

North Dakota Board of Nursing Meeting Minutes – July 21, 2016

Call to Order:	July 21, 2016 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7 th Street, Suite 504, Bismarck ND		
Roll Call:	Eight members present as follows:		
	Jane Christianson, RN, Vice President	Janelle Holth, RN	
	Clara Sue Price, Public Member, Treasurer	Mary Beth Johnson, RN	
	Paula Schmalz, APRN	Michael Hammer, RN	
	Bonny Mayer, LPN	Jamie Hammer, RN	
	Absent: Wendi Johnston, LPN		
	Staff Present:		
	Stacey Pfenning, APRN, Executive Director	Melissa Hanson, RN, Associate Director for Discipline	
	Tammy Buchholz, RN, Associate Director for Education	Patricia Hill, RN, Assistant Director for Practice & Discipline	
	Julie Schwan, Administrative Services Coordinator		
	Other individuals were present as indicated on the Board Meeting Attendance Roster.		

AGENDA	DISCUSSION & ACTION
Welcome new Board Member	The board welcomed new RN board member Jamie Hammer, RN, MSN from Minot, ND. Ms. Hammer is employed at Trinity Medical Center in Minot.
1.1 Consent Agenda	<p><i>Discussion:</i> The consent agenda was reviewed with no items identified for discussion.</p> <p><i>Motion:</i> Mayer, seconded by Holth to: ADOPT THE CONSENT AGENDA AS PRESENTED.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed. No additions were identified.</p> <p><i>Motion:</i> Johnson, seconded by Schmalz to: APPROVE AGENDA AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
1.3 Public Forum 11:00 a.m.	No one was present to address the board during the open forum.
2.1 May 19, 2016, 2016 Meeting Minutes & Public Notice	<p><i>Discussion:</i> The minutes of the May 19, 2016 meeting were reviewed.</p> <p><i>Motion:</i> Holth, seconded by Schmalz to: APPROVE THE MINUTES OF THE MAY 19, 2016 MEETING AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
3.1 Financial Statements	The financial statements through June 30, 2016 without adjusting entries were reviewed. Income is at 99% and expenses at 98% of budgeted. The board reviewed categories that were significantly below or above budget. The final fiscal year financial reports will be reviewed at the September meeting.
3.2 Strategic Plan Report for January 2016 – June 30, 2016	<p><i>Discussion:</i> A progress report for the strategic for the past six months was reviewed. The chart details the strategic plan goals and the progress to date of meeting each goal. Staff indicate the progress report details work that has been ongoing in the board office in the past six months.</p> <p><i>Motion:</i> Schmalz, seconded by Johnson to: ACCEPT THE PROGRESS REPORT FOR THE STRATEGIC PLAN FROM JANUARY 2016 THROUGH JUNE 30, 2016 AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
3.3 2016-2017 Fee Schedule Ratification	<p><i>Discussion:</i> The board reviewed the fee schedule for 2016-2017 effective July 1, 2016 reflecting modifications approved in May for Nursing Education Loan application fee and the CE application approval fees.</p> <p><i>Motion:</i> Holth, seconded by Johnson to: RATIFY THE 2016-2017 FEE SCHEDULE.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

**North Dakota Board of Nursing
Meeting Minutes – July 21, 2016**

AGENDA	DISCUSSION & ACTION
3.4 Bank Accounts Ratification	<p><i>Discussion:</i> The board is required to annually approve the management of the board accounts and signatures needed for each.</p> <p><i>Motion:</i> Price, seconded by Schmalz to: APPROVE THE MANAGEMENT OF THE FOLLOWING ACCOUNTS: KIRKWOOD BANK - MAIN CHECKING, PFENNING, HILL, HANSON, AND BOARD TREASURER KIRKWOOD SAVINGS: PFENNING AND BOARD TREASURER BANK OF NORTH DAKOTA - NEL CHECKING & SAVINGS: PFENNING AND BOARD TREASURER BANK OF NORTH DAKOTA – MERCHANT ACCOUNT – PFENNING AND BOARD TREASURER DAKOTA COMMUNITY BANK, BND, BNC, AND KIRKWOOD BANK - INVESTMENT/RESERVE FUNDS – PFENNING ON-LINE BANKING TRANSFERS – SCHWAN KBT SAFETY DEPOSIT BOX – PFENNING, SCHWAN, ROSSMAN</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.1.1 Request for Reinstatement – Scott Bezold, L12901	<p><i>Discussion:</i> Scott Bezold, LPN and his attorney, Cassie Tostenson of Brudvik Law Office were present to request reinstatement of his suspended LPN license. Brian Bergeson, SAAG was also present to discuss procedural matters with the board regarding this request. Mr. Bezold signed a statement in which he acknowledged the board is authorized to hold an executive session to discuss exempt or closed records, and agreed to discuss his request for licensure during the regular board meeting, which is open to the public, and may include personal health information. The board reviewed the order and discussed the Disciplinary Review Panel recommendation for reinstatement to encumbered status for three years. Mr. Bezold will need to complete a refresher course to be eligible for reinstatement, and plans to work in WY when his licensure reinstatement requirements are met. The board discussed his progress with him.</p> <p><i>Motion:</i> Holth, seconded by Schmalz to: GRANT SCOTT BEZOLD'S REQUEST FOR REINSTATEMENT OF HIS SUSPENDED LPN LICENSE TO ENCUMBERED STATUS FOR THREE YEARS UPON MEETING LICENSURE REQUIREMENTS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND AS SET OUT IN THE BOARD ORDER.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.1.2 Request for Reinstatement – Ryan McArthur, RN, APRN R28174	<p><i>Discussion:</i> Ryan McArthur, RN, APRN was present to request reinstatement of his suspended APRN license. Mr. McArthur signed a statement in which he acknowledged the board is authorized to hold an executive session to discuss exempt or closed records, and agreed to discuss his request for licensure during the regular board meeting, which is open to the public, and may include personal health information. The board reviewed the order and discussed the Disciplinary Review Panel (DRP) recommendation for reinstatement to encumbered status for three years. Mr. McArthur's RN license was encumbered and his APRN license suspended in January 2015, with DRP recommendations that he could reapply for reinstatement of his APRN license after 18 months of successful encumbrance had been completed. Mr. McArthur reviewed and discussed his progress during the past eighteen months with the board. He has the support of his current employer and will continue to be employed with them.</p> <p><i>Motion:</i> Schmalz, seconded by Holth to: GRANT RYAN MCARTHUR'S REQUEST FOR REINSTATEMENT OF HIS SUSPENDED APRN LICENSE TO ENCUMBERED STATUS FOR THREE YEARS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND AS SET OUT IN THE BOARD ORDER.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.2.1 Request for Reissuance – Cyd Gullickson, R23593	<p><i>Discussion:</i> Cyd Gullickson, RN, is requesting reissuance of her RN license from encumbered status to full licensure status. The board reviewed the current order and discussed the disciplinary review panel recommendation to reissue her license to full licensure status. The terms and conditions of the board order dated July 17, 2014 have been completed as reported by staff.</p> <p><i>Motion:</i> Price, seconded by Mayer to: GRANT CYD GULLICKSON'S REQUEST FOR REISSUANCE OF HER RN LICENSE TO UNRESTRICTED PRACTICE AND FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF THE STIPULATION FOR SETTLEMENT DATE JULY 17, 2014.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

North Dakota Board of Nursing Meeting Minutes – July 21, 2016

AGENDA	DISCUSSION & ACTION												
4.2.2 Request for Reissuance – Patricia (Ellis) Wilhelm, L8275	<p><i>Discussion:</i> Patricia Wilhelm, LPN, is requesting reissuance of her LPN license from encumbered status to full licensure status. The board reviewed the current order and discussed the disciplinary review panel recommendation to reissue her license to full licensure status. The terms and conditions of the board order dated May 16, 2014 have been completed as reported by staff.</p> <p><i>Motion:</i> Johnson, seconded by Holth to: GRANT PATRICIA WILHELM'S REQUEST FOR REISSUANCE OF HER LPN LICENSE TO UNRESTRICTED PRACTICE AND FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF THE STIPULATION FOR SETTLEMENT DATE MAY 16, 2014.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>												
4.3.1 Request for Reconsideration – Jane Krahn, R32213	<p><i>Discussion:</i> Jane Krahn is requesting an extension of the one-year time frame to complete a refresher course as required in her board order dated July 16, 2015.</p> <p><i>Motion:</i> Holth, seconded by Schmalz to: GRANT JANE KRAHN'S REQUEST FOR A SIX MONTH EXTENSION FOR REFRESHER COURSE COMPLETION.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>												
4.5 Surrender	<p><i>Discussion:</i> One individual has signed and submitted a surrender, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the surrender.</p> <p><i>Motion:</i> Johnson, seconded by Holth to: APPROVE AND ACCEPT THE TERMS OF THE PROPOSED SURRENDER AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Name</th> <th style="text-align: center;">Lic/Reg #</th> <th style="text-align: center;">City, State</th> <th style="text-align: center;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Jensen, Andrus</td> <td style="text-align: center;">R39490</td> <td style="text-align: center;">Rochester, MN</td> <td style="text-align: center;">\$200</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>	Name	Lic/Reg #	City, State	Penalty Fee	Jensen, Andrus	R39490	Rochester, MN	\$200				
Name	Lic/Reg #	City, State	Penalty Fee										
Jensen, Andrus	R39490	Rochester, MN	\$200										
4.6.1 Stipulation for Settlement – Jody Dalen, R33557	<p><i>Discussion:</i> A Stipulation for Settlement was received from Jody Dalen, RN seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (5) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> Holth, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JODY DALEN, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>												
4.6.2 Stipulation for Settlement – Lorena Juracovich, RN Applicant	<p><i>Discussion:</i> A Stipulation for Settlement was received from Lorena Juracovich, RN Applicant seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01-1 (8)(13).</p> <p><i>Motion:</i> Mayer, seconded by Holth to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR LORENA JURACOVICH, RN APPLICANT AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>												
4.6.3 Stipulation for Settlement – Joseph Bartels, L15494	<p><i>Discussion:</i> A Stipulation for Settlement was received from Joseph Bartels, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (4) and NDAC 54-02-07-01.1 (7)(8).</p> <p><i>Motion:</i> Holth, seconded by Johnson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JOSEPH BARTELS, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>												

North Dakota Board of Nursing Meeting Minutes – July 21, 2016

AGENDA	DISCUSSION & ACTION
4.6.4 Stipulation for Settlement – Terrie Gammon, R42951	<p><i>Discussion:</i> A Stipulation for Settlement was received from Terrie Gammon, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6)(7)(8).</p> <p><i>Motion:</i> Johnson, seconded by Holth to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR TERRIE GAMMON, RN, ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.8.1 Other – Randy Aaser – Applicant for UAP/Technician Registry	<p><i>Discussion:</i> Randy Aaser submitted an application for UAP/Technician and answered yes to the criminal history questions. Mr. Aaser was charged with Attempted Murder in 2007, in which he later pleaded guilty to a lesser charge of Assault in the First Degree. He was sentenced in 2/20/08 to confinement to the Commissioner of Corrections in MN. He served 100 months of and is on parole from June 2016 through July 22, 2020.</p> <p><i>Motion:</i> Price, seconded by Schmalz to: DENY THE APPLICATION FOR UAP/TECHNICIAN REGISTRY FOR RANDY AASER BASED ON NDCC 43.12.1-14(1).</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.10.1 Tammy Buchholz appointment to Disciplinary Review Panel	<p><i>Discussion:</i> Tammy Buchholz, Associate Director for Education has been added as a member to the disciplinary review panel in order to strengthen the panel. Current make-up involves two investigators, Executive Director and Special Assistant Attorney General. This allows another person not involved in the investigations to assist in recommendations. The board discussed director workload issues and that directors are cross training in all areas.</p> <p><i>Motion:</i> Johnson, seconded by Schmalz to: APPROVE THE APPOINTMENT OF TAMMY BUCHHOLZ, MSN, RN, CNE TO THE DISCIPLINARY REVIEW PANEL EFFECTIVE JULY 1, 2016.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.2-1 University of Mary Nursing Division Programmatic Change Request	<p><i>Discussion:</i> Mary Beth Johnson recused herself from this agenda item. The board reviewed a programmatic change request from the University of Mary Nursing Division. The Nursing Division mission statement will be updated to reflect new University-wide graduate competencies and the revised statement will be published in the 2016-2017 University Catalog. New graduate competencies were developed by an interdisciplinary body of professional disciplines from across all four schools (the Nursing Division is within the School of Health Sciences) of the University of Mary during the 2014-2016 academic years. Disciplines are now in the process of incorporating these updated graduate competencies into programmatic offerings.</p> <p><i>Motion:</i> Schmalz, seconded by Price to: APPROVE THE UNIVERSITY OF MARY REQUEST FOR MAJOR PROGRAMMATIC CHANGES TO THE NURSING DIVISION AS THE PROGRAMS HAVE FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH <u>NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</u></p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, recuse; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>
5.2-2 NDSU School of Nursing Programmatic Change Request	<p><i>Discussion:</i> Michael Hammer recused himself from the next three agenda items. The board reviewed a programmatic change request from North Dakota State University (NDSU) School of Nursing. The NDSU Schools of Nursing developed new vision and mission statements and new core values to replace the previous vision, mission and philosophy. Due to significant growth with the addition of a second nursing program site and the renaming to the College of Health Professions, changes were made to reflect the current vision, mission and core values of the program. The revised Nursing Division Mission Statement will be published in the 2016-2017 University Catalog.</p> <p><i>Motion:</i> Johnson, seconded by Holth to: APPROVE THE NORTH DAKOTA STATE UNIVERSITY REQUEST FOR MAJOR PROGRAMMATIC CHANGES TO THE SCHOOL OF NURSING AS THE PROGRAMS HAVE FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH <u>NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</u></p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, recuse; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>
Discussion about Nursing Education Committee	<p>The board discussed that the July Nursing Education Committee meeting was designated for Nursing Education Loan Awards. The board had decided in March to discontinue the March NEC Meetings and focus on loan awards for the July meetings in response to FY 2016-17 budgetary evaluation and judicious considerations of resources. Education agenda items needing action during these meetings are brought directly to the board for discussion and approval. Additional NEC meetings may be scheduled as needed.</p>

