

## North Dakota Board of Nursing Meeting Minutes – December 27, 2018

Call to Order: December 27, 2018 at 12:10 p.m. – NDBON Board Conference Room – 919 S 7<sup>th</sup> Street, Suite 504, Bismarck, ND

Roll Call: Eight members present as follows:

Via Go to Meeting:

Jane Christianson, RN Member, President  
 Jamie Hammer, RN Member, Treasurer  
 Kevin Buettner, APRN Member  
 Wendi Johnston, LPN Member

Michael Hammer, RN Member, Vice-President  
 Mary Beth Johnson, RN Member  
 Bonny Mayer, LPN Member  
 Janelle Holth, RN Member

Staff Present:

Stacey Pfenning, APRN, Executive Director  
 Chris Becker, Accounting/Licensure Specialist  
 Maureen Bentz, RN, Associate Director for Practice

Tammy Buchholz, RN, Associate Director  
 Patricia Hill, RN, Assistant Director for Practice & Compliance

Staff Absent: Melissa Hanson, RN, Associate Director for Compliance

Other individuals were present as indicated on the Board Meeting Attendance Roster.

AGENDA ITEM	DISCUSSION & ACTION
1.0 Agenda	<p><i>Discussion:</i> The agenda was reviewed.</p> <p><i>Motion:</i> J. Christianson, seconded by J. Holth:  <b>APPROVE THE AGENDA AS DISTRIBUTED</b></p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Holth yes; Mayer, 8 yes. 0 no; Motion carried.</p>
2.1-1 United Tribes Technical College, AASPN Program, Notification of Voluntary Closure Plan	<p><i>Discussion:</i>                      The board reviewed the 12/24/18 Notification letter from United Tribes Technical College (UTTC) on Voluntary Closure of Associate Degree Practical Nurse Program in Bismarck, ND, effective May 10, 2019. The following representatives from UTTC were present at Board office: Dr. Leander McDonald, President and Dr. Lisa Azure, Vice President of Academic Affairs and via the web, Leah Hamann, Dean of Instruction. The board expressed concern about the seven students expected to graduate May 2019. UTTC representatives provided details of their plan and shared efforts that had been made to date to secure faculty and an interim nurse administrator. The College's goal is to have sufficient faculty to provide required spring courses for degree completion in May for the seven current second-year students. Board Staff provided background information related to the recent resignations of the program's nurse administrator and three faculty members effective December 2018 and details of the directors' onsite visit conducted with UTTC administrators December 20, 2018. Prior to the recent resignations, the program was granted full approval for five years in October 2018. Due to the recent resignations, the following North Dakota Administrative code 54-03.2 Standards for Nursing Education Programs are Not Met:                      54-03.2-02-06 Financial Support.                      54-03.2-03-01 Administrator responsibilities.                      54-03.2-03-02 Practical or associate degree nurse education program administrator qualifications.                      54-03.2-04-01 Faculty responsibilities.                      54-03.2-04-03 Practical or associate degree nurse education program faculty qualifications.</p> <p><i>Motion:</i> M. Hammer, seconded by B. Mayer:  <b>Move that the Board Approve the notification and plan from United Tribes Technical College for Voluntary Closure of the Associate Degree Practical Nurse program according to NDAC 54-03.2-09-02. Voluntary Closing, effective May 10, 2019 upon graduation of the last class enrolled. The program will continue to meet the standards for nursing education programs until closed, and United Tribes Technical College will maintain all academic transcripts as required in NDAC 54-03.2-09-04. Storage of Academic Records; and</b></p> <p><b>Approve the use of baccalaureate prepared nurse faculty to complete teach-out plan if needed in accordance with NDAC 54-03.2-04-08 Employment of Academically Unqualified Faculty; and</b></p> <p><b>If a qualified nurse administrator and sufficient qualified faculty are unable to be secured to ensure the last class enrolled is able to complete degree requirements for graduation, United Tribes Technical College will provide the NDBON with the plan to transfer those students to other board-approved nursing education programs according to NDAC 54-03.2-09-02. Voluntary Closing no later than January 17, 2019.</b></p> <p><i>Roll Call Vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, 8 yes; 0 no; Motion carried.</p>

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<p>3.1 Legislation affecting NPA and nursing in ND</p>	<p><i>Discussion:</i> Directors updated Board of the following proposed legislation affecting the NPA and nursing in ND: 1) DHS proposed legislation to add APRN to 50-09-02.2. Assistance for adopted children with special needs; 2) ND DHS Aging Services Division bill adding QSPs exemption to NPA 43-12.1-04, currently being reviewed by Board SAAG;.3) reviewed SAAG response to proposed legislation by NDDoH to add an exemption to 43-15-02 allowing for RN dispensing in Title X family planning facilities. Directors will continue monitoring legislation affecting NPA and nursing in ND and provide input and education to stakeholders; and call special meetings when needed, during legislative assembly.</p> <p><i>Motion: M.Johnson, seconded by W.Johnston:</i> <b>Directed NDBON staff and SAAG to collaborate with stakeholders during legislative assembly and provide input and education related to the NPA and NDAC as needed; and to call special meetings at the discretion of the Executive Director and SAAG or when a position (opposition or support) on a bill is necessary.</b> <i>Roll Call Vote: Buettner, yes; Christianson, absent; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Holth yes; Mayer, 7 yes; 0 no; 1 absent; Motion carried.</i></p>
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The meeting adjourned at 1:00 p.m. on December 27, 2018.



Stacey Pfenning, DNP, APRN, FNP, FAANP  
Executive Director  
01/02/19