Sciences, Division of Nursing, Baccalaureate Programs (Traditional, LPN to BSN, and Accelerated 2nd Degree): Addition of a New Course and Change in Overall Credit Hours Required for Program Completion (Increase)</p>	<p><i>Discussion:</i> The University of Mary, Division of Nursing, Baccalaureate Degree Programs' Nurse Administrator is requesting approval of the addition of a new course and an increase in overall credit hours required for program completion. The new proposed course would be incorporated into all three pre-licensure tracks and implemented in Fall 2019 if approved. The course, Clinical Judgment in Nursing, NUR 361, will address the new NCSBN standards of learning clinical judgment by implementing concept-based topics through critical thinking exercises. Rationale to support the course addition in the curriculum was provided as well as a course description and objectives. The addition of this course will increase the overall number of credit hours by one for each of the pre-licensure BSN tracks.</p> <p>Motion from the Nursing Education Committee, Holth seconded by W. Johnston to: APPROVE THE REQUEST FOR THE ADDITION OF COURSE NUR 361 AND A CHANGE TO OVERALL CREDIT HOURS FROM 70 TO 71 IN THE TRADITIONAL AND ACCELERATED TRACKS AND FROM 60 TO 61 IN THE LPN TO BSN TRACK FOR THE UNIVERSITY OF MARY, SCHOOL OF HEALTH SCIENCES, DIVISION OF NURSING, BACCALAUREATE PROGRAMS AS THE PROGRAMS HAVE FULL APPROVAL AND THE CHANGES COMPLY WITH <u>NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</u></p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, recuse; Johnston, yes; 5 yes. 1 recuse. 0 no, Motion Carried.</p>
<p>6.3-4 Programmatic Change Request from University of Jamestown, Department of Nursing, Bachelor of Science in Nursing Program, Request for Exception to <u>NDAC 54-03.2-04-08 Employment of Academically Unqualified Faculty</u></p>	<p><i>Discussion:</i> The University of Jamestown, Department of Nursing (DON), Bachelor of Science in Nursing (BSN), Nurse Administrator is requesting consideration for an exception to <u>NDAC 54-03.2-04-08 Employment of Academically Unqualified Faculty</u>, using <u>Subsection 3. Other Circumstances as Approved by the Board</u>. If approved, this exception would allow the Program to utilize baccalaureate-prepared registered nurses not enrolled in a graduate program as faculty for the 2019 fall academic semester course Nrsrg 424 Child/Adult Health III. The Nurse Administrator has provided assurance that master's-prepared faculty would provide direct supervision of BSN-prepared clinical faculty and would be responsible for evaluation of the students' clinical practice and corresponding pre and post clinical practice assignments.</p> <p>The exception is requested as an emergency solution if academically qualified clinical faculty are unable to be hired for the pediatric and critical care clinical practice rotations required for Nrsrg 424 Child/Adult Health III by the start of the 2019-2020 academic year this fall. The Nurse Administrator has detailed efforts to secure qualified faculty that include advertising for the position in various locations using various formats including Facebook and online newspapers since May 2019, reaching out to student placement coordinators at facilities, and faculty and nurse administrators at institutions with graduate nursing programs in ND. Master's prepared nurses who have assisted the Program in the past have retired. Several BSN-prepared nurses have expressed interest in the positions and are experientially qualified, however are uninterested in pursuing graduate education due to cost and time commitment. The Nurse Administrator is submitting this request for an emergency exception due to the limited time remaining to secure qualified faculty for the fall course, and because without clinical faculty the affected cohort of students would be unable to complete required course work necessary for degree completion.</p> <p>Motion: Holth seconded by J. Hammer to: APPROVE THE REQUEST FOR AN EXCEPTION TO <u>NDAC 54-03.2-04-08 EMPLOYMENT OF ACADEMICALLY UNQUALIFIED FACULTY, SUBSECTION 3. OTHER CIRCUMSTANCES AS APPROVED BY THE BOARD</u> FOR THE 2019 FALL SEMESTER THAT ALLOWS THE UNIVERSITY OF JAMESTOWN, DON, BSN PROGRAM TO USE BACCALAUREATE-PREPARED REGISTERED NURSES NOT ENROLLED IN A GRADUATE PROGRAM FOR CLINICAL PRACTICE INSTRUCTION REQUIRED FOR COURSE NRSG 424 CHILD/ADULT HEALTH III.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>

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<p>6.5-1 Consideration of Fiscal Year 2019-2020 Nursing Education Loan Awards</p>	<p><i>Discussion:</i> The Board staff reviewed applications and reapplications for NEL for the 2019-2020 academic year for 39 applicants. Total funds available for distribution are \$84,850.00 per document outlined from Nursing Education Committee proposal.</p> <p>Motion from the Nursing Education Committee, Holth seconded by M. Johnson to: APPROVE THE ATTACHED 39 INDIVIDUALS FOR THE NURSING EDUCATION LOAN FOR A TOTAL AWARDED OF \$84,850.00 ACCORDING TO NDAC 54-04.1 NURSING EDUCATION LOANS.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, recuse; Holth, yes; Johnson, yes; Johnston, yes; 5 yes. 1 recuse. 0 no, Motion Carried.</p>
<p>7.1 Nursing Licensure/Registration</p>	<p><i>Discussion:</i> Discussed Nurse license compact uniform licensure requirements, ND NPA, and NDAC pertaining to licensure and the foreign educated applicant. To further assist foreign educated applicants and to promote safe licensure, the Board discussed the requirement of credentials evaluation service reports, specifically CGFNS certification program verification and CGFNS VISA screen verification with official transcripts to ensure education and transcripts are analyzed for authenticity and education consistent with US nursing education and meeting NPA and NDAC. Select US nursing boards accept verification from other states, if the CES verifications were completed and reviewed for licensure purposes. Also, the Board discussed foreign education applicant requirement of employment verification of 400 hours of practice in previous four years from employer. This is current practice to meet NPA and NDAC requirements; staff request policy.</p> <p>In addition, the Board discussed accepting 400 hours of licensed nursing practice in another jurisdiction at the level of licensure sought in lieu of required education program clinical experiences. Historically, the Board accepted practice hours for applicants graduating from programs with no clinical experiences. Staff requested policy.</p> <p>Motion: Johnson seconded by J. Hammer to: APPROVE THE FOLLOWING LICENSURE POLICIES: IF THE NURSING EDUCATION PROGRAM DOES NOT MEET THE CLINICAL EXPERIENCE REQUIREMENTS ACCORDING TO NDCC 54-03.2-06, 400 HOURS OF LICENSED NURSING PRACTICE FOR THE LEVEL OF LICENSURE SOUGHT IS REQUIRED PRIOR TO APPLICATION FOR LICENSURE IN ND.</p> <p>INTERNATIONAL/FOREIGN EDUCATED NURSE APPLICANTS MUST SUBMIT A CREDENTIALS EVALUATION SERVICE REPORT OF THE TRANSCRIPT ALONG WITH THE OFFICIAL TRANSCRIPT FOR ISSUANCE OF A SINGLE STATE LICENSE. IF THE INTERNATIONAL/FOREIGN EDUCATED APPLICANT ALSO SUBMITS A COPY OF THE CGFNS CERTIFICATE PROGRAM VERIFICATION LETTER OR CGFNS VISA SCREEN VERIFICATION LETTER A MULTISTATE LICENCE MAY BE ISSUED. THE BOARD MAY ACCEPT VERIFICATION OF THESE REPORTS FROM ANOTHER JURISDICTION IF NORTH DAKOTA QUALIFICATIONS ARE MET.</p> <p>INTERNATIONAL/FOREIGN EDUCATED NURSE APPLICANTS MUST SUBMIT A VERIFICATION OF EMPLOYMENT FORM VALIDATING 400 PRACTICE HOURS IN THE PREVIOUS FOUR YEARS.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>