North Dakota Board of Nursing Meeting Minutes – July 21, 2016

AGENDA	DISCUSSION & ACTION
5.2-3 NDSU BSN to DNP Program Curriculum Programmatic Change Request	<p><i>Discussion:</i> The board reviewed a curriculum programmatic change request from NDSU BSN to DNP Program. The program proposes to add two courses N850) Family Primary Care: Specialty Practicum (2 credits) and N880 Inter-professional Advance Practices (2 credits) and delete Pharm685 Economic Outcomes Assessment (2 credits). The total overall program credit hours stay the same and practicum hours increase to 1030 hours. The proposed changes would be implemented Fall 2016 and incorporated into the 2016-2017 Catalog. These changes are based on student feedback and recommendations from national accreditors and organizations. It was also noted the program has increased total number admitted to the program.</p> <p><i>Motion:</i> Schmalz, seconded by Price to: APPROVE THE NORTH DAKOTA STATE UNIVERSITY REQUEST FOR MAJOR PROGRAMMATIC CHANGES FOR THE BSN TO DNP PROGRAM AS THE PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, recuse; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>
5.2-4 NDSU LPN to BSN Program Curriculum Programmatic Change Request	<p><i>Discussion:</i> The board reviewed a curriculum programmatic change request from NDSU LPN to BSN program. The program has deleted and added and revised a number for courses to reflect the intent to strengthen the program and make it better align with the pre-licensure baccalaureate program. The total overall program credit hours increased by 3 and the proposed changes will be implemented Fall 2016 and incorporated into the 2016-2017 Catalog.</p> <p><i>Motion:</i> Holth, seconded by Schmalz to: APPROVE THE NORTH DAKOTA STATE UNIVERSITY REQUEST FOR MAJOR PROGRAMMATIC CHANGES FOR THE LPN TO BSN PROGRAM AS THE PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, recuse; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>
5.2-5 NDSCS PN Diploma Program Degree Addition Programmatic Change Request	<p><i>Discussion:</i> The board reviewed a programmatic change request from ND State College of Science to offer a one year Practical Nursing Diploma Program beginning spring semester 2017. Students will be accepted in the program beginning October 2016 and begin classes in Spring Semester 2017 in January 2017. In addition to the one-year Practical Nursing Diploma Program, faculty will teach-out the current AASPN students with the last class graduating spring (May) 2018. Total credit hours for the 1-year Practical Nursing Diploma Program will be 40 with 17 general education transfer credits required. The proposed changes would go into effect immediately and changes incorporated into the 2016-2017 University Catalog. The changes are being made to the AASPN Program based on recommendations and requirements for continued accreditation of the program by the national accrediting agency ACEN (Accreditation Commission for Education in Nursing). The board discussed lack of IV Certification courses in diploma programs versus AASPN program and expressed concern about not having that skill taught within the program. The board recommends sharing the change in program length with high school counselors.</p> <p><i>Motion:</i> Johnson, seconded by Schmalz to: APPROVE THE NORTH DAKOTA STATE COLLEGE OF SCIENCE PN DIPLOMA PROGRAM REQUEST FOR MAJOR PROGRAMMATIC CHANGES AS THE PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.2-6 & 5.2-7 TMCC AASPN Program Progress Report & Compliance Report	<p><i>Discussion:</i> During January meeting, the Board required Turtle Mountain Community College to provide a progress report to address NCLEX pass rates and a compliance report to address Nursing Education Program Evaluation by July 15, 2016. These reports were to show progress toward addressing the deficiencies noted in the previous surveys and annual reports. Staff received a pre-survey report for the upcoming survey the evening of July 15th, but did not receive the required progress and compliance reports. The program was notified Monday, July 18th and the required reports were submitted by July 20th, 2016 (the day prior to this board meeting). Staff requested time to review the progress and compliance report and address during upcoming full, on-site program survey. The board expressed concern about allowing a new cohort of students to begin in fall without assurance that the program is addressing and meeting previously cited deficiencies. The board discussed moving the site visit to an earlier date prior to the beginning of Fall semester and that a special meeting should be called if it is felt the program is not in compliance with the rules prior to the start of the Fall semester.</p> <p><i>Motion:</i> Schmalz, seconded by Johnson to:</p> <ul style="list-style-type: none"> • DIRECT STAFF TO REVIEW TURTLE MOUNTAIN COMMUNITY COLLEGE AASPN PROGRAM PROGRESS AND COMPLIANCE REPORTS ADDRESSING ISSUES OF PARTIAL COMPLIANCE WITH NDAC 54-03.2-07-01 PERFORMANCE OF GRADUATES ON LICENSING EXAM AND NDAC 54-03.2-05 NURSING EDUCATION PROGRAM EVALUATION IN CONJUNCTION WITH THE FALL 2016 ON-SITE SURVEY SINCE THE REPORTS WERE NOT RECEIVED BY JULY 15, 2016 AS REQUIRED. • REQUIRE TURTLE MOUNTAIN COMMUNITY COLLEGE AASPN PROGRAM ADMINISTRATOR TO INFORM INCOMING STUDENTS FOR FALL 2016 THAT THE PROGRAM HAS CONDITIONAL APPROVAL STATUS WITH THE ND BOARD OF NURSING. <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

North Dakota Board of Nursing Meeting Minutes – July 21, 2016

AGENDA	DISCUSSION & ACTION
5.3-1 Prairie Educational Services LPN IV Therapy Course Survey	<p><i>Discussion:</i> The board reviewed key findings for the survey report for approval for Prairie Educational Services LPN IV Therapy Course. The course was initially reviewed and approved in 2012 by the NDBON under the agency name of Medcenter One Nursing Faculty, then changed in 2014 to NDSU at Sanford Health Faculty. Current agency name reflects course being provided independent of prior agencies. This course includes a self-study learning component and a unique two and ½ days of in-class learning. Students must secure a preceptor from their facility prior to attending the in-class portion to ensure guidance and supervision are available after course completion. Faculty verify preceptor agreements by contacting facility education coordinators. Course is designed to promote student success in both the self-study and in-class portion. There were no issues of non-compliance with NDAC 54-05-01 or NDAC 54-03.2.</p> <p><i>Motion:</i> Holth, seconded by Johnson:</p> <p>THAT THE BOARD:</p> <ol style="list-style-type: none"> 1. FIND THE PRAIRIE EDUCATIONAL SERVICES LPN INTRAVENOUS THERAPY COURSE IN FULL COMPLIANCE WITH REQUIREMENTS FOR THE LPN INTRAVENOUS THERAPY COURSE ACCORDING TO <u>NDAC 54-05-01. STANDARDS OF PRACTICE FOR LICENSED PRACTICAL NURSES AND NDAC 54-03.2 STANDARDS FOR NURSING EDUCATION PROGRAMS</u>; AND 2. GRANT FULL APPROVAL OF THE PRAIRIE EDUCATIONAL SERVICES LPN INTRAVENOUS THERAPY COURSE UNTIL JULY 2020. <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.3-2 Minnesota State Community & Technical College LPN Refresher Course Survey	<p><i>Discussion:</i> The board reviewed the key findings for the survey report for the MN State Community & Technical College LPN Refresher Course. The report submitted addressed all areas and requirements of guidelines and documentation submitted provided clear evidence of compliance with the LPN Refresher Course guidelines. It was noted an additional component the course included was a monthly optional 4 hour skills lab for students interested in preparing for clinical practice experience. There were no issues of non-compliance with ND Administrative Code Title 54, Article 54-02 Nurse Licensure, Chapter 54-02-05 Relicensure, Section 54-02-05-05 Non-Practicing Nurses.</p> <p><i>Motion:</i> Holth, seconded by Johnson:</p> <p>THAT THE BOARD:</p> <ol style="list-style-type: none"> 1. FIND THE LPN REFRESHER COURSE OFFERED BY MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE, CUSTOM TRAINING SERVICES IN FULL COMPLIANCE WITH BOARD GUIDELINE REQUIREMENTS FOR NURSE REFRESHER COURSES AS SET FORTH BY <u>ND ADMINISTRATIVE CODE TITLE 54, ARTICLE 54-02 NURSE LICENSURE, CHAPTER 54-02-05 RELICENSURE, SECTION 54-02-05-05 NON-PRACTICING NURSES</u>; AND 2. GRANT FULL APPROVAL OF THE MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE, CUSTOM TRAINING SERVICES, LPN REFRESHER COURSE UNTIL JULY 2020. <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.3-3 TrainND NE of LRSC LPN IV Therapy Course Change Request	<p><i>Discussion:</i> The board reviewed a programmatic change request for Train ND NE of Lake Region State College LPN IV Therapy Course. The course proposes the addition of an option to complete the required four hours lab/clinical practicum component of the course at a designated facility with an RN preceptor to the course curriculum design. The assigned RN preceptor will be responsible for supervising the four-hour clinical practicum including supervising and evaluating IV insertion and maintenance skills using checklists. The assigned RN Preceptor must supervise a minimum of three successful venipunctures completed by the student for successful completion of the practicum component. The course will continue to include the on-campus four-hour lab/clinical practicum for students who are not working or are unable to secure a preceptor. The rationale for the request for change was reviewed.</p> <p><i>Motion:</i> Holth, seconded by Johnson to:</p> <p>APPROVE THE TRAINND NORTH EAST OF LAKE REGION STATE COLLEGE, LPN INTRAVENOUS THERAPY COURSE REQUEST FOR PROGRAMMATIC CHANGE AS THE COURSE HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGE IS IN COMPLIANCE WITH REQUIREMENTS FOR THE LPN INTRAVENOUS THERAPY COURSE ACCORDING TO <u>NDAC 54-05-01. STANDARDS OF PRACTICE FOR LICENSED PRACTICAL NURSES AND NDAC 54-03.2 STANDARDS FOR NURSING EDUCATION PROGRAMS</u>.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.4-1 Nursing Education Loan Awards (NEC)	<p><i>Discussion:</i> The Nursing Education Committee met on July 13, 2016 to review nursing education loan applications for the 2016-2017 academic year. The committee reviewed two options for awarding funds, option #1 at 74% of maximum allowed for all applicants, and option #2 with prorated percentages based on the number of years the applicant can apply. The committee chose option #2 for awards for 59 eligible applicants.</p> <p><i>Motion for the Nursing Education Committee:</i></p> <p>THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT ACCORDING TO NDAC 54-04.1 NURSING EDUCATION LOANS THE BOARD APPROVE THE ATTACHED INDIVIDUALS FOR THE NURSING EDUCATION LOAN FOR A TOTAL AWARDED OF \$91,750.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

