

North Dakota Board of Nursing Meeting Minutes – March 10, 2016

Call to Order:	March 10, 2016 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7 th Street, Suite 504, Bismarck ND																
Roll Call:	<p>Nine members present as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Daniel Rustvang, RN, President</td> <td style="width: 50%;">Michael Hammer, RN</td> </tr> <tr> <td>Jane Christianson, RN, Vice President</td> <td>Janelle Holth, RN</td> </tr> <tr> <td>Mary Beth Johnson, RN</td> <td>Bonny Mayer, LPN</td> </tr> <tr> <td>Paula Schmalz, APRN</td> <td>Wendi Johnston, LPN</td> </tr> </table> <p>Absent: Clara Sue Price, Public Member, Treasurer</p> <p>Staff Present:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Stacey Pfenning, APRN, Executive Director</td> <td style="width: 50%;">Melissa Hanson, RN, Associate Director for Discipline</td> </tr> <tr> <td>Tammy Buchholz, RN, Associate Director for Education</td> <td>Patricia Hill, RN, Assistant Director for Practice & Discipline</td> </tr> <tr> <td>Julie Schwan, Administrative Services Coordinator</td> <td></td> </tr> </table>			Daniel Rustvang, RN, President	Michael Hammer, RN	Jane Christianson, RN, Vice President	Janelle Holth, RN	Mary Beth Johnson, RN	Bonny Mayer, LPN	Paula Schmalz, APRN	Wendi Johnston, LPN	Stacey Pfenning, APRN, Executive Director	Melissa Hanson, RN, Associate Director for Discipline	Tammy Buchholz, RN, Associate Director for Education	Patricia Hill, RN, Assistant Director for Practice & Discipline	Julie Schwan, Administrative Services Coordinator	
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Other individuals were present as indicated on the Board Meeting Attendance Roster.																	
AGENDA	DISCUSSION & ACTION																
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda. Pfenning indicated there is a new running agenda item under 8.6-4 APRN National Certification Survey 2014 This is an annual report based on calendar year.</p> <p><i>Motion:</i> Mayer, seconded by Christianson to: ADOPT THE CONSENT AGENDA AS PRESENTED.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>																
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed. No additions were identified.</p> <p><i>Motion:</i> Christianson, seconded by Holth to: APPROVE AGENDA AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>																
1.3 Public Forum 9:45 - 10:00 a.m.	No one was present to address the board during the public forum.																
2.1 January 21, 2016 Meeting Minutes & Public Notice	<p><i>Discussion:</i> The minutes of the January 21, 2016 meeting were reviewed. No changes were identified.</p> <p><i>Motion:</i> Holth, seconded by Johnson to: APPROVE THE MINUTES OF THE JANUARY 21, 2016 MEETING AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>																
3.1 Financial Statements	The financial statements through February 29, 2016 were reviewed. Income is at 85% and expenses at 73% of budgeted. The board reviewed categories that were significantly below or above budget. A comparison from last fiscal year to this fiscal year to date was reviewed with no issues identified.																