<p>8.1-1 Practice ND Nurse Practitioner Association Ketamine White Paper</p>	<p><i>Discussion:</i> Adam Hohman, ND Nurse Practitioner Association President, provided a report on the Ketamine White Paper. The purpose of the paper was to provide evidence related to ketamine use by nurse practitioners in rural ND where anesthesia providers are not available. The paper addressed additional certification, education, and competency. Board dialogued and discussed.</p> <p>Motion: Johnson seconded by Buettner to: THE BOARD NEITHER SUPPORTS NOR OPPOSES THE ND NURSE PRACTITIONER ASSOCIATION KETAMINE WHITE PAPER.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>
<p>8.1-2 Practice ND Medical Spa Association Paper</p>	<p><i>Discussion:</i> Veseda Hoff of the ND Medical Spa Association (NDMSA) provided discussion related to aesthetic practices in ND. Ms. Hoff presented a paper regarding educational offering and training for aesthetic professionals in ND by Galderma pharmaceutical and NDMSA to address the January 2018 Board interpretive statement. In addition to the 2018 Interpretative statement clarifying current law and rules, the Board published "The Professional Nurse: Regulatory Standards of Practice", Winter 2019 edition of Dakota Nurse Connection. The Board discussed continued public concern despite the efforts. Board directed staff to move forward with a drafted aesthetic practice guidance.</p> <p>Motion: Buettner seconded by W. Johnston DIRECT STAFF TO POST DRAFT ROLE OF NURSE IN AESTHETIC PRACTICES FOR PUBLIC COMMENT AFTER SAAG REVIEW AND INCLUDE PUBLIC FORUM DURING OCTOBER 24, 2019 CONVENED MEETING.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried</p>

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8.1-3 NDDoH New Standing Orders	<p><i>Discussion:</i> Lindsey VanderBusch, ND Department of Health, provided logo updates to current NDDoH state standing orders for Chlamydia and Gonorrhea. Discussed new NDDoH state standing order for laboratory testing of Syphilis.</p> <hr/> <p>Motion: Johnson seconded by J. Hammer to: APPROVE THE NEW STANDING ORDERS FOR LABORATORY TESTING FOR SYPHILIS AS PROPOSED BY THE NDDOH.</p> <hr/> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried</p>
8.2-1 Legislative Compliance	<p>Reviewed summary of relevant enacted legislation reviewed by Board, staff, and SAAG following the 66th legislative session.</p>
8.2-2 Rule Promulgation	<p><i>Discussion:</i> Rule promulgation considered for 2019-2020, potential timeline reviewed.</p> <hr/> <p>Motion: Buettner seconded by J Hammer to: DIRECT STAFF AND SAAG TO DRAFT PROPOSED RULES TO ADDRESS MANDATES FROM 66TH LEGISLATIVE SESSION, EXPLORE LICENSURE FEE ADJUSTMENTS TO SUPPORT CORE BOARD FUNCTIONS AND PROJECT FUNDING, AND PROPOSE ADDITIONAL AMENDMENTS TO UPDATE LICENSURE, EDUCATION, PRACTICE, AND COMPLIANCE; CONVENE COMMITTEES AS NEEDED</p> <hr/> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried</p>
8.2-3 Revised APRN Licensure Compact Legislation	<p><i>Discussion:</i> Revised APRN licensure compact legislation reviewed to include uniform licensure requirements and hours of practice experience. The revisions will be discussed and voted on at delegate assembly in August 2019. Revisions will need to be enacted in each state currently members of the APRN compact. Buettner requested clarification of APRN graduate education requirement for multistate licensure.</p>
9.1 Board Member Terms- Re-Appointments/Appointments per Governor Effective July 1, 2019	<p><i>Discussion:</i> Reviewed and discussed the 3 current Board member vacancies (public member since October 2018; RN member and LPN member since June 2019). Reviewed correspondences and updates from Governor's office.</p>
9.2-1 Election of Vice-President	<p><i>Discussion:</i> Michael Hammer submitted for reappointment in April 2019. Reappointment has not been granted to date and RN Board member vacancy resulted. Michael Hammer term as Vice President was 2018-2020. Discussed interim vice president July 2019-October 2019 to allow additional time for Governor to consider appointments. Ballots reviewed.</p> <hr/> <p>Motion: Johnston seconded by Buettner to: APPROVE JANELL HOLTH AS INTERIM VICE-PRESIDENT UNTIL OCTOBER 2019 BOARD MEETING.</p> <hr/> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, recuse; Johnson, yes; Johnston, yes; 5 yes. 1 recuse. 0 no, Motion Carried</p>
9.2-2 Election of Treasurer	<p><i>Discussion:</i> Ballot results reviewed.</p> <hr/> <p>Motion: Johnston seconded by J.Hammer to: APPROVE KEVIN BUETTNER AS TREASURER FOR A TWO-YEAR TERM ENDING JULY 2021.</p> <hr/> <p><i>Roll Call Vote:</i> Buettner, recuse; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 5 yes. 1 recuse. 0 no, Motion Carried</p>
9.3 2019 -2020 Committee Appointments	<p><i>Discussion:</i> Discussed committee appointments for 2019-2020.</p> <hr/> <p>Motion: W. Johnston seconded by J.Hammer to: APPROVE THE FOLLOWING 2019-2020 COMMITTEE APPOINTMENTS: EXECUTIVE COMMITTEE: CHAIR: PRESIDENT JANE CHRISTIANSON; VICE-PRESIDENT INTERIM JANELL HOLTH; TREASURER KEVIN BUETTNER NURSING EDUCATION COMMITTEE: CHAIR: MARY BETH JOHNSON; JANELL HOLTH; JAMIE HAMMER FINANCE COMMITTEE: CHAIR: TREASURER KEVIN BUETTNER; JANE CHRISTIANSON; WENDI JOHNSTON RISK MANAGEMENT: MARY BETH JOHNSON ND CENTER FOR NURSING BOARD OF DIRECTORS (2019-2022): STACEY PFENNING; ALTERNATE WENDI JOHNSTON ND PDMP ADVISORY COUNCIL: STACEY PFENNING, JANE CHRISTIANSON</p> <hr/> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>
9.3-1 2019-2020 Committee Charges	<p><i>Discussion:</i> The Board reviewed the Committee Charges as presented for 2019-2020.</p> <hr/> <p>Motion: J. Hammer seconded by Holth to: APPROVE THE PROPOSED 2019-2020 COMMITTEE CHARGES AS DISTRIBUTED.</p> <hr/> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>
9.4 2019-2020 Meeting/Conferences for Board Members and Staff	<p><i>Discussion:</i> Reviewed upcoming state, regional, and NCSBN meetings and conferences. Board Executive Director will continue to facilitate Board and staff attendance per available waiver, resource funds, or Board funds to meet strategic plan goal 4 "Prepare ND Board of Nursing Members and Staff for State/National Leadership Roles".</p>

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<p>9.5 Revised NDBON Member Verification of Practice Form</p>	<p><i>Discussion:</i> Discussed revisions to SFN 58380 Verification of Employment for Board Members to include attestation of current practice by board members with nurse licensure to verify NDCC 43-12.1.</p> <p>Motion: Johnson seconded by Holth to: APPROVE THE REVISED NDBON MEMBER VERIFICATION OF PRACTICE FORM.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>
<p>9.6 2019 -2020 Governance Manual</p>	<p><i>Discussion:</i> The Board reviewed the Governance Manual. No revisions were identified.</p> <p>Motion: W. Johnston seconded by Buettner to: APPROVE THE 2019-2020 GOVERNANCE MANUAL AS DISTRIBUTED.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>
<p>9.7 Approval of 2019-2020 Board and Committee Meeting Dates</p>	<p><i>Discussion:</i> Reviewed and discussed proposed 2019-2020 Board and Committee Meeting Dates.</p> <p>Motion: Johnson seconded by Buettner to: APPROVE THE 2019-2020 BOARD AND COMMITTEE MEETING DATES: NDBON: JULY 18, OCTOBER 24, JANUARY 23, APRIL 23, JULY 16, 2020 NURSING EDUCATION COMMITTEE: OCTOBER 2, APRIL 15, JULY 15, 2020 FINANCE COMMITTEE: APRIL 6, 2020 EXECUTIVE COMMITTEE: APRIL 23, 2020 OTHER MEETINGS, INCLUDING SPECIAL MEETINGS, MAY BE ADDED AS NEEDED OR PER BOARD REQUEST.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>
<p>10.0 Staff Report Staff Positions Updates and ED Position</p>	<p><i>Discussion:</i> Staff update provided. Compliance Investigator to start August 1, 2019. New, revised, and retired staff position descriptions discussed.</p> <p>Motion: W. Johnston seconded by Holth to: RATIFY THE FOLLOWING POSITION DESCRIPTIONS: REVISED: EXECUTIVE DIRECTOR NEW: OPERATIONS MANAGER, COMPLIANCE INVESTIGATOR, COMPLIANCE AND LICENSING SPECIALIST, AND ADMINISTRATIVE AND LICENSING SPECIALIST, AND ASSOCIATE DIRECTOR FOR PRACTICE RETIRE: ADMINISTRATIVE III, ASSISTANT DIRECTOR FOR COMPLIANCE AND PRACTICE, ACCOUNTING AND LICENSING SPECIALIST.</p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; 6 yes. 0 no, Motion Carried.</p>

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CONSENT AGENDA:

- 3.0 Consent Agenda
 - 3.1 Meetings, Conferences, Committees-Board representation
 - 3.2 Notifications to Board
 - 3.2.1 ND Nurse Practitioner Association support for diverse board composition letter
 - 3.2.2 AANA CRNA Position Statement on title
 - 3.2.3 AG Letter-Leer FNP
 - 3.2.4 ND Board of Counselor Examiners letter testimony
 - 3.2.5 Kansas joins NLC-media release
 - 3.2.6 Telehealth Law & Reimbursement Policies -Spring 2019
 - 3.3 Legal Counsel
 - 3.4 Unlicensed Assistive Person /Medication Assistant
 - 3.5 Licensure
 - 3.5-1 NCLEX RN Quarterly Program Updates
 - 3.5-2 NCLEX PN Quarterly Program Updates
 - 3.6 Discipline
 - 3.6-1 Discipline Statistics/Case Activity Report
 - 3.6-2 NLC Case Log
 - 3.7 Academic and Continuing Education
 - 3.7-1 Ratification of approval of continuing education for contact hours
 - 3.7-2 Distance Education Programs and Students Updates
 - 3.7-3 Faculty Developmental Program Updates
 - 3.7-4 Education Program Survey Schedule 2019 Spring/Fall Updates
 - 3.7-5 Rasmussen College, SON, BSN Program, Notification of Change in Program Administration
 - 3.8 Staff Reports/Presentations/DNC
 - 3.9 Board Representation on Committees/Taskforces
 - 3.9-1 Prescription Drug Monitoring Program Council-Christianson/Pfenning-June 2019
 - 3.9-2 North Dakota Center for Nursing (Executive Committee and taskforces)- Director June 6, Fargo
 - 3.10 Board Committees
 - 3.10-1 Nursing Education Committee-April 24, 2019; July 10, 2019
 - 3.10-2 Finance Committee -April 18, 2019
 - 3.10-3 Executive Committee-Jan 17th after NDBON meeting; April 25th after NDBON meeting

The meeting recessed from 12:13 p.m. to 1p.m. and adjourned at 4:06 p.m. on July 18, 2019.



Stacey Pfenning, DNP, APRN, FNP, FAANP
Executive Director

Approved by ND Board of Nursing 09/12/2019