North Dakota Board of Nursing Meeting Minutes – July 21, 2016

AGENDA	DISCUSSION & ACTION
5.4-2 Survey Schedule Updates Summer/Fall 2016	The board reviewed the following upcoming survey schedule: Summer 2016: Turtle Mountain Community College on-site survey mid August Fall 2016 Paper/Interim Surveys: University of Mary BSN & DNP Programs. Report due September 23, 2016. Dickinson State University AASPN & BSN Programs. Report due September 15, 2016. United Tribes Technical College AASPN. Report due October 10, 2016. Compliance Reports : Sitting Bull College, AASPN & ND State College of Science, AASPN & ASN Program by September 15, 2016 with Education annual Report.
7.1-1 Battlefield Acupuncture	<i>Discussion:</i> The board received a request from Julie Bruhn, Associate Director for Patient Care/Nurse Executive with the Fargo VA Health Care System regarding implementation of Battlefield Acupuncture (BFA) which would involve RNs and LPNs. Staff conducted research related to acupuncture rules and exemptions. Staff indicated the research revealed that BFA was performing acupuncture, which is a separate discipline requiring licensure and specific educational preparation; therefore, any acupuncture, including BFA, would not fall in the scope of practice for nurses of any degree level without obtaining advanced education preparation and appropriate licensure. <i>Motion:</i> Johnson, seconded by Holth to: APPROVE THE FOLLOWING INTERPRETIVE STATEMENT: ACUPUNCTURE IS A DISCIPLINE REQUIRING LICENSURE AND SPECIFIC EDUCATION. THEREFORE, IT IS NOT WITHIN THE SCOPE OF PRACTICE FOR ADVANCED PRACTICE, REGISTERED AND LICENSED PRACTICAL NURSES TO PERFORM BATTLEFIELD ACUPUNCTURE. <i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.
7.1-2 Long Term Care Management of Controlled Substance	Pfenning indicated staff met June 17 th with the ND Board of Pharmacy and ND Dept of Health regarding medication counting in relation to medication assistants. There is a Q & A document that the group will work on updating and will be brought to the board for review at a future meeting.
7.1-3 Family Planning Clinics and Standing Orders/protocols for contraceptives and treating STD	Staff had conversations with Board of Pharmacy and ND Dept of Health regarding the request for scope of practice to allow RNs to assess new patients and initiate standing orders for oral contraceptive and STD prescriptions without being seen by a provider. In some states these products are being sold over the counter as the safety of the products increase. Further information on this subject will be brought to the September meeting.
7.2-1 Collaborative Agreements: APRN & Pharmacy	<i>Discussion:</i> Collaborative agreements between pharmacists and physicians have existed for the purpose of the pharmacist being allowed limited prescriptive authority under the supervision of the practitioner in accordance with NDCC 43.15-31.4 and administrative rules. APRNs were recently added as practitioners, and facilities that employ APRNs have added them to an existing collaborative agreement. Two existing collaborative agreements for Sanford Health Diabetes management and Sanford Providers and CHI St Alexius Medical Plaza Mandan Practitioners have both added an APRN to an existing agreement. <i>Motion:</i> Holth, seconded by Johnson to: RATIFY THE PHARMACY AND PROVIDER COLLABORATIVE AGREEMENTS AS LISTED. <i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.
7.2-2 Legal opinion requested for APRN initial licensure	Staff requested a legal opinion from Brian Bergeson, SAAG for interpretation of the Nurse Practice Act and Administrative rules for APRN licensure and the December 31, 2015 requirement for graduate program completion for initial APRN licensure.
7.3-1 NLC providing consultant for 2016 legislative session	Constance Kalanek will be on contract with NCSBN to assist the NDBON with background information and preparation for legislation for the Enhanced Nurse Licensure Compact and APRN compact. Pfenning indicated that in her participation with the ND Hospital Association meetings she is learned there will be numerous disciplines bringing forth compact legislation in the 2017 session.
7.4-1 NDAC PDMP Rules – AG Opinion	Notification has been received from the Attorney General's Office that the Prescription Drug Monitoring Program rules have been approved to their legality. The rules must be finally adopted by the ND Legislature's Administrative Rules Committee, NDBON PDMP rules on agenda for September 13, 2016.
7.4-2 Proceedings Legislative Committees	http://www.legis.nd.gov/assembly/63-2013/interim/15-0133-01000.pdf
7.4-3 Legislative Committee – Legislative Updates & Tracking Teams	ND Center for Nursing website has legislative updates and tracking team information.

North Dakota Board of Nursing Meeting Minutes – July 21, 2016

AGENDA	DISCUSSION & ACTION
9.1 Program Monitoring Committee & Nurse Practice Committee	<p><i>Discussion:</i> Hanson reported that staff have reviewed the utilization of the Program Monitoring committee and discussed the number of meetings and agenda items of the last five years. Since the repeal of the Workplace Impairment Program the work of the committee has diminished. The Nurse Practice committee also has had few meetings. Directors have been discussing the option of disbanding the two committee's and developing a new committee or panel to meet the current needs of the board in carrying out the mission.</p> <p><i>Motion:</i> Price, seconded by Johnson to: APPROVE DISCONTINUATION OF THE PROGRAM MONITORING COMMITTEE.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Motion:</i> Holth, seconded by Price to: APPROVE DISCONTINUATION OF THE NURSE PRACTICE COMMITTEE.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
9.2 Discuss initiation of Nursing Expert Panel	<p><i>Discussion:</i> The board supports the idea of developing a new committee or panel to meet the current needs of the board. The Directors will continue to explore possibilities and bring recommendation to the board in September.</p> <p><i>Motion:</i> Holth, seconded by Schmalz to: ASSIGN DIRECTORS TO EXPLORE BOARD NEEDS AND PROPOSE A BODY OF EXPERTS TO FURTHER THE BOARD MISSION AND PROVIDE FOR PROFESSIONAL EXPERTISE.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
9.3 NDBON Committee Charges 2016-2017	<p><i>Discussion:</i> The board reviewed proposed committee charges for 2016-2017 for Nursing Education Committee, Finance Committee and Executive Committee and Technology Committee. There was one addition from the 2015-2016 charges for the Nursing Education Committee that was added as a board directive to conduct an evaluation of the nursing education program survey process.</p> <p><i>Motion:</i> Price, seconded by Johnson to: ACCEPT THE PROPOSED 2016-2017 COMMITTEE CHARGES AS AMENDED.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
9.4 Program Monitoring Committee	None
9.5 Nursing Education Committee	Met July 13 th to award Nursing Education Loans.
9.6 Finance Committee	Meeting minutes from May 18 were provided.
9.7 Executive Committee	<p>The Executive Committee met June 28th to discuss security concerns within the office. Hanson provided information to the board regarding specific issues that have recently arisen. The Executive Committee gave approval for staff to proceed with installation of locked doors with an intercom system to allow staff to buzz visitors in, and an alarm system. It was noted that after discussion with auditors, the system would be considered a fixed asset and not expensed from the board's budget. Board members discussed the meeting room and possible ways to make the room safer. It was also recommended that staff participate in security training and begin discussions with landlord to redesign space for safety.</p> <p><i>Motion:</i> Price, seconded by Schmalz to: RATIFY THE PURCHASE AND INSTALLATION OF THE SECURITY AND ALARM SYSTEM FROM RESERVE FUNDS FOR 2016-2017 AND DIRECT STAFF TO CONTINUE TO EXPLORE ADDITIONAL SECURITY OPTIONS.</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
9.8 Nursing Practice Committee	None
9.9 Technology Committee	None
9.9-1 Prescription Drug Monitoring Program Committee	None
9.9-2 ND Center for Nursing	June 3 rd – Schmalz and Pfenning attended.
9.9-3 ND Hospital Association Workforce Committee	Pfenning was designated Chair of Regulatory SubCommittee for the ND Hospital Association. The committee meets regularly and has been discussing a Tri-regulator board of ND Board of Pharmacy, ND Board of Medicine and ND Board of Nursing to discuss issues that affect all disciplines such as workforce issues. MN has a tri-regulatory board that meets quarterly. Committee discussed support of interstate compacts for multiple professions, including nursing. Board continues to support Pfenning's participation on stakeholder committee.
9.9-4 Neonatal Task Force	Mary Beth Johnson has been a member of the Neonatal Task Force charged with developing recommendations to the ND State Legislature related to Neonatal Abstinence Syndrome. Johnson shared the final report that went to the Judiciary Committee in June. Board continues to support Johnsons participation on taskforce.

North Dakota Board of Nursing Meeting Minutes – July 21, 2016

AGENDA	DISCUSSION & ACTION
9.9-5 Reducing Pharmaceutical Narcotics in our Community	Hill and Hanson have been attending meetings and discussed the projects the committee has worked on.
10.1 Office security system	Discussed with Executive Committee recommendations.
11.1-1 Wendi Johnson reappointment	Wendi Johnston has been reappointed to a four-year term as an LPN Board member.
11.1-2 Election of Officers	<p><i>Discussion:</i> A secret ballot was completed for election of offers for two year terms through July 2018.</p> <p><i>Motion:</i> Price, seconded by Mayer to: I MOVE THAT NOMINATIONS FOR OFFICERS CEASE AND THAT A UNANIMOUS BALLOT BE CAST FOR:</p> <ul style="list-style-type: none"> • PRESIDENT – JANE CHRISTIANSON • VICE- PRESIDENT – MICHAEL HAMMER • TREASURER – PAULA SCHMALZ <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
11.1-3 Committee Appointments 2016-2017	<p><i>Discussion:</i> Board members signed up for the following committees for the 2016-2017 fiscal year:</p> <p><i>Motion:</i> Schmalz, seconded by Price to: APPROVE THE FOLLOWING COMMITTEE APPOINTMENTS: EXECUTIVE COMMITTEE: CHAIR: PRESIDENT CHRISTIANSON, VICE-PRESIDENT M HAMMER, TREASURER PAULA SCHMALZ NURSING EDUCATION COMMITTEE: CHAIR: HOLTH, J HAMMER, JOHNSON FINANCE COMMITTEE: CHAIR TREASURER SCHMALZ, PRICE, CHRISTIANSON TECHNOLOGY COMMITTEE: CHAIR MAYER, M. HAMMER, WENDI JOHNSTON RISK MANAGEMENT COMMITTEE: M HAMMER BOARD REPRESENTATIVES FOR PDMP COMMITTEE: PFENNING, CHRISTIANSON (ALTERNATE)</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
11.1-4 BON addresses & phone	Board members are requested to update any phone number or address changes.
11.1-5 Approve State Meeting attendance for 2016-2017	<p><i>Discussion:</i> The board will pay expenses for attendance for board representatives to the following in state conferences for 2016-2017. Sign up for conferences were circulated at the meeting and will be circulated prior to approved state meetings to promote attendance.</p> <p><i>Motion:</i> Price, seconded by Johnson to: MOVE THE BOARD APPROVE FUNDING FOR 1 BOARD MEMBER TO ATTEND EACH OF THE FOLLOWING STATE MEETINGS: NDLTCA ANNUAL CONVENTION-RAMKOTA AND CIVIC CENTER, BISMARCK-MAY 2-5, 2017 ND CONFERENCE ON RURAL AND PUBLIC HEALTH-HOLIDAY INN, MINOT-JUNE 13-15, 2017 ND NURSES ASSOCIATION CULTURE OF SAFETY CONFERENCE , BISMARCK – OCTOBER 7, 2016</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
11.1-6 Approve Board meeting dates 2016-2017	<p><i>Discussion:</i> The board reviewed a list of proposed meeting dates for 2016-2017. The meetings are typically on the third Thursday of each odd month with the exception of September meeting and March meeting due to schedule conflicts. The board discussed delaying the January meeting until February to coincide with Nurses' Day at the Legislature. After discussion it was decided to wait until a later meeting and revisit the idea. Staff recommended not having a retreat the day before the July meeting due to workload issues for staff preparing for annual board meeting. Since the 2016-2017 retreat has been held, the 2017-2018 retreat date will be discussed next July.</p> <p><i>Motion:</i> Schmalz, seconded by Johnson to: BOARD APPROVE THE FOLLOWING MEETING DATES FOR 2016-2017: JULY 20, 2016 BOARD RETREAT JULY 21, 2016 ANNUAL MEETING SEPTEMBER 29, 2016 BOARD MEETING NOVEMBER 17, 2016 JANUARY 19, 2017 MARCH 23, 2017 MAY 18, 2017 JULY 20, 2017 ANNUAL MEETING</p> <p><i>Roll call vote:</i> Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, absent; Mayer, yes; Price, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
11.2 Dakota Nurse Connection	Next Edition will be out soon.
11.3 NCSBN Knowledge Networks	Board is encouraged to attend any knowledge networks that they are able to.

**North Dakota Board of Nursing
Meeting Minutes – July 21, 2016**

CONSENT AGENDA:

8.1 NCSBN
8.2 Office Management
8.3 Nursing Practice
8.4 Legal Counsel
8.5 Unlicensed Assistive Person/Medication Assistant
8.5-1 NNAAP Testing Summary
8.5-2 NNAAP Testing Statistics
8.5-3 NNAAP Testing Fiscal Summary
8.6 Licensure
8.6-1 NCLEX-RN Quarterly Reports (none)
8.6-2 NCLEX-PN Quarterly Reports (none)
8.6-3 Nursys Duplicate License Report
8.7 Discipline
8.7-1 Discipline Statistics/Case Activity Report
8.7-2 NLC Case Log
8.8 Academic and Continuing Education
8.8-1 Ratification of approval of continuing education for contact hours
8.8-2 Distance education students
8.8-3 Faculty Development Program

12.0 STAFF PRESENTATIONS
12.1 Social media and Scope of Practice & Delegation presentation October 2016 – Altru Conference

The meeting recessed from 12:05 p.m. for lunch and reconvened at 12:30 p.m.

The meeting adjourned at 3:30 p.m. on July 21, 2016.



Stacey Pfenning, DNP, APRN, RN
Executive Director
Approved 9/29/2016