

North Dakota Board of Nursing Meeting Minutes – September 25, 2014

Call to Order:	September 25, 2014 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7 th Street, Suite 504, Bismarck ND		
Roll Call:	Nine board members present as follows:		
	Daniel Rustvang, RN, President	Clara Sue Price, Public Member, Treasurer	
	Jane Christianson, RN, Vice President	Paula Schmalz, APRN	
	Bonny Mayer, LPN	Janelle Holth, RN	
	Char Christianson, RN	Melissa Hanson, RN	
	Diane Gravely, LPN		
	Staff Present:		
	Constance Kalanek, RN, Executive Director	Patricia Hill, RN, Assistant Director for Practice & Discipline	
	Karla Bitz, RN, Associate Director	Julie Schwan, Administrative Services Coordinator	
	Stacey Pfenning, RN, Associate Director for Education & APRN Practice		
	Other individuals were present as indicated on the Board Meeting Attendance Roster.		

AGENDA	ACTION
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda. It was noted that the Education Dialogue & Practice Dialogue trackers have been removed from the consent agenda and will be reviewed by their respective committees.</p> <p><i>Motion:</i> J. Christianson, seconded by Schmalz to: ADOPT THE CONSENT AGENDA AS PRESENTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed. No changes were identified.</p> <p><i>Motion:</i> Mayer, seconded by Price to: APPROVE AGENDA AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.3 Public Forum 11:00 a.m.	No one was present to address the board during the public forum.
2.1 July 17, 2014 Meeting Minutes & Public Notice	<p><i>Discussion:</i> The minutes of the July 17, 2014 meeting were reviewed. No corrections were identified.</p> <p><i>Motion:</i> J. Christianson, seconded by Schmalz to: APPROVE THE MINUTES OF THE JULY 17, 2014 MEETING AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
2.1 May 15, 2014 Meeting Minutes – correction	<p><i>Discussion:</i> It has been noted that the motion for Agenda Item 5.2-1 Sanford College of Nursing name change from the May 15, 2014 meeting has the incorrect name. The motion indicates “NDSU at Sanford Health” and it should read “NDSU Nursing at Sanford Health”.</p> <p><i>Motion:</i> Price, seconded by Schmalz to: MAKE A CORRECTION IN THE MAY 15, 2014 MINUTES REGARDING THE INCORRECT NAME FOR NDSU NURSING AT SANFORD HEALTH IN AGENDA ITEM 5.2-1 MOTION.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
3.1 Financial Statements	The financial statements through August 31, 2014 were reviewed. Income is at 6% and expenses at 13% of budgeted. A comparison of this year to last year income and expenses was reviewed with no major issues identified.
3.4 2013-2014 FY Financial Statements	The fiscal year income & expense statements with adjusting entries were reviewed. Income was at 99% of budgeted after adjustments, and expenses were 100% of budgeted. The fieldwork of the audit has been completed and the report will be presented to the board at the November meeting.
4.0.1 PVR Case Resolution FY Summary	The board reviewed the 2013-2014 FY PVR Case Resolution Summary. A total of 191 PVRs for RN/LPN were received with 171 resolved as of June 30 th . A total of 6 PVRs were received for UAPs with 6 resolved as of June 30 th .
4.0.2 Positive Response FY Summary	The board reviewed the 2013-2014 FY Positive Response Resolution Summary. A total of 95 RN/LPN applications were received with positive responses to the regulatory questions and 87 of those cases were resolved by June 30 th . A total of 42 UAP applications were received with positive responses with 40 being resolved as of June 30 th .

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Recuse	It was noted that that Gravely and Hanson as new board members had attended a disciplinary review panel meeting and will recuse during voting on the agenda items that were discussed at that meeting.																
4.1 Surrender	<p><i>Discussion:</i> Three individuals have signed and submitted surrenders, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the surrenders.</p> <p><i>Motion:</i> C. Christianson, seconded by Price to: ACCEPT THE TERMS OF THE PROPOSED SURRENDERS AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUALS:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">Lic/Reg #</th> <th style="text-align: left;">City, State</th> <th style="text-align: left;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Meckle, Allan</td> <td>L7007</td> <td>Rugby, ND</td> <td>\$200</td> </tr> <tr> <td>Kleese, Benjamin</td> <td>L14260</td> <td>Jamestown, ND</td> <td>\$200</td> </tr> <tr> <td>Eckmann, Michele</td> <td>R34215 & L9188</td> <td>LaMoure, ND</td> <td>\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	NAME	Lic/Reg #	City, State	Penalty Fee	Meckle, Allan	L7007	Rugby, ND	\$200	Kleese, Benjamin	L14260	Jamestown, ND	\$200	Eckmann, Michele	R34215 & L9188	LaMoure, ND	\$200
NAME	Lic/Reg #	City, State	Penalty Fee														
Meckle, Allan	L7007	Rugby, ND	\$200														
Kleese, Benjamin	L14260	Jamestown, ND	\$200														
Eckmann, Michele	R34215 & L9188	LaMoure, ND	\$200														
4.2.1 Stipulation for Settlement – Trixie Stewart, L12324	<p><i>Discussion:</i> A Stipulation for Settlement was received from Trixie Stewart, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> Holth, seconded by Mayer to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR TRIXIE STEWART, LPN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, recuse; Hanson, recuse; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 recuse, 0 absent. Motion carried.</p>																
4.2.2 Stipulation for Settlement – Rebecca Birkholz, L10821	<p><i>Discussion:</i> A Stipulation for Settlement was received from Rebecca Birkholz, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> C. Christianson, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR REBECCA BIRKHOLZ, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ENCUMBER THE LICENSE FOR TWO YEARS; ◆ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, recuse; Hanson, recuse; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 recuse, 0 absent. Motion carried.</p>																
4.2.3 Stipulation for Settlement – Tamara Butts, R34411	<p><i>Discussion:</i> A Stipulation for Settlement was received from Tamara Butts, RN, seeking the Board's consideration and approval of its terms. An order of emergency suspension was issued on July 3, 2014. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(7)(8)(9)(12).</p> <p><i>Motion:</i> C. Christianson, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR TAMARA BUTTS, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ SUSPEND THE LICENSE FOR THREE YEARS; ◆ ASSESS A \$1,500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, recuse; Hanson, recuse; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 recuse, 0 absent. Motion carried.</p>																
4.2.4 Stipulation for Settlement – Balynda Casey, R31738	<p><i>Discussion:</i> A Stipulation for Settlement was received from Balynda Casey, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> J. Christianson, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR BALYNDA CASEY, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ENCUMBER THE LICENSE FOR ONE YEAR; ◆ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, recuse; Hanson, recuse; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 recuse, 0 absent. Motion carried.</p>																

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AGENDA	ACTION
4.2.5 Stipulation for Settlement – Elaine Buchholz, L8744	<i>Discussion:</i> A Stipulation for Settlement was received from Elaine Buchholz, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6). Ms. Buchholz crossed off the fee prior to signing her stipulation for settlement, indicating she could not pay the proposed \$500 fee due to extenuating circumstances. The board discussed setting a precedent for not assessing penalty fees. Possible payment schedules were discussed. It was decided to assess a penalty fee of \$300 instead of the proposed \$500 fee.
	<i>Motion:</i> Holth, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ELAINE BUCHHOLZ, LPN, AND ENTER ITS ORDER TO:
	<ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$ 300.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER.
	<i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.
	<i>Discussion:</i> After discussion with legal counsel, it was recommended the board amend the motion for clarity for Ms. Buchholz. <i>Motion:</i> C. Christianson, seconded by Price to: AMEND THE MOTION TO ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ELAINE BUCHHOLZ, LPN, PROVIDED SHE AGREES TO THE ASSESSED \$300 PENALTY FEE AND ENTER ITS ORDER TO:
<ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$ 300.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. 	
<i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.	
4.2.6 – Stipulation for Settlement – Carrie Miller, R32404	<i>Discussion:</i> A Stipulation for Settlement was received from Carrie Miller, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(12)(19).
	<i>Motion:</i> C. Christianson, seconded by Gravely to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR CARRIE MILLER, RN, AND ENTER ITS ORDER TO:
	<ul style="list-style-type: none"> ◆ ENCUMBER THE LICENSE FOR ONE YEAR; ◆ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER.
<i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.	
4.2.7 – Stipulation for Settlement – Breana Vettleson, L13717	<i>Discussion:</i> A Stipulation for Settlement was received from Breana Vettleson, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).
	<i>Motion:</i> J. Christianson, seconded by Price to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR BREANA VETTLESON, LPN, AND ENTER ITS ORDER TO:
	<ul style="list-style-type: none"> ◆ ENCUMBER THE LICENSE FOR ONE YEAR; ◆ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER.
<i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.	
4.2.8 – Stipulation for Settlement – Sharon Schwahn, R21377	<i>Discussion:</i> A Stipulation for Settlement was received from Sharon Schwahn, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (3)(5)(6), in which she denies the allegations but agrees to the terms of the stipulation for settlement.
	<i>Motion:</i> Holth, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR SHARON SCHWAHN, RN, AND ENTER ITS ORDER TO:
	<ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER.
<i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.	

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4.2.9 – Stipulation for Settlement – Carla Rost, R32626 & L4986	<p><i>Discussion:</i> A Stipulation for Settlement was received from Carla Rost, RN & LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(7)(8)(9).</p> <p><i>Motion:</i> C. Christianson, seconded by Mayer to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR CARLA ROST, RN & LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ SUSPEND THE LICENSES FOR THREE YEARS; ◆ ASSESS A \$1500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.2.10 – Stipulation for Settlement – Heather Harp, L12109	<p><i>Discussion:</i> A Stipulation for Settlement was received from Heather Harp, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (8)(17).</p> <p><i>Motion:</i> J. Christianson, seconded by C. Christianson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR HEATHER HARP, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ENCUMBER THE LICENSE FOR TWO YEARS; ◆ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, recuse; Hanson, recuse; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 7 yes, 0 no, 2 recuse, 0 absent. Motion carried.</p>
4.2.11 – Stipulation for Settlement – Virginia Vincent, L7473	<p><i>Discussion:</i> A Stipulation for Settlement was received from Virginia Vincent, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> Holth, seconded by Mayer to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR VIRGINIA VINCENT, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
Addition to agenda – 4.2.12 Jeffrey Brown L9382 & R30143 – SAAG Bergeson	<p><i>Discussion:</i> Brian Bergeson, SAAG, presented this agenda item. Mr. Brown's attorney and Bergeson have been working on an agreement for a stipulation for settlement. A PVR was submitted by Altru for allegations of a failed random drug screen by Mr. Brown, who was not prescribed the medication identified in the drug screen. Mr. Brown surrendered his nursing license and the board approved the surrender at the July meeting. Mr. Brown has since been notified by Office of Inspector General (OIG) that the surrender may prevent him from working in a Medicaid/Medicare reimbursed facility. Mr. Brown has completed a program for physician assistant (PA) and intends to practice as a PA. Bergeson indicated the intent of the surrender was not to prevent him from working as a PA. Mr. Brown is requesting the board rescind his surrender and accept a stipulation for settlement for an encumbrance that would not require the standard monitoring of nursing practice. Board members discussed the proposed terms of the stipulation for settlement.</p> <p><i>Motion:</i> C. Christianson, seconded by Holth to: APPROVE THE PROPOSED STIPULATION FOR SETTLEMENT FOR JEFFREY BROWN, RN & LPN, AND RESCIND THE JULY 17, 2014 SURRENDER AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ENCUMBER THE LICENSE FOR TWO YEARS; ◆ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN THE BOARD ORDER. <p>THE APPROVAL IS CONTINGENT UPON RECEIPT OF THE SIGNED STIPULATION FOR SETTLEMENT.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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AGENDA	ACTION
4.5.1 Request for Reinstatement – Jared Hedland, R32025 & L10863	<p><i>Discussion:</i> Jared Hedland, RN & LPN was present for this agenda item to request reinstatement of his suspended RN & LPN licenses. Mr. Hedland signed a statement in which he acknowledged the board is authorized to hold an executive session to discuss exempt or closed records, and agreed to discuss his request for licensure during the regular board meeting, which is open to the public, and may include personal health information. The board reviewed the current order and discussed the Disciplinary Review Panel recommendation for reinstatement to encumbered status for three years. Mr. Hedland is also a flight paramedic working for Valley Med Flight of Grand Forks. The board discussed that typically encumbrances related to diversion cases require no access to narcotics for the first year, followed by a year of monitored narcotic administration and a year of unrestricted access. The board discussed that he has had access to narcotics as a paramedic with no issues or concerns during the period of his suspension. The board discussed conditions of the order for reinstatement to include one year of monitored medication administration of controlled substances and two years of full medication administration privileges.</p> <p><i>Motion:</i> Price, seconded by Hanson to: GRANT JARED HEDLAND'S REQUEST FOR REINSTATEMENT OF HIS SUSPENDED RN & LPN LICENSES TO ENCUMBERED STATUS FOR THREE YEARS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND AS SET OUT IN THE BOARD ORDER TO INCLUDE ONE YEAR OF MONITORED ACCESS AND TWO YEARS OF UNRESTRICTED ACCESS TO CONTROLLED SUBSTANCES.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.5.2 Request for Reinstatement – Deborah Bassen, L7366	<p><i>Discussion:</i> Deborah Bassen, LPN, was present for this agenda item to request reinstatement of her suspended LPN license. Ms. Bassen will need to take a PN refresher course as she does not have the required 400 hours of practice for reinstatement. Ms. Bassen signed a statement in which she acknowledged the board is authorized to hold an executive session to discuss exempt or closed records, and agreed to discuss her request for licensure during the regular board meeting, which is open to the public, and may include personal health information. The board reviewed and discussed the Disciplinary Review Panel recommendation for reinstatement to encumbered status for two years. Ms. Bassen will be reinstated upon meeting licensure requirements.</p> <p><i>Motion:</i> J. Christianson, seconded by C. Christianson to: GRANT DEBORAH BASSEN'S REQUEST FOR REINSTATEMENT OF HER LPN LICENSE TO ENCUMBERED STATUS FOR TWO YEARS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND SET OUT IN THE BOARD ORDER.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.6.1 Request for Reissuance – Matthew Spivey, R27666	<p><i>Discussion:</i> Matthew Spivey, RN, APRN, is requesting reissuance of his RN & APRN licenses from encumbered status to full licensure status. The board reviewed the current orders and discussed the disciplinary review panel recommendation to reissue his licenses to full licensure status. The terms and conditions of the board order and Workplace Impairment Agreement dated September 15, 2011 have been completed as reported by staff.</p> <p><i>Motion:</i> Schmalz, seconded by Hanson to: GRANT MATTHEW SPIVEY'S REQUEST FOR SUCCESSFUL DISCHARGE FROM THE WORKPLACE IMPAIRMENT PROGRAM AND REISSUANCE OF RN (APRN) LICENSE TO UNRESTRICTED AND FULL LICENSURE STATUS AS HE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF STIPULATION FOR SETTLEMENT AND WORKPLACE IMPAIRMENT PROGRAM AGREEMENT DATED SEPTEMBER 15, 2011.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.6.2 Request for Reissuance – Karen Bjorgo, R24075	<p><i>Discussion:</i> Karen Bjorgo, RN, is requesting reissuance of her RN license from encumbered status to full licensure status. The board reviewed the current order and discussed the disciplinary review panel recommendation to reissue her license to full licensure status. The terms and conditions of the Order for Reinstatement of License and Workplace Impairment Program agreement dated July 14, 2011 have been completed as reported by staff.</p> <p><i>Motion:</i> J. Christianson, seconded by C. Christianson to: GRANT KAREN BJORGO'S REQUEST FOR SUCCESSFUL DISCHARGE FROM THE WORKPLACE IMPAIRMENT PROGRAM AND REISSUANCE OF RN LICENSE TO UNRESTRICTED AND FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF THE ORDER FOR REINSTATEMENT OF LICENSE AND WORKPLACE IMPAIRMENT PROGRAM AGREEMENT DATED JULY 14, 2011.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.6.3 Request for Reissuance – Shawn Jacob R25798	<p><i>Discussion:</i> Shawn Jacob, RN, was present and is requesting reissuance of his RN license from encumbered status to full licensure status. The board reviewed the current order and the disciplinary review panel recommendation to reissue his license to full licensure status. The terms and conditions of the Order for Reinstatement of License and Workplace Impairment Program agreement dated September 15, 2011 have been completed as reported by staff.</p> <p><i>Motion:</i> Price, seconded by Schmalz to: GRANT SHAWN JACOB'S REQUEST FOR SUCCESSFUL DISCHARGE FROM THE WORKPLACE IMPAIRMENT PROGRAM AND REISSUANCE OF RN LICENSE TO UNRESTRICTED AND FULL LICENSURE STATUS AS HE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF THE ORDER FOR REINSTATEMENT OF LICENSE AND WORKPLACE IMPAIRMENT PROGRAM AGREEMENT DATED SEPTEMBER 15, 2011.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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AGENDA	ACTION
4.9.1 Shannon Nodland, R25713	NOTICE OF SUSPENSION issued to Shannon Nodland, RN, Mandan, ND on July 31, 2014 for violation of terms and conditions of Order for Reinstatement dated May 16, 2014. Respondent's license is automatically SUSPENDED for a period of three (3) years.
4.9.2 Theresa Leer, R27305 RN & APRN	NOTICE OF EMERGENCY SUSPENSION issued to Theresa Leer, RN & APRN, Bismarck, ND on August 4, 2014. Respondent's license is SUSPENDED for five years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.9.3 Joanne Blue, R27051	NOTICE OF EMERGENCY SUSPENSION issued to Joanne Blue, RN, Dunseith, ND on September 5, 2014. Respondent's license is SUSPENDED for five years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.9.4 Carla Renner, R27353	NOTICE OF CONTINUED SUSPENSION issued to Carla Renner, RN, Beulah, ND, on September 24, 2014 for failure to complete a board approved refresher course within one year from date of the Board Order dated January 16, 2013 and 6 month extension in the Second Order for Reinstatement dated March 18, 2014. Respondent's license is SUSPENDED on a continued basis under the terms and conditions of the Notice of Suspension dated May 6, 2008.
4.9.5 Versa Branconnier, LPN PTP under NLC (Tennessee)	CEASE AND DESIST ORDER issued to Versa Branconnier, LPN, privilege to practice under TN compact license on September 24, 2014. Potential Violation Report received August 20, 2014 from Trinity Homes, Minot, ND. Allegations of failing to administer medications.
4.9.6 April Beckler, R34703 & L12481	NOTICE OF EMERGENCY SUSPENSION issued to April Beckler, RN & LPN, Minot, ND on September 24, 2014. Respondent's license is SUSPENDED for five years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.9.7 Kimberly Kochel, R34515 & L12480	NOTICE OF EMERGENCY SUSPENSION issued to Kimberly Kochel, RN & LPN, Minot, ND on September 24, 2014. Respondent's license is SUSPENDED for five years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.10.1 CHRC Policy Draft Revision	<p><i>Discussion:</i> The board has adopted policies and guidelines for board staff to follow when signing off on positive responses to regulatory questions. The CHRC Policy currently requires that these applications be listed on the consent agenda for the Disciplinary Review Panel (DRP) meetings. Staff proposes revising the CHRC Policy to not require the positive responses that have been signed off on per board policy to be added to the DRP consent agenda.</p> <p><i>Motion:</i> Schmalz, seconded by C. Christianson to: ACCEPT THE PROPOSED REVISION TO THE CHRC POLICY.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.2-1 UND Update – New Dean of the College of Nursing & Professional Disciplines	Dr. Gayle Roux, PhD, NP-C, FAAN has been named as Dean of the UND College of Nursing & Professional Disciplines and began her duties as the Nursing program administrator beginning on September 2, 2014. Dr. Darla Adams, Certified Registered Nurse Anesthetist, PhD. will remain as Interim Associate Dean for an undetermined period of time to assist in and ensure a smooth transition in leadership for the College. Both Dr. Roux and Dr. Adams were present for this agenda item.
5.2-2 ND University Systems Update – Tanya Spilovoy, D. Ed; Director of Distance Education & State Authorization	Tanya Spilovoy, D. Ed, Director of Distance Education and State Authorization with the ND University System was present to address the board regarding the process for approval of out of state programs providing instruction in ND, and how the process dovetails with the out of state program approval process required by the Board of Nursing. NDUS approves the schools and the board is responsible for nursing program approval.
5.4-2 NCLEX Pass rates overview 2013-2014 FY	The board reviewed a fiscal year comparison of pass rates for ND approved programs from 2012-2013 FY to 2013-2014 FY. Programs that fell below 80% in either year were highlighted.
6.1 Update on Whole Blood Glucose Testing – delegation to unlicensed persons	The board reviewed minutes of the last meeting on July 14, 2014. There are no updates on this topic.
6.2 Administration of Glucagon – Brian Bergeson @11:05	<i>Discussion:</i> Brian Bergeson, SAAG, was present to discuss this agenda item with the board. Bergeson has been working with lawyers from Protection & Advocacy Division related to administration of glucagon in school settings. The ND Nurse Practice Act exempts a person that performs nursing interventions in cases of emergency or disaster from needing to be licensed. Glucagon is an injection administered for a severe hypoglycemic emergency and schools have legal obligations to provide services under section 504 of the Rehabilitation Act of 1973.
7.1-1 School Nursing – Medication Administration – Questions & Answers	<p><i>Discussion:</i> As a result of the above discussion, the School Nursing Medication Administration Q&A developed by the ND Board of Nursing, ND School Nurse Organization, ND Department of Health and ND School Board Association has been revised to allow administration by injection of emergency medications as provided for through the exemption in the ND Nurse Practices Act in cases of an emergency.</p> <p><i>Motion:</i> C. Christianson, seconded by Holth to: APPROVE THE REVISIONS TO THE SCHOOL OF NURSING – MEDICATION ADMINISTRATION – QUESTIONS & ANSWERS.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
7.1-2 Update on Delegation of medication administration and nursing tasks to Direct Support Professionals	Staff have been meeting with developmental disability facilities and ND Dept of Human Services related to safe delegation by nurses. More information will be provided as it becomes available.

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AGENDA	ACTION
7.1-3 RN & LPN Scope of Practice in the Utilization of Prescription Protocols in Clinical Settings – proposed	<p><i>Discussion:</i> The Practice Statement titled “RN & LPN Scope of Practice in the Utilization of Prescription Protocols in Clinic Settings” has been revised to clarify that LPNs may administer all preventative immunizations given according to the CDC guidelines.</p> <p><i>Motion:</i> Schmalz, seconded by J. Christianson to: APPROVE THE REVISIONS TO THE PRACTICE STATEMENT TITLED “RN & LPN SCOPE OF PRACTICE IN THE UTILIZATION OF PRESCRIPTION PROTOCOLS IN CLINICAL SETTINGS” RELATED TO PREVENTATIVE IMMUNIZATIONS.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
7.2-1 Rescheduling of Hydrocodone – memo to APRNS	Staff notified all ND Licensed APRNs that the Drug Enforcement Administration (DEA) has released its final rule which moves Hydrocodone containing products from Schedule III to Schedule II Controlled substances effective October 6, 2014. Any prescriptions issued prior to October 6, 2014 and authorized for refilling may be dispensed prior to April 8, 2015.
7.2-2 Take Back Program – DEA & ND Attorney General	The DEA is sponsoring a take back event on September 27, 2014 to allow for disposal of unused pharmaceutical controlled substances. A press release for drop off sites in ND has not yet been issued.
7.3-1 Director’s Meeting Summary – Draft Revisions Nurse Licensure Compact	The board reviewed a summary of a director’s meeting feedback to proposed revisions to the Nurse Licensure Compact. A letter sent to Kathy Apple, CEO of the NCSBN was also reviewed with comments and feedback from the ND Board of Nursing on the proposed revisions.
7.4-1 Administrative Rule Promulgation/Legislative Council Issues	None
7.4-2 Legislative Bills Affecting State Agencies	The following links for studies and committee work were shared with the board: 7.4-2-1 Continued Study of the Healthcare Delivery System: http://www.legis.nd.gov/assembly/63-2013/interim/15-0092-01000.pdf 7.4-2-2 Telemedicine Reimbursement: http://www.legis.nd.gov/assembly/63-2013/interim/15-0079-02000.pdf 7.4-2-3 Addition of Advanced Practice Registered Nurses to Involuntary Commitment Proceedings http://www.legis.nd.gov/assembly/63-2013/interim/15-0133-01000.pdf
7.4-3 Legislative Committees	None
7.4-4 Communication with Senators & Representatives	Board members are encouraged to share any communication with legislators related to board activity.
7.4-5 Legislative Monitor applications	<p><i>Discussion:</i> The board reviewed proposals for legislative monitoring for the upcoming session from the Staiger Consulting Group & OdneySmart. Bonnie Staiger and Stacy Krumwiede of the Staiger group were present to answer the board’s questions, and Cory Fong of OdneySmart was available via phone to answer questions. The board discussed that both groups are equally well qualified and the difference in cost between the two RFPs. After a straw vote the board agreed to hire the OdneySmart Agency.</p> <p><i>Motion:</i> J. Christianson, seconded by Schmalz to: HIRE CORY FONG OF THE ODNEYSMART FIRM TO MONITOR LEGISLATION DURING THE 2015 SESSION BEGINNING DECEMBER 1, 2014 THROUGH APRIL 30, 2015.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
7.4-6 ND Center for Nursing Policy Brief – Community Paramedic Pilot Study Recommendations	The board reviewed a Policy Brief by the ND Center for Nursing related to Community Paramedic Pilot Study Recommendations. The study is looking to train and use paramedics more effectively in rural communities in non-emergency settings. The board reviewed the 12 policy recommendations.
7.4-7 Request – Alliance for Health access	The board reviewed information from the Alliance for Healthcare Access related to bill draft language that would change the definition of a “qualified mental health professional” to include an APRN with certification in psychiatric mental health care.
9.1 Program Monitoring Committee	October 23 at 10:00 a.m.
9.2 Nursing Education Committee	November 19 th at 1:00 p.m.
9.3 Finance Committee	None
9.4 Executive Committee	Minutes of the July 17 th meeting were distributed.
9.5 Nursing Practice Committee	None scheduled
9.6 Technology Committee	October 10 at 10:30 a.m.
9.7-1 Prescription Drug Monitoring Program Committee (Bd Representative)	October 2 nd at 2:00 a.m.
9.7-2 ND Center for Nursing (Bd Representative)	See website.

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AGENDA	ACTION
9.7-3 Community Paramedic Subcommittee (Bd Representative)	Discussed with agenda item 7.4-6
10.1 Appointment of Pfenning to NCSBN Committee	Stacey Pfenning, DNP, APRN, FNP has been appointed to the NCSBN APRN Distance Learning Education Committee through August 2016.
10.2 Wellness Benefit Application – grant awarded	Board staff received notification of approval of funding for the Wellness Benefit program that the staff participates in on an annual basis.
10.3-1 Resignation	<p><i>Discussion:</i> The board received a letter of resignation from Dr. Constance B Kalanek, PhD, RN as Executive Director effective June 30, 2014. She intends to use accumulated vacation for the last month so intends her last day of actual office work to be May 29, 2015.</p> <p><i>Motion:</i> Price, seconded by J. Christianson to: ACCEPT THE RESIGNATION LETTER OF EXECUTIVE DIRECTOR CONSTANCE KALANEK EFFECTIVE JUNE 30, 2014 KNOWING THE LAST DAY OF WORK WILL BE MAY 29, 2015.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
10.3-2 Applicants for Executive Director Position	The board reviewed the job description for the Executive Director position and discussed advertising immediately with an application deadline of December 1, 2014 to provide time for interviews and transition for the new director. The board discussed having a special meeting for interviews on December 11 th from 4 p.m. to 7 p.m.
11.1-1 Committee Appointments of External Members 2014-2015	<p><i>Discussion:</i> Applications for external members for the nursing education committee were reviewed. It was requested that the board consider appointing two members to a three year term and two members to a two year term so that not all external members leave at the same time.</p> <p><i>Motion:</i> Price, seconded by J. Christianson to: APPROVE THE FOLLOWING APPOINTMENTS FOR EXTERNAL MEMBER TO THE NURSING EDUCATION COMMITTEE FOR 2014-2016 & 2014-2017: Sara Berger – THREE YEAR APPOINTMENT Nicola Roed – TWO YEAR TERM Janet Johnson – THREE YEAR APPOINTMENT Judy Smith – TWO YEAR TERM</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> Some applicants for the Nursing Education Committee also expressed an interest in serving on the Nursing Practice Committee. Staff request that the board offer those applicants not selected for the Nursing Education Committee an opportunity to serve on the Nursing Practice Committee.</p> <p><i>Motion:</i> C. Christianson, seconded by J. Christianson to: OFFER THOSE APPLICANTS FOR THE NURSING EDUCATION COMMITTEE THAT WERE NOT SELECTED THE OPPORTUNITY TO SERVE ON THE NURSING PRACTICE COMMITTEE.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> Applications for external members for the Technology Committee for 2014-2016 were reviewed.</p> <p><i>Motion:</i> J. Christianson, seconded by Schmalz to: APPROVE THE FOLLOWING RE-APPOINTMENTS FOR EXTERNAL MEMBERS TO THE TECHNOLOGY COMMITTEE FOR 2014-2016: Renee Olson, LPN Cindy Brown, Instructional Designer</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> Applications for external members for the Nursing Practice Committee were reviewed.</p> <p><i>Motion:</i> Price, seconded by Gravely to: APPROVE THE FOLLOWING APPOINTMENTS & REAPPOINTMENTS TO THE NURSING PRACTICE COMMITTEE FOR 2014-2016: <u>New Applications:</u> Elizabeth Anderson, LPN Kimberly Brown, APRN Kelly Grassei, RN Jan Kamphuis, RN Gail Raasakka, RN Trina Schilling, RN</p> <p><u>Reapplications:</u> Autumn Nelson, RN JoAnn Sund, RN Jessica Wilkens, RN</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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AGENDA	ACTION
11.1-1 Committee Appointments of External Members 2014-2015	<p><i>Discussion:</i> Applications for external members for the Program Monitoring Committee were reviewed.</p> <p><i>Motion:</i> C. Christianson, seconded by Hanson to: APPROVE THE FOLLOWING APPOINTMENTS FOR EXTERNAL MEMBERS TO THE PROGRAM MONITORING COMMITTEE FOR 2014-2016: Sandra Boschee, RN Richard Gessler, RN</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
11.1-2 Updated BON addresses & phone numbers	Board members were encouraged to review accuracy of contact information.
11.1-3 Attendance at State Meetings	Board members reviewed and volunteered to attend statewide meetings as a representative of the board.
11.1-4 Selection of NDBON logo	<p><i>Discussion:</i> The board reviewed potential logos for the ND Board of Nursing and were asked if one logo should be used for the 100th Anniversary Celebration and a different one as a permanent logo or if one logo should be used for both. Board preference is for one logo to be used for both. The preferred logo is quite large so board members chose another design for items that need a smaller logo.</p> <p><i>Motion:</i> C. Christianson, seconded by Mayer to: APPROVE LOGO #3 WITH THE STATE OF ND AS A PERMANENT REPLACEMENT OF THE CURRENT LOGO & APPROVE LOGO #2 FOR SMALLER ITEMS.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
11.1-5 Board Member Review & Orientation	Brian Bergeson, SAAG, gave the annual presentation on the review of the disciplinary process and the process for a complaint moving to resolution with the board. Bergeson indicated that board members should keep in mind the negotiations that may occur prior to reaching settlements in discipline cases. Board members should recuse from voting if they have personal knowledge of the person or case. If board members have intimate knowledge they would be encouraged to leave the room during discussion. Ex parte communications were also discussed and it was noted that board members should not discuss disciplinary cases outside of board meetings in order to remain objective.
11.1-6 Organizational Chart	Jane Christianson reviewed organization chart for the board & Rustvang encouraged board members to consider volunteering for NCSBN committees.
11.2 Dakota Nurse Connection	Preparing for the Fall edition.
11.3 100 th Year Celebration Update	The board reviewed meeting notes from the August 26, 2014 meeting for the NDBON 100 th Anniversary celebration. The celebration will be held May 21, 2015 at the Heritage Center and the ND Capitol Great Hall in Bismarck ND.
11.4 Board Meeting Evaluation	Board members were encouraged to complete a meeting evaluation through survey monkey.
11.5 Proposal Comprehensive Regulatory Training for Board Members	The ND Board of Psychologist Examiners are hoping to collaborate with other boards to bring in a Federation of Associations of Regulatory Boards, CRT Training for Board Members to ND. Board members will be provided an update on the progress when available.

CONSENT AGENDA:

8.1 NCSBN
8.1-1 Affirms commitment to Interstate Practice
8.2 Office Management
8.3 Nursing Practice
8.3-1 50 State Prescription Drug Abuse Meeting Summary 714
8.3-2 CDC Vital Signs – Where You Live Makes a Difference
8.3-3 Practice Questions Summary
8.4 Legal Counsel
8.5 Unlicensed Assistive Person/Medication Assistant
8.5-1 Testing Summary Report
8.5-2 NNAAP Testing
8.6 Licensure
8.6-1 E-Notify Reports ND
8.6-2 NCLEX-RN
8.6-3 NCLEX-PN
8.6-4 NURSUS Duplicate License Report

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8.7 Discipline
8.7-1 Discipline Statistics/Case Activity Report
8.7-2 NLC Case Log
8.7-3 Case Log MN Board Recognition Law
8.7-4 Diversion Case Compilation
8.8 Academic and Continuing Education
8.8-1 Ratification of approval of continuing education for contact hours
8.8-2 Distance education students
8.8-3 Faculty Development Program
8.8-4 Sanford College of Nursing – Notification of program Closure
8.8-5 NLN CNEA- new nursing education accrediting option – August 2014
8.8-6 Minot State University notification – newly appointed university president

UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

12.1 National Council of State Boards of Nursing Annual Meeting, August 19-24, 2015 – Chicago, IL.
12.2 NCSBN Monthly Meetings by teleconference calls and onsite:
12.2-1 Policy Call
12.2-2 Education Knowledge Network
12.2-3 Discipline Knowledge Network – August 28
12.2-4 EO Leadership Network – August 14
12.2-5 NLCA Meeting – