

North Dakota Board of Nursing Meeting Minutes – November 20, 2014

Call to Order:	November 20, 2014 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7 th Street, Suite 504, Bismarck ND												
Roll Call:	<p>Seven members present as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Daniel Rustvang, RN, President</td> <td style="width: 50%;">Paula Schmalz, APRN</td> </tr> <tr> <td>Bonny Mayer, LPN</td> <td>Melissa Hanson, RN</td> </tr> <tr> <td>Char Christianson, RN</td> <td></td> </tr> </table> <p>Present via phone: Jane Christianson, RN, Vice President (entire meeting) & Diane Gravely, LPN (8:30 a.m. to noon).</p> <p>Absent: Clara Sue Price, Public Member, Treasurer & Janelle Holth, RN</p> <p>Staff Present:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Constance Kalanek, RN, Executive Director</td> <td style="width: 50%;">Patricia Hill, RN, Assistant Director for Practice & Discipline</td> </tr> <tr> <td>Karla Bitz, RN, Associate Director</td> <td>Julie Schwan, Administrative Services Coordinator</td> </tr> <tr> <td>Stacey Pfenning, RN, Associate Director for Education & APRN Practice</td> <td></td> </tr> </table> <p>Other individuals were present as indicated on the Board Meeting Attendance Roster.</p>	Daniel Rustvang, RN, President	Paula Schmalz, APRN	Bonny Mayer, LPN	Melissa Hanson, RN	Char Christianson, RN		Constance Kalanek, RN, Executive Director	Patricia Hill, RN, Assistant Director for Practice & Discipline	Karla Bitz, RN, Associate Director	Julie Schwan, Administrative Services Coordinator	Stacey Pfenning, RN, Associate Director for Education & APRN Practice	
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1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda. No items were identified for discussion.</p> <p><i>Motion:</i> C. Christianson, seconded by Schmalz to: ADOPT THE CONSENT AGENDA AS PRESENTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>												
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed. No changes were identified.</p> <p><i>Motion:</i> Mayer, seconded by C. Christianson to: APPROVE AGENDA AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>												
1.3 Public Forum 11:00 a.m.	No one was present to address the board during the public forum.												
2.1 September 25, 2014 Meeting Minutes & Public Notice	<p><i>Discussion:</i> The minutes of the September 25, 2014 meeting were reviewed. No corrections were identified.</p> <p><i>Motion:</i> C. Christianson, seconded by Hanson to: APPROVE THE MINUTES OF THE SEPTEMBER 25, 2014 MEETING AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>												
3.1 Financial Statements	The financial statements through October 31, 2014 were reviewed. Income is at 25% and expenses at 30% of budgeted. A comparison of this year to last year income and expenses was reviewed with no major issues identified.												
3.3 2013-2014 Audit Report (10:00 a.m.)	<p><i>Discussion:</i> Nora Frueh, CPA From Eide Bailly was present to review the 2013-2014 FY Audit Report. Ms Frueh indicated there were no major issues identified or adjusting entries required. The assets and liabilities remained constant from last year. It was noted that the number of licensees continues to increase which increases the amount of deferred revenue. One material weakness was identified because Eide Bailly prepared the financial statements for the board. Most small business and agencies have this finding as it is not cost effective to hire another firm to prepare the financial statements, and the board does have this material weakness each year. One issue was noted by staff in the verbiage of the management letter related to the number of APRNs with prescriptive authority, and the statement will be clarified for future audit reports.</p> <p><i>Motion:</i> Schmalz, seconded by Hanson to: ACCEPT THE FISCAL YEAR 2013-2014 AUDIT REPORT AS PRESENTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>												