4.1 Surrender	<p><i>Discussion:</i> Two individuals have signed and submitted a surrender, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the surrender.</p> <p><i>Motion:</i> Mayer, seconded by Schmalz to: APPROVE AND ACCEPT THE TERMS OF THE PROPOSED SURRENDER AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 5px 0;"> <thead> <tr> <th style="text-align: center;">Name</th> <th style="text-align: center;">Lic/Reg #</th> <th style="text-align: center;">City, State</th> <th style="text-align: center;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Mickels, Sherry</td> <td style="text-align: center;">R19690</td> <td style="text-align: center;">Fargo, ND</td> <td style="text-align: center;">\$200</td> </tr> <tr> <td style="text-align: center;">Nohl, Kristy</td> <td style="text-align: center;">R36003</td> <td style="text-align: center;">Lowry, MN</td> <td style="text-align: center;">\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>			Name	Lic/Reg #	City, State	Penalty Fee	Mickels, Sherry	R19690	Fargo, ND	\$200	Nohl, Kristy	R36003	Lowry, MN	\$200		
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Mickels, Sherry	R19690	Fargo, ND	\$200														
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AGENDA	DISCUSSION & ACTION
4.2.1 Stipulation for Settlement – Teresa Deegan, R26580	<p><i>Discussion:</i> A Stipulation for Settlement was received from Teresa Deegan, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> Johnson, seconded by Christianson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR TERESA DEEGAN, RN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS \$300 PENALTY FEE PLUS COSTS & DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.2.2 Stipulation for Settlement – Stori Horn, R42221	<p><i>Discussion:</i> A Stipulation for Settlement was received from Stori Horn, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (5) and NDAC 54-02-07-01.1 (5)(6)(7)(8).</p> <p><i>Motion:</i> Johnson, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR STORI HORN, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, recuse; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>
4.2.3 Stipulation for Settlement – Lisa Herda, L11750	<p><i>Discussion:</i> A Stipulation for Settlement was received from Lisa Herda, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(7)(8)(19).</p> <p><i>Motion:</i> Johnson, seconded by Holth to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR LISA HERDA, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ SUSPEND THE LICENSE FOR THREE YEARS; ◆ ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.2.4 Stipulation for Settlement – Brian Leier, R36434	<p><i>Discussion:</i> A Stipulation for Settlement was received from Brian Leier, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> Christianson, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR BRIAN LEIER, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.2.5 Stipulation for Settlement – Katie Pence, R32279	<p><i>Discussion:</i> A Stipulation for Settlement was received from Katie Pence, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(8)(19).</p> <p><i>Motion:</i> Schmalz, seconded by Christianson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR KATIE PENCE, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ENCUMBER THE LICENSE FOR THREE YEARS; ◆ ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, recuse, Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>

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4.2.6 Stipulation for Settlement – Kimberly Jagers, PTP from SC 43497PN	<p><i>Discussion:</i> A Stipulation for Settlement was received from Kimberly Jagers, LPN South Carolina Compact license Privilege to Practice (PTP), seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6)(10).</p> <p><i>Motion:</i> Christianson, seconded by Holth to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR KIMBERLY JAGERS, LPN, SC PTP, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND ON HER SC PRIVILEGE TO PRACTICE; ◆ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.5.1 Request for Reinstatement – Stacy Kippen, R34289, L11872 9:00 a.m.	<p><i>Discussion:</i> Stacy Kippen, RN was present to request reinstatement of her suspended RN license. Ms. Kippen signed a statement in which she acknowledged the board is authorized to hold an executive session to discuss exempt or closed records, and agreed to discuss her request for licensure during the regular board meeting, which is open to the public, and may include personal health information. The board discussed past employment and future plans with Ms. Kippen. The board reviewed the current default order and discussed the Disciplinary Review Panel recommendation for reinstatement to encumbered status for 18 months.</p> <p><i>Motion:</i> Holth, seconded by Christianson to: GRANT STACY KIPPEN'S REQUEST FOR REINSTATEMENT OF HER SUSPENDED RN LICENSE TO ENCUMBERED STATUS FOR EIGHTEEN MONTHS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND AS SET OUT IN THE BOARD ORDER.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, no; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 1 no, 1 absent. Motion carried.</p>
4.5.2 Request for Reinstatement – Dawn Tweten, R23718 9:15 a.m.	<p><i>Discussion:</i> Dawn Tweten, RN was present to request reinstatement of her suspended RN license. Ms. Tweten signed a statement in which she acknowledged the board is authorized to hold an executive session to discuss exempt or closed records, and agreed to discuss her request for licensure during the regular board meeting, which is open to the public, and may include personal health information. The board discussed past progress and future employment plans with Ms. Tweten. The board reviewed the current order and discussed the Disciplinary Review Panel recommendation for reinstatement to encumbered status for two years.</p> <p><i>Motion:</i> Johnson, seconded by Christianson to: GRANT DAWN TWETEN'S REQUEST FOR REINSTATEMENT OF HER SUSPENDED RN LICENSE TO ENCUMBERED STATUS FOR TWO YEARS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND AS SET OUT IN THE BOARD ORDER.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.8.1 Other – Toni Glosenger – LPN Applicant for License by Endorsement	<p><i>Discussion:</i> Toni Glosenger is an LPN Applicant for license by endorsement who has been issued a 90 day temporary permit. A Potential Violation Report (PVR) was received from her employer, Manor Care in Minot related to allegations of multiple medication errors during orientation, continued need to re-orientation to processes and was unable to function independently during the three month period of time. Ms. Glosenger resigned in lieu of termination and indicates to the board she no longer desires to be a nurse. The disciplinary review panel recommends denial of her application for license by endorsement.</p> <p><i>Motion:</i> Holth, seconded by Johnson to: DENY TONI GLOSENGER'S APPLICATION FOR LPN LICENSE BY ENDORSEMENT BASED ON NDCC 43-12.1-14 (3).</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.8.2 Other - Deborah Koppen – RN Applicant for License by Endorsement	<p><i>Discussion:</i> Deborah Koppen is an RN application for license by endorsement. Ms. Koppen was under investigation by the AZ Board of Nursing when she submitted her application, notwithstanding, she negatively answered all disciplinary questions as "no", including the question asking if she has been under investigation or disciplined by another jurisdiction. Ms. Koppen's AZ license has been revoked effective 11/20/15. The disciplinary review panel recommends denial of her application for license by endorsement.</p> <p><i>Motion:</i> Johnson, seconded by Mayer to: DENY DEBORAH KOPPEN'S APPLICATION FOR RN LICENSE BY ENDORSEMENT BASED ON NDCC 43-12.1-14 (2)(3).</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

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4.8.3 Non-Disciplinary Stipulations	Brian Bergeson, SAAG was present for this agenda time. There have been two recent applications for license by endorsement that have involved orders from other states that would require non-disciplinary monitoring in the state of ND. The board no longer has the Workplace Impairment program which allowed non-disciplinary monitoring. The board discussed the two situations, one in which the disciplinary action in home state would not rise to disciplinary action in ND, and the second case involves a non-disciplinary order from another state. Bergeson indicated they are setting up an agreement for non-disciplinary monitoring as required by other states to fulfill requirements. The disciplinary review panel is comfortable with handling these few cases, which they do not anticipate as becoming commonplace. Board members by consensus agree that DRP can handle these issues without reporting to the board and if these cases increase a section can be added to the disciplinary summary.
4.9.1 Valerie Cermak, R34632	NOTICE OF SUSPENSION issued to Valerie Cermak, RN, Mandan, ND on December 29, 2015. Applicant failed to submit a chemical dependency evaluation as required by January 23, 2016.
4.9.2 Twila Johnson, R25808	NOTICE OF SUSPENSION issued to Twila Johnson, RN, Bismarck, ND on February 12, 2016 for violation of terms and conditions of Stipulation for Settlement dated September 10, 2015. Respondent's license is INDEFINITELY SUSPENDED for a period of at least six (6) months from the date of Notice.
4.9.3 Megan Scott, R42811	NOTICE OF SUSPENSION issued to Megan Scott, RN, Fargo, ND, on February 12, 2016 for violation of terms and conditions of Stipulation for Settlement dated November 19, 2015. Respondent's license is INDEFINITELY SUSPENDED for a period of at least six (6) months from date of Notice.
4.9.4 Deborah (Bassen) Gapinski, L7366	NOTICE OF SUSPENSION issued to Deborah (Bassen) Gapinski, LPN, Nortonville, ND, on March 4, 2016 for violation of terms and conditions of Stipulation for Settlement dated September 25, 2014. Respondent's license is INDEFINITELY SUSPENDED for a period of at least six (6) months from date of Notice.
4.9.5 Kaitlyn Morris, RN Applicant	AGREEMENT TO RETRACT CEASE AND DESIST ORDER issued to Kaitlyn Morris, RN application, Fenton, MI on March 9, 2016 to retract Cease & Desist Order issued December 29, 2015
4.10.1 E-mail Notice of Concern	The board discussed an e-mail concern regarding a newly advertised "cuddling" business in Bismarck/Mandan area. The concern related to the nature of the "cuddling" services and whether there was appropriate certification, training, oversight or even licensure for such services. The board reviewed and discussed the specific concerns addressed in the e-mail. No action taken. .
5.1-1 Minot State University BSN Program – Onsite Survey	<p><i>Discussion:</i> Dr. Nicole Roed, Chair of the Minot State University nursing program was present for this agenda item. An on-site survey was conducted on February 1-2, 2016 by Pfenning and Buchholz for continued approval of the program. The Nursing Education Committee (NEC) reviewed the survey report in detail for compliance with administrative rules NDAC 54-03.2 Standards for Nursing Education Programs. There were no issues of non-compliance found and one issue of partial compliance for NDAC 54-03.2-04-04 Baccalaureate or master's degree nurse education program faculty qualifications. One faculty does not have a master's degree and is currently enrolled in the Nurse Faculty Intern program with an anticipated completion date of Spring 2016. The innovative collaboration with the clinical facility and relationship between the program and medical facility was discussed as a model for other programs. The program graduates approximately 65 students per year.</p> <p><i>Motion from Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD:</p> <ol style="list-style-type: none"> 1. FIND THE MINOT STATE UNIVERSITY BACCALAUREATE DEGREE NURSING EDUCATION PROGRAM IN SUBSTANTIAL COMPLIANCE WITH NDAC 54-03.2. STANDARDS FOR NURSING EDUCATION PROGRAMS; AND 2. GRANT FULL APPROVAL OF THE MINOT STATE UNIVERSITY BACCALAUREATE DEGREE NURSING EDUCATION PROGRAM UNTIL MARCH 2021, AND REQUIRE A PAPER/INTERIM SURVEY IN 2021. <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.2-1 Programmatic Request – LRSC DNP for Innovative Project Change of NCLEX-PN Option for Paramedic to Nurse Bridge Program Students	<p><i>Discussion:</i> Julie Traynor, Director of the Dakota Nursing Program (DNP) and Kate Halvorson, Paramedic/Nurse Program Manager were present for this agenda item. The NEC reviewed a programmatic change request from DNP LRSC to include an NCLEX-PN Option for Paramedic to Nurse Bridge program that was approved as an Innovative Project by the board on March 26, 2015. The first cohort began January 2016 with 3 students anticipated completion of the bridge program May 2016. Due to interest from the students, the program is requesting inclusion of a completion option of a Practical Nurse certificate for the paramedic to nurse students to qualify them to take the NCLEX-PN examination. Credits in the bridge program are the same as those in the PN program and two courses were added to the curriculum content of the bridge program to meet requirements of the LPN certificate program. These programmatic changes would commence immediately upon approval and would be available for the currently enrolled students. The board discussed the request with Traynor and Halvorson and it was indicated this was an oversight in not considering this option when the program was developed.</p> <p><i>Motion from Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD APPROVE THE LAKE REGION STATE COLLEGE DAKOTA NURSING PROGRAM REQUEST FOR INCLUSION OF THE COMPLETION OPTION OF PRACTICAL NURSE CERTIFICATE FOR THE PARAMEDIC TO NURSING BRIDGE PROGRAM INNOVATIVE NURSING EDUCATION PROJECT AS THE PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

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AGENDA	DISCUSSION & ACTION
5.2-2 Concordia University WI– MSN Nurse Practitioner Program Letter of Concern	A letter of concern was issued to Concordia University – WI MSN Nurse Practitioner Program in Mequon, WI for placing two NP students in ND for clinical practicum experiences without out-of-state program recognition for the 2015-2016 academic year. It was noted there was a change in coordinator position in the program. The program submitted all required documents to meet recognition status for 2015-2016 and is now in compliance.
5.2-3 Creighton University MSN Nurse Practitioner Program Letter of Concern	A letter of concern was issued to Creighton University MSN Nurse Practitioner Program in Omaha, NE for placing two NP students in ND for clinical practicum experiences without out-of-state program recognition for the 2015-2016 academic year. The program submitted all required documents to meet recognition status for 2015-2016 and is now in compliance.
5.2-4 Simmons College MSN Nurse Practitioner Program	A letter of concern was issued to Simmons College MSN Nurse Practitioner Program in Boston, MA, for placing a NP student in ND for clinical practicum experiences without out-of-state program recognition for the 2015-2016 academic year. It was noted there was a change in clinical placement specialist in the program. The program submitted all required documents to meet recognition status for 2015-2016 and is now in compliance.
5.2-5 Programmatic Request from UND for Revised Undergraduate Program Outcomes	<p><i>Discussion:</i> The University of ND College of Nursing and Professional Disciplines request approval of revised Undergraduate Program Outcomes. The NEC reviewed the revisions to the program outcomes that were completed to eliminate redundancies and to be more concise. The revised program outcomes provide the framework for development of a concept-based curriculum the program faculty have been working on.</p> <p><i>Motion from Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD ACCEPT THE UNIVERSITY OF NORTH DAKOTA BACCALAUREATE DEGREE NURSING EDUCATION PROGRAM REQUEST FOR APPROVAL OF REVISED PROGRAM OUTCOMES AS THE PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH <u>NDAC 54-03.2-06-02.</u> PROGRAMMATIC CHANGES</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.2-6 Programmatic Notification from BSC-DNP – Change in Administration	Bismarck State College, a partner in Dakota Nursing Program has informed the board of a change in coordinator for the program. Effective April 4, 2016 Associate Professor Andrea Paulson, MSN, RN will assume the position currently held by Suzie McShane, MSN, RN.
5.3-1 Train ND NE LRSC LPN IV Therapy Course Request for Approval	<p><i>Discussion:</i> The NEC reviewed the survey report for the TrainND NE of Lake Region State College LPN IV Therapy Course. The course has full approval through May 2016. The course is in full compliance with the requirements for the LPN IV therapy course guidelines according to NDAC 54-05-01 Standards of Practice for Licensed Practice Nurses and NDAC 54-03.2 Standards for Nursing Education Programs.</p> <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD 1. FIND THE TRAINND NORTH EAST OF LAKE REGION STATE COLLEGE LPN INTRAVENOUS THERAPY COURSE IN FULL COMPLIANCE WITH REQUIREMENTS FOR THE LPN INTRAVENOUS THERAPY COURSE ACCORDING TO <u>NDAC 54-05-01. STANDARDS OF PRACTICE FOR LICENSED PRACTICAL NURSES AND NDAC 54-03.2 STANDARDS FOR NURSING EDUCATION PROGRAMS;</u> AND 2. GRANT FULL APPROVAL OF THE TRAINND NORTH EAST OF LAKE REGION STATE COLLEGE LPN INTRAVENOUS THERAPY COURSE UNTIL MARCH 2020.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.4-1 Review of Proposed Revisions to Nursing Education Loan Policy	<p><i>Discussion:</i> The NEC reviewed proposed revisions to the Nursing Education Loan Policies. Proposed revisions to the application process clarify that applications will only be accepted between the dates of March 1st and July 1st of each year and clarifies that board staff or family member applying for an award excludes staff member from participating in the process. The loan disbursement process was clarified to include a minimum number of credit hours for graduate students. The loan repayment process revisions clarify that a recipient must work an average of 20 hours a week for employment credit and that a nurse who has completed the program for which the award was granted and has not passed NCLEX-RN or APRN Certification exam can receive employment credit as a licensed nurse upon completion of the program,</p> <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD APPROVE THE PROPOSED REVISIONS TO THE NURSING EDUCATION LOAN POLICY.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
6.1 Board of Pharmacy – database for enhancing PDMP registration - Mark Hardy	Mark Hardy, Executive Director of the Board of Pharmacy, was present to discuss a web service proposal that integrates a registration process for the Prescription Drug Monitoring Program with board databases. The purpose is to streamline the registration process for those required to register for PDMP. The specific boards to be included are Board of Pharmacy, Medicine, Nursing and Dental. The Scope of Work and Quote from Albertson Consulting was reviewed and discussed. No action is required at the present time from the Board of Nursing.

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AGENDA	DISCUSSION & ACTION
6.2 Draft Policy – Request for Licensee Exempt Data	<p><i>Discussion:</i> The board reviewed a new proposed policy “Request for Licensee Exempt Data” that outlines how the board will treat requests for exempt data from the licensee database. An exempt record means all or part of a record of a public entity that is neither required by law to be open to the public, nor is confidential, but is to be determined by the board. Personal information that is exempt is licensee home address, home telephone or cell phone and home e-mail address. The board currently only releases home addresses to those who request a list and does not release personal e-mail addresses or phone numbers. After much discussion, board members indicated they do not want exempt data released to any other entity other than for the purpose of board business. The following entities were identified for release of home mailing addresses: ND Center for Nursing, Dakota Nurse Connection, North Dakota Nurse, and state & federal agencies. The Board directed staff to revise the policy to reflect board feedback for review at the May meeting.</p> <p><i>Motion:</i> Schmalz, seconded by Johnson to: DISCONTINUE RELEASE OF ALL LICENSEE EXEMPT DATA WITH THE EXCEPTION OF ND CENTER FOR NURSING, DAKOTA NURSE CONNECTION, NORTH DAKOTA NURSE, AND FEDERAL AND STATE AGENCIES AND DIRECT STAFF TO DRAFT A NEW POLICY TO REFLECT BOARD DISCUSSION.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
6.3 Data Base for Research Proposal Policy	<p><i>Discussion:</i> The board reviewed a current policy “Process for Use of Board of Nursing Data Base for Research Proposals” which is no longer valid. Staff recommend the policy by archived.</p> <p><i>Motion:</i> Christianson seconded by Johnston to: ARCHIVE THE DOCUMENT “PROCESS FOR USE OF BOARD OF NURSING DATA BASE FOR RESEARCH PROPOSALS.”</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
7.1-1 Nursing Shortage Concerns (NDONE & NDHA)	Pfenning reported that she met with the ND Hospital Association and ND Organization of Nurse Executives regarding the nursing shortage and shared talking points and state facts with the stakeholders.
7.4-1 NDAC PDMP Rules	<p><i>Discussion:</i> Mark Hardy, ED of the ND Board of Pharmacy, was present for this agenda item. The board reviewed testimony and hearing summary regarding proposed amendments to NDAC Title 54 Chapter 54-01-03 Definitions and Section 54-05-04.1-10 Authority to Prescribe. The proposed rules are a result of legislation passed during the 2015 session related to a requirement for prescribers to utilize with the Prescription Drug Monitoring Program (PDMP). The rules were drafted in collaboration with Board of Pharmacy, Board of Medicine, Board of Dental Examiners, and Board of Nursing. The ND Optometric Association also contributed. The board reviewed the stakeholders that provided input, and reviewed the oral and written testimony provided. The board held two public-noticed teleconferences to review the proposed revisions. Approximately 5-6 individuals attended. The NDNA and 3 APRNs from Fargo provided written comments. There were no public hearing presentations. Overall, testimony was in support of the proposed rules and the use of the PDMP. Concerns from two testimonies surrounded the 6 month PDMP report checks on clients receiving chronic treatment with controlled substances as being too labor intensive. Suggestions to change the 6 months to one year was offered. After discussion, the board recommended leaving the requirement to view a report at 6 months. The board discussed different electronic options for reporting and integration with electronic medical record systems. It was noted education will be required for implementation.</p> <p><i>Motion:</i> Christianson, seconded by Holth to: FINALLY ADOPT THE REVISED ADMINISTRATIVE RULES NDAC CHAPTER 54-01-03 DEFINITIONS AND CHAPTER 54-05-03.1 ADVANCED PRACTICE REGISTERED NURSE SECTION 54-05-03.1-10 AUTHORITY TO PRESCRIBE SUBJECT TO THE ATTORNEY GENERAL REVIEW AS TO THE LEGALITY.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
7.4-2 Proceedings Legislative Committees	http://www.legis.nd.gov/assembly/63-2013/interim/15-0133-01000.pdf
7.4-3 Legislative Committee – Legislative Updates & Tracking Teams	The ND Center for Nursing will have their second annual conference on March 31 st titled “Nursing Role in Transforming Health”. The following day is a leadership day working on five year strategic plan.
7.4-4 NDBON participation in Mental Health Professional Definition Workgroup	The board has representation on the workgroup assigned by the Interim Committee to draft a definition for “Mental Health Professional”. The workgroup met February 2 nd to gather input for a draft document.

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AGENDA	DISCUSSION & ACTION
7.4-5 National Transportation Safety Board (NTSB)	<p><i>Discussion:</i> The National Transportation Safety Board has issued recommendations to the state of ND as a result of a safety study <i>Drug Use Trends in Aviation: Assessing the Risk of Pilot Impairment</i> and has requested that the governor provide information on how the recommendations were implemented by Board of Medicine, Board of Nursing and Board of Pharmacy to ensure safety of the traveling public. It was suggested that a letter outlining the results of the study be shared in the Dakota Nurse Connection and on the board website under “News & Hot Topics”, in order to provide awareness of the importance of educating patients regarding potential risks the drugs and medical conditions can create when operating a vehicle in any mode of transportation.</p> <p><i>Motion:</i> Schmalz, seconded by Christianson that: THE BOARD DIRECT STAFF TO PUBLISH THE NOTICE FROM THE NATIONAL TRANSPORTATION SAFETY BOARD RELATED TO THE HEALTHCARE PROVIDER RESPONSIBILITY FOR EDUCATION OF POTENTIAL RISK THAT DRUGS AND MEDICAL CONDITIONS CAN CREATE WHEN PATIENTS ARE OPERATING A VEHICLE IN ANY MODE OF TRANSPORTATION IN THE DAKOTA NURSE CONNECTION AND POST ON THE WEBSITE UNDER NEWS AND HOT TOPICS.</p> <p><i>Roll call vote:</i> Christianson, yes; Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
9.1 Program Monitoring Committee	No meeting
9.2 Nursing Education Committee	No meeting – NEC discussed decreasing the number of meetings per year. NEC was scheduled for four times a year, and the committee discussed having a May and November meeting and the July meeting for NEL to be provided as go to meeting.
9.3 Finance Committee	Will meet before May meeting.
9.4 Executive Committee	Will meet at May Board meeting.
9.5 Nurse Practice Committee	No meeting
9.6 Technology Committee	Will meet before May meeting.
9.7-1 Prescription Drug Monitoring Program Committee (Board Rep)	Last meeting was December 17, 2015 attended by Pfenning.
9.7-2 ND Center for Nursing	Board of Directors met January 7 attended by Schmalz. Strategic planning is scheduled for April 1 st in Fargo and Pfenning will attend.
9.7-3 Community Paramedic Subcommittee	No meeting
9.7-4 DH Study Task Force	Initial meeting was December 18, 2015 attended by Hill & Hanson. Pfenning was assigned to the Telehealth Workgroup.
9.7-5 Reducing Pharmaceutical Narcotics in our Community	Last meeting January 6, 2016 discussed number of babies in withdrawal and set up a task force to track these issues. A media blitz for awareness was discussed. Next meeting will be attended by Pfenning, Hill & Hanson.
10.1 ND Hospital Association Meeting	Discussed with Agenda Item 7.1-1.
10.2 ND Organization of Nurse Executive Meeting	Discussed with Agenda Item 7.1-1.
10.3 CFN Evidence-Based Practice Video Webinar Series	Buchholz and Pfenning are on the Center for Nursing Evidence-Based Practice video series that will be available by the end of April.
	It was shared that Tammy Buchholz has been accepted into Doctorate program at American Sentinel and will begin studies next month.
11.1 Board Governance & Board Member Role	
11.2 Dakota Nurse Connection	Next issue is being prepared.
11.3 Board Meeting Evaluation	Board members asked to complete the board meeting evaluation.

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CONSENT AGENDA:

8.1 NCSBN
8.2 Office Management
8.3 Nursing Practice
8.4 Legal Counsel
8.5 Unlicensed Assistive Person/Medication Assistant
8.5-1 NNAAP Testing Summary
8.5-2 NNAAP Testing Statistics
8.6 Licensure
8.6-1 NCLEX-RN Quarterly Reports
8.6-2 NCLEX-PN Quarterly Reports
8.6-3 Nursys Duplicate License Report
8.6-4 APRN National Certification Survey 2014
8.7 Discipline
8.7-1 Discipline Statistics/Case Activity Report
8.7-2 NLC Case Log
8.8 Academic and Continuing Education
8.8-1 Ratification of approval of continuing education for contact hours
8.8-2 Distance education students
8.8-3 Faculty Development Program

UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

12.1 2015-2016 Meetings Attended:
12.1-1 NCSBN Annual Meeting – Chicago – August 19-21, 2015 – Christianson, Rustvang, Pfenning, Holth attended.
12.1-2 NLCA Meeting – Chicago – August 18, 2015 – Pfenning, & Rustvang attended.
12.1-3 FARB Training – Bismarck – August 28, 2015 – Pfenning, Buchholz, Hill, Hanson, Rustvang, Christianson, Schmalz Hammer attended.
12.1-4 LTCA Conference – September 15-18, 2015 – Hammer attended.
12.2 Recurring and upcoming NCSBN and other national conferences/meetings:
12.2-1 NCSBN Knowledge Network Calls: President, EO, Education, Discipline, APRN, Practice & Policy
12.2-2 NCSBN Midyear Meeting – March 14-16, 2016 Baltimore MA - Jane, Stacey & Tammy to attend
12.2-3 NCSBN APRN Roundtable – April 5, 2016
12.2-4 NCSBN New EO Orientation – May 9, 2016 – Chicago – Stacey to Attend
12.2-5 NCSBN Annual Meeting – August 17-19, 2016 – Chicago
12.2-6 NCSBN IT Operations Conference – May 23-24, 2016 – Gail & Julie to attend
12.2-7 NCSBN Discipline Case Management Conference – June 6-8, 2016 Norfolk VA – Pat & Melissa to attend
12.2-8 NCSBN Executive Officers Leadership Seminar – June 21-22, 2016 – Vermont – Stacey to attend
12.2-9 NCSBN NCLEX Conference – September 12, 2016 – Philadelphia PA – Tammy to attend
12.2-10 NCSBN Leadership and Public Policy Conference
12.2-11 NCSBN Annual Institute of Regulatory Excellence Conference
12.2-12 NCSBN APRN Education Committee – Stacey Pfenning member – November 28-30, 2015; January 8-9, 2015 & March 25, 2016
12.2-13 NCSBN 40 th Anniversary Celebration Committee – Stacey Pfenning member
12.2-14 NCSBN Leadership Succession Committee – Jane Christianson member
12.2-15 National Forum of State Nursing Workforce Centers - April 27-29, Orlando, FL – NDCFN sponsoring Pfenning and Patricia Moulton
12.2-16 CLEAR Leadership Program and Annual Conference – September 2016 - Melissa to attend for certification
12.2-17 TERCAP
12.3 STATE MEETINGS
12.3-1 North Dakota Organization of Nurse Executives – February 29, 2016 – Stacey provided report
12.3-2 North Dakota Nurses Association – November 6-7, 2015 – Bismarck – Stacey provided report
12.3-3 North Dakota Rural & Public Health Conference – June 3-5, 2015; May 16-18, 2016 Grand Forks
12.3-4 North Dakota Hospital Association Annual Convention and Trade Show – October 6-8, 2015 - Fargo

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12.3-5 North Dakota LTCA Fall Development Conference– September 15-18, 2015, Bismarck
12.3-6 ND Health Care Reform Review Committee – September 29, 2015
12.3-7 NDDHS Developmental Disability HCBS – July 10; TBA
12.3-8 ND Nurse Practitioner Association 7 th Annual Pharmacology Conference – September 24-25, 2015 Stacey Presented on PDMP; next September 2016
12.3-9 ND Center for Nursing’s Role in Transforming Healthcare – March 31, 2016 – Fargo – Stacey, Melissa, Tammy to attend
13.0 STAFF PRESENTATIONS
13.1 Social media presentation – May 6, 2016 – Fargo Symposium

The meeting recessed from 12:05 p.m. for lunch and reconvened at 1:00 p.m.

The meeting adjourned at 3:15 p.m. on March 10, 2016.

Stacey Pfenning, DNP, APRN, RN
Executive Director
Draft 03/16/2016