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3.4 2013-2014 Draft Annual Report	<p><i>Discussion:</i> The draft 2013-2014 Annual Report was reviewed by the board. It was noted that there will be corrections and edits to the education enrollment section after the Nursing Education Program directors have reviewed the annual nursing education report. The report will be added to the board website when completed.</p> <p><i>Motion:</i> C. Christianson, seconded by Mayer to: ACCEPT THE DRAFT FISCAL YEAR 2013-2014 ANNUAL REPORT WITH EDITS.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>																																
4.1 Surrender	<p><i>Discussion:</i> Seven individuals have signed and submitted surrenders, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the surrenders.</p> <p><i>Motion:</i> Mayer, seconded by C. Christianson to: ACCEPT THE TERMS OF THE PROPOSED SURRENDERS AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUALS:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">Lic/Reg #</th> <th style="text-align: left;">City, State</th> <th style="text-align: left;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Blake, Amanda</td> <td>L11010</td> <td>Valley City, ND</td> <td>\$200</td> </tr> <tr> <td>Dykema, Nicole</td> <td>R36276</td> <td>Strasburg, ND</td> <td>\$200</td> </tr> <tr> <td>Trimnal, James</td> <td>108092UAP</td> <td>Merritt Island, FL</td> <td>\$100</td> </tr> <tr> <td>Graf, Debra</td> <td>R24081</td> <td>Bismarck, ND</td> <td>\$200</td> </tr> <tr> <td>Baduini, Jolie</td> <td>R37420</td> <td>Minot, ND</td> <td>\$200</td> </tr> <tr> <td>Komararaju, Rudra</td> <td>R39711</td> <td>Madison, IL</td> <td>\$200</td> </tr> <tr> <td>Scheresky, Gertrude</td> <td>L7642</td> <td>Max, ND</td> <td>\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>	NAME	Lic/Reg #	City, State	Penalty Fee	Blake, Amanda	L11010	Valley City, ND	\$200	Dykema, Nicole	R36276	Strasburg, ND	\$200	Trimnal, James	108092UAP	Merritt Island, FL	\$100	Graf, Debra	R24081	Bismarck, ND	\$200	Baduini, Jolie	R37420	Minot, ND	\$200	Komararaju, Rudra	R39711	Madison, IL	\$200	Scheresky, Gertrude	L7642	Max, ND	\$200
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Theresa Leier, R27305, RN, APRN, Surrender received in late afternoon	<p><i>Discussion:</i> Theresa Leer, RN, APRN has signed and submitted a surrender, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the surrender.</p> <p><i>Motion:</i> C. Christianson, seconded by J. Christianson to: ACCEPT THE TERMS OF THE PROPOSED SURRENDER FOR THERESA LEER, RN, APRN, BISMARCK, ND, AS A FINAL ORDER OF THE BOARD AND ASSESS A \$200.00 PENALTY FEE.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 6 yes, 0 no, 3 absent. Motion carried.</p>																																
4.2.1 Stipulation for Settlement – Maria Freking, R28706	<p><i>Discussion:</i> A Stipulation for Settlement was received from Maria Freking, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> C. Christianson, seconded by Hanson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MARIA FREKING, RN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>																																
4.2.2 Stipulation for Settlement – Moranda Iverson, R35041	<p><i>Discussion:</i> A Stipulation for Settlement was received from Moranda Iverson, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> Schmalz, seconded by C. Christianson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MORANDA IVERSON, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>																																

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4.2.3 Stipulation for Settlement – Maxine Score, L8150	<p><i>Discussion:</i> A Stipulation for Settlement was received from Maxine Score, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (1).</p> <p><i>Motion:</i> Mayer, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MAXINE SCORE, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ENCUMBER THE LICENSE FOR THREE YEARS; ◆ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
4.2.4 Stipulation for Settlement – Richard Schue, RN, APRN R18295	<p><i>Discussion:</i> Dan Rustvang recused himself from this agenda item. A Stipulation for Settlement was received from Richard Schue, RN, APRN, seeking the Board's consideration and approval of its terms in which Mr. Schue neither admits nor denies the allegations of the complaint. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(8)(17).</p> <p><i>Motion:</i> Schmalz, seconded by J. Christianson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR RICHARD SCHUE, RN, APRN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, recuse; Schmalz, yes. 6 yes, 0 no, 1 recuse, 2 absent. Motion carried.</p>
4.5.1 Request for Reinstatement – Laura Ertelt, R33139, L11637 (10:15 a.m.)	<p><i>Discussion:</i> Laura Ertelt, RN & LPN was present for this agenda item to request reinstatement of her surrendered RN & LPN licenses. Ms. Ertelt signed a statement in which she acknowledged the board is authorized to hold an executive session to discuss exempt or closed records, and agreed to discuss her request for licensure during the regular board meeting, which is open to the public, and may include personal health information. The board reviewed the current order and discussed the Disciplinary Review Panel recommendation for reinstatement to encumbered status for three years.</p> <p><i>Motion:</i> C. Christianson, seconded by Schmalz to: GRANT LAURA ERTEL'S REQUEST FOR REINSTATEMENT OF HER SUSPENDED (SURRENDERED) RN & LPN LICENSES TO ENCUMBERED STATUS FOR THREE YEARS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND AS SET OUT IN THE BOARD ORDER.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
4.6.1 Request for Reissuance – Nicole Lufkin, L14100	<p><i>Discussion:</i> Nicole Lufkin, LPN, is requesting reissuance of her LPN license from encumbered status to full licensure status. The board reviewed the current order and discussed the disciplinary review panel recommendation to reissue her license to full licensure status. The terms and conditions of the board order dated November 21, 2013 have been completed as reported by staff.</p> <p><i>Motion:</i> C. Christianson, seconded by Mayer to: GRANT NICOLE LUFKIN'S REQUEST FOR REISSUANCE OF LPN LICENSE TO UNRESTRICTED AND FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF STIPULATION FOR SETTLEMENT DATED NOVEMBER 21, 2013.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
4.6.2 Request for Reissuance – Kaycee (Johnson) Judd, L12750	<p><i>Discussion:</i> Kaycee (Johnson) Judd, LPN, is requesting reissuance of her LPN license from encumbered status to full licensure status. The board reviewed the current order and discussed the disciplinary review panel recommendation to reissue her license to full licensure status. The terms and conditions of the board order dated July 18, 2013 have been completed as reported by staff.</p> <p><i>Motion:</i> Hanson, seconded by Schmalz to: GRANT KAYCEE (JOHNSON) JUDD'S REQUEST FOR REISSUANCE OF LPN LICENSE TO UNRESTRICTED AND FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF STIPULATION FOR SETTLEMENT DATED JULY 18, 2013.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>

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4.6.3 Request for Reissuance – Jenna Collins, LPN Applicant	<p><i>Discussion:</i> Jenna Collins, LPN Applicant, is an LPN examination applicant who has been under an encumbrance of her LPN Work Authorization. She is requesting her LPN license to be unrestricted practice and full licensure status upon successful passing of the NCLEX-PN Examination as the terms and conditions of her Stipulation for Settlement dated March 18, 2014 have been completed.</p> <p><i>Motion:</i> Mayer, seconded by J. Christianson to: GRANT JENNA COLLIN'S REQUEST FOR LPN LICENSE TO UNRESTRICTED PRACTICE AND FULL LICENSURE STATUS UPON SUCCESSFUL PASSING OF THE NCLEX-PN EXAMINATION AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF THE STIPULATION FOR SETTLEMENT DATED MARCH 18, 2014.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, recuse; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 1 recuse, 2 absent. Motion carried.</p>
4.9.1 Sorin Stanescu, NLC TN RN 166595	<p>CEASE AND DESIST ORDER issued to Sorin Stanescu, RN, privilege to practice under TN compact license on November 20, 2014. Potential Violation report received November 7, 2014 from Trinity Health in Minot, ND. Allegations of diversion of medication and positive drug test.</p>
4.10.1 Investigative Plan Policy Revision	<p><i>Discussion:</i> The board reviewed a proposed revision to the Investigative Plan Policy that would allow staff to contact the individual and/or facility when a Potential Violation Report is received in which there may be imminent danger to clients. At the present time an emergency DRP meeting needs to be called and information is not readily available without the initial contact.</p> <p><i>Motion:</i> C. Christianson, seconded by Schmalz to: ACCEPT THE PROPOSED REVISION TO THE INVESTIGATIVE PLAN POLICY TO CLARIFY THAT STAFF MAY CONTACT THE FACILITY AND THE INDIVIDUAL UNDER INVESTIGATION DURING THE INVESTIGATION.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
5.1-1 University of Jamestown On-Site Survey (NEC)	<p><i>Discussion:</i> Jacqueline Mangnall, PhD, RN, Dept of Nursing Chair at the University of Jamestown was present for this agenda item via phone. On November 4-5, 2015, an on-site survey visit of the University of Jamestown BSN Program was conducted by Kalanek & Pfening. The Nursing Education Committee reviewed the report in detail for compliance with Administrative Rules. There were no issues of non-compliance identified. There were three issues of partial compliance noted for the following administrative rules: 1) 54-03.2-04-04 Baccalaureate or master's degree nurse education program faculty; 2) 54-03.2-04-07 Preceptors, and 3) 54-03.2-05-01 Student Policies. An on-site focused survey to review progress in the areas of partial compliance was recommended.</p> <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD:</p> <ol style="list-style-type: none"> 1. FIND UNIVERSITY OF JAMESTOWN BACHELOR OF SCIENCE IN NURSING (BSN) PROGRAM IN SUBSTANTIAL COMPLIANCE WITH ND ADMINISTRATIVE CODE 54-03.2; AND 2. GRANT FULL APPROVAL OF THE BACHELOR OF SCIENCE IN NURSING (BSN) PROGRAM UNTIL NOVEMBER 2019. 3. REQUIRE THE UNIVERSITY OF JAMESTOWN NURSING ADMINISTRATOR TO SUBMIT A COMPLIANCE REPORT RELATED TO 54-03.2-04-07. PRECEPTORS AND 54-03.2-05-01. STUDENT POLICIES AND SCHEDULE ON ONSITE NDBON FOCUSED SURVEY BY APRIL 1, 2015 TO BE COMPLETED FOR THE MAY 22, 2015 BOARD MEETING. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
5.1-2 Concordia Request for Approval extension	<p><i>Discussion:</i> The board reviewed a request from Concordia College for an extension on submission of their paper interim survey that was due for the November meeting due to administrative staffing issues and preparation for a ten-year CCNE site visit.</p> <p><i>Motion:</i> C. Christianson, seconded by Schmalz to: APPROVE THE REQUEST FROM CONCORDIA COLLEGE NURSING PROGRAM FOR EXTENSION OF FULL APPROVAL FROM NOVEMBER 2014 TO JANUARY 30, 2015 AND REQUIRE SUBMISSION OF A PAPER INTERIM SURVEY WITH A DEADLINE OF DECEMBER 11, 2014.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p>
5.2-1 University of Jamestown – programmatic change request (NEC)	<p><i>Discussion:</i> The University of Jamestown submitted a request for a programmatic change to address the NCLEX Pass rates of the program. The NEC Committee reviewed the request to move two credits from N246 Nursing Management & Leadership course to create a course entitled N428 NCLEX Success. The program implemented a pilot study of the course with success, increasing their pass rate from 71.8% to 96.3%. The programmatic change would take effect Fall 2015.</p> <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD APPROVE THE UNIVERSITY OF JAMESTOWN'S NOTIFICATION OF MAJOR PROGRAMMATIC CHANGES OF THE BSN PROGRAM AS THE PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH NDAC 54-03.2-06-02.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>

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5.2-2 ND State College of Science – programmatic change request (NEC)	<p><i>Discussion:</i> The ND State College of Science submitted a programmatic change to initiate an outreach practical nursing program and subsequent associate degree nursing program in the following rural communities: Oakes, Forman, Lisbon, Ellendale and Enderlin. The NEC reviewed the request in detail, with the PN program to commence Spring 2015 through December 2017 and the RN program to commence Fall of 2018. The requests for the program initiated from the communities and the board reviewed letters of support for the potential sites. It was noted that the proposal has not yet received approval from the Higher Learning Commission.</p> <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD APPROVE THE ND STATE COLLEGE OF SCIENCE’S NOTIFICATION OF MAJOR PROGRAMMATIC CHANGES FOR THE AASPN AND ASN PROGRAM AS THE PROGRAMS HAVE FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH NDAC 54-03.2-06-02 PENDING HIGHER LEARNING COMMISSION APPROVAL.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p>
5.2-3 Dakota Nursing Program – programmatic change request (NEC)	<p><i>Discussion:</i> Julie Traynor, Nursing Director for the Dakota Nursing Program, Karen Clementich LRSC Site Coordinator, Suzie McShane, BSC Site Coordinator and Janet Johnson, WSC Site Coordinator were present for this agenda item. The program is preparing for national accreditation, and as part of the process were encouraged to decrease their overall program credits. The program has reviewed their curriculum and submitted programmatic changes which were reviewed in detail by the NEC. The total credits for the PN program will decrease from 47-48 to 42-43 and the total credits for the RN program will decrease from 79 to 73. The CNA registration will no longer be a requirement to enter the program, which assists in reducing total credits. The proposed changes would take effect Fall of 2015.</p> <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD APPROVE THE DAKOTA NURSING PROGRAM’S NOTIFICATION OF MAJOR PROGRAMMATIC CHANGES FOR THE PN AND RN PROGRAMS AS THE PROGRAMS HAVE FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH NDAC 54-03.2-06-02.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
5.4-1 Thesis Research Project – Reagan & Weigel	<p><i>Discussion:</i> Two graduate students have submitted requests for data from the board of nursing for research projects. The students would be required to submit a copy of the completed thesis to the board. Weigel has submitted the required documentation and has IRB approval. Reagan does not have the IRB approval but it will be forthcoming.</p> <p><i>Motion:</i> Schmalz, seconded by Hanson to: BOARD APPROVE THE REQUEST FOR DATA FOR THE RESEARCH PROJECT CONDUCTED BY J. WEIGEL INCLUDING REQUIRING SUBMISSION OF THE COMPLETED THESIS.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p> <p><i>Motion:</i> Hanson, seconded by C. Christianson to: APPROVE THE REQUEST FOR DATA FOR THE RESEARCH PROJECT CONDUCTED BY SANDY REAGAN PENDING REVIEW OF FINAL DOCUMENTS BY BOARD STAFF AND INCLUDING REQUIRING SUBMISSION OF THE COMPLETED THESIS.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p>
5.4-2 NEL Request for Deferment – Amanda Dockter	<p><i>Discussion:</i> Amanda Dockter received a nursing education loan for the PN and RN program. She is currently practicing as an LPN and is requesting deferment of repayment of the \$1000 RN loan at this time as she has not yet passed the NCLEX-RN. The board discussed that the rules currently indicate employment as a licensed nurse, and does not specify level of practice. The board agreed to a deferment but did not agree to let Ms Dockter use LPN practice for repayment of her RN program loan.</p> <p><i>Motion:</i> C. Christianson, seconded by Hanson to: APPROVE THE REQUEST FOR A DEFERMENT FOR REPAYMENT OF NURSING EDUCATION LOAN AND INTEREST FOR AMANDA DOCKTER UNTIL JUNE 30, 2015.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p>
5.4-3 NCSBN Simulation Study	<p>NCSBN has conducted a National Simulation Study: A Longitudinal, Randomized, Controlled Study Replacing Clinical Hours with Simulation in Prelicensure Nursing Education. The NEC had previously discussed this issue and whether the board intends to mandate a specific number of traditional clinical hours that could be replaced with simulation. The board currently does not have a requirement of clinical hours. The results of the study provide substantial evidence that substituting high-quality simulation experiences for up to half of traditional clinical hours produces comparable end-of-program educational outcomes in new graduates that are ready for clinical practice.</p>

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5.4-4 Provision of High Quality Care CE (NEC)	<p><i>Discussion:</i> Board staff have submitted the education presentations provided by board staff for approval of CE. The NEC reviewed the application. It was noted that the delegation course has been revised to include scenarios for delegation. The course has been well received and the application included an increase in contact hours for Delegating Effectively presentation and also included a request for approval with another qualified presenter.</p> <p><i>Motion from the Nursing Education Committee</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE CONTACT HOURS FOR CONTINUING EDUCATION FOR THE PROVISION OF HIGH QUALITY CARE PRESENTATIONS BY BOARD STAFF & OTHER QUALIFIED PRESENTERS.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p>
5.4-5 Draft Education Annual Report (NEC)	<p><i>Discussion:</i> A draft of the 2013-2014 Nursing Education Annual Report was reviewed by the NEC. The Nursing Education Program directors provided feedback at NEC and requested the ability to review and print the report in its entirety prior to submission. The current report has information that needs review by program directors, and after those numbers are included and verified the report will be final.</p> <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD ACCEPT THE DRAFT 2013-2014 EDUCATION ANNUAL REPORT PENDING REVIEW BY PROGRAM DIRECTORS ACCORDING TO NDAC 54-03.2-07-09 (1).</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p>
7.1-1 Administration of Emergency medications in the schools	<p><i>Discussion:</i> The board reviewed revisions to the School Nursing Medication Administration Questions and Answers. Some agencies that have worked on the documents with the Board staff have requested their organization name be removed from the "joint effort" statement. It was proposed that the statement be revised to "were prepared in consultation with" these organizations. A statement was also added to the question related to administration of emergency medications to state: "Nurses may provide training to individuals that may administer medication during an emergency."</p> <p><i>Motion:</i> C. Christianson, seconded by Schmalz to: APPROVE THE LATEST REVISIONS TO THE SCHOOL NURSING – MEDICATION ADMINISTRATION – QUESTIONS & ANSWERS.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p>
7.1-2 Update on Delegation of Medication Administration and Nursing Tasks to Direct Support Professionals	Kalanek & Hill are continuing to meet with the staff of the DHS regarding nurse delegation and have an invitation to meet with the Developmental Disability Nurses in January 2015.
7.3-1 & 7.3-2 NLC Updates to Executive Directors & Board Presidents	The board reviewed an update to Board Presidents and Executive Directors from the NCSBN Board of Directors related to proposed compact revisions since the delegate assembly.
7.3-3 NLC Meeting Highlights – Aug 2014	The meeting minutes of the NLC Administrators from the August 2014 meeting were reviewed.
7.3-4 NLC Meeting Highlights – Oct 2014	The meeting minutes of the NLC Administrators from the October 2014 meeting were reviewed.
7.4-1 Administrative Rule Promulgation	None
7.4-2 Legislative Bills Affecting State Agencies	None
7.4-3 Legislative Committees	The following items were posted for the board member review: Health Reform Meeting BCBS Health Reform Meeting – Med School Workforce Report Health Reform Meeting notes E-mail Communications since September meeting
7.4-4 Communication with Senators & Representatives	Board members are encouraged to share any communication with legislators related to board activity.
7.4-5 2015 Legislative Deadlines	The board reviewed a document listing 2015 Legislative Deadlines.
7.4-6 Legislative Monitor – Cory Fong – 1:00 p.m.	Cory Fong, legislative monitor was present to meet the board and discuss the upcoming session and his services for the board. He discussed upcoming legislation that he anticipates the board will be interested in following. He also discussed methods of communication that would be best for members.
7.4-7 NDCFN Policy Brief – Tobacco Tax and Tobacco Free Schools	The board reviewed a Policy Brief from the ND Center for Nursing related to Tobacco Tax and Tobacco Free Schools.
7.4-8 Prescription Drug Monitoring Program – rule promulgation	The board reviewed a bill draft of legislation proposed governing the use of the prescription drug monitoring program. The bill would require that each professional licensing board would adopt rules under Chapter 28-32 related to utilization of the prescription drug monitoring program.

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7.4-9 Good Samaritan & Naloxone draft legislation; Editorial related to Dentistry	The board reviewed an editorial entitled "Mid-level provider option not the same in dentistry" and the difference in the use of the term in different professions. A draft bill related to immunity from liability related to opioid antagonists and limited prescriptive authority for Naloxone rescue kits was reviewed and discussed.
9.1 Program Monitoring Committee	The program monitoring committee met on October 23 at 10:00 a.m. Chair Char Christensen reviewed the minutes with the board. The committee discussed regulatory questions that are on application and discussed breaking those apart into two statements. The DRP is waiting on NCSBN recommendations for compact regulatory questions. The committee discussed monitoring terms for access to controlled substances upon reinstatement and the current process of allowing gradual access throughout the encumbrance. The committee agreed not to make any revisions at this time. The Office of Inspector General Exclusion Program (OIG) information was shared with the committee.
9.2 Nursing Education Committee	November 19 th at 1:00 p.m.
9.3 Finance Committee	Meeting in April 2015
9.4 Executive Committee	Meeting on December 4.
9.5 Nursing Practice Committee	Meeting on December 4
9.6 Technology Committee	<p><i>Discussion:</i> The technology committee met October 10th and November 13th. Chair Schmalz reviewed the minutes of both meetings. The committee reviewed the current charges, technology related policies and chose not to make any revisions at this time. The application renewal policies were reviewed and added e-mail renewal reminders to the policy. The committee discussed the web-streaming process and a policy is currently being developed with feedback from Bergeson related to recording of meetings. The committee recommended web-streaming only the January meeting until web streaming is further defined and easier to operate. Historically, the January meeting has the largest attendance.</p> <p><i>Motion from the Technology Committee:</i> TECHNOLOGY COMMITTEE RECOMMENDS THE BOARD LIMIT THE WEB-STREAMING TO THE JANUARY BOARD MEETING.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p> <p><i>Discussion:</i> The committee also reviewed the NPA Presentation and agreed not to charge a fee for the course at this time. The committee recommended a \$10 per course fee for consideration for future courses. The NPA Course will be re-evaluated after the current fiscal year.</p> <p><i>Motion from the Technology Committee:</i> TECHNOLOGY COMMITTEE RECOMMENDS THE BOARD ROLLOUT THE NPA CE PRESENTATION AND EVALUATE USAGE FOR BUDGET PURPOSES AFTER PREVIEWED BY BOARD MEMBERS AND STAFF.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, absent; Hanson, yes; Holth, absent; Mayer, yes; Price, absent; Rustvang, yes; Schmalz, yes 6 yes, 0 no, 3 absent. Motion carried.</p>
9.7-1 Prescription Drug Monitoring Program Committee (Bd Representative)	The prescription drug monitoring program met on October 2 nd . Pfenning summarized the meeting and indicated that a survey of current participating members indicated that education on use of the program would be helpful. The committee noted a downward trend in prescriptions for scheduled medications. Eighteen states are now participating in the program.
9.7-2 ND Center for Nursing (Bd Representative)	No report - See website.
9.7-3 Community Paramedic Subcommittee (Bd Representative)	Discussed with agenda item 7.4-6
11.1-1 Summary of Disc Analysis – LaVonn Steiner – 8:30 – 10:00 a.m.	LaVonn Steiner of Excel Leadership, Inc was present and reviewed the results of an analysis of board member and staff profiles and reviewed how these personality traits fit and affect the team work of the board.
11.1-2 Update on FARB CRT Training or Boards in ND	FARB CRT Training for boards proposed by the Board of Psychologists was reviewed. The cost proposal for the training to come to the state of ND was reviewed. The governor's office was asked for possible funding sources with no response for funding to date. The group is looking at the possibility of grant funding for the training.
11.2 Dakota Nurse Connection	New issue just came out.
11.3 100 th Year Celebration Update	May 21 st is the date for the celebration. The committee is calling for sponsorships of historical artifacts and silent auction items.
11.4 Board Meeting Evaluation	Board members are asked to complete.

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CONSENT AGENDA:

8.1 NCSBN
8.1-1 CDC Ebola Key Messages
8.2 Office Management
8.3 Nursing Practice
8.4 Legal Counsel
8.5 Unlicensed Assistive Person/Medication Assistant
8.5-1 NNAAP Testing Summary
8.5-2 NNAAP Testing Statistics
8.6 Licensure
8.6-1
8.6-2 NCLEX-RN
8.6-3 NCLEX-PN
8.6-4 NURSUS Duplicate License Report
8.7 Discipline
8.7-1 Discipline Statistics/Case Activity Report
8.7-2 NLC Case Log
8.7-3 Case Log MN Board Recognition Law
8.8 Academic and Continuing Education
8.8-1 Ratification of approval of continuing education for contact hours
8.8-2 Distance education students
8.8-3 Faculty Development Program

UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

12.1 National Council of State Boards of Nursing Annual Meeting, August 19-24, 2015 – Chicago, IL.
12.2 NCSBN Monthly Meetings by teleconference calls and onsite:
12.2-1 Policy Call
12.2-2 Education Knowledge Network – November 12
12.2-3 Discipline Knowledge Network – Oct 16; Dec 11
12.2-4 EO Leadership Network – December 8
12.2-5 NLCA Meeting – October 8-9
12.2-6 EO & President's Day – Mid-Year Meeting – March 16, 2015
12.2-7 NCSBN Executive Officers Leadership Seminar
12.2-8 IT & Operations Conference
12.2-9 NCLEX Conference – September 29
12.2-10 APRN Knowledge Network
12.2-11 Mid-Year Meeting – March 16-18, 2015
12.2-12 Practice Knowledge Network – November 13; http://www.commonwealthfund.org/publications/pree-releases/2014/jun/us-health-system-ranks-last
12.2-13 TERCAP
12.2-16 Standards Development Committee – December 8-9
12.2-17 APRN Distance Education Committee meeting Chicago – October 9-10
12.3 North Dakota Organization of Nurse Executives – October 7
12.4 North Dakota Nurses Association - November 14-15
12.5 North Dakota Rural & Public Health Conference – June 3-5, 2015
12.6 North Dakota Hospital Association Annual Convention and Trade Show – October 7-9, 2014
12.7 North Dakota LTCA Professional Development Conference
12.8 North Dakota State Health Council

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12.9 ND Health Care Reform Review Committee – October 1
12.10 Reducing Pharmaceutical Narcotics in our Community – November 13
12.11 ND Pilot Community Paramedic Stakeholder Meeting – http://health.usnews.com/health-news/hospital-of-tomorrow/articles/2014/10/08/paramedics-step-up-to-cut-hospital-readmissions
12.12 NDDHS Development Disability HCBS – June 9; July 10; September 22, 2014; November 3
12.13
12.14 ND Interim Health Service Committee
12.15 Comprehensive Regulatory Training for Board Member – September 30
12.16 Human Services Committee – October 29

Staff Presentations:

The meeting recessed from 12:00 p.m. for lunch and reconvened at 12:45 p.m.

The meeting adjourned at 3:00 p.m. on November 20, 2014.

Constance B. Kalanek, RN, PhD, FRE
Executive Director - Draft 11/20/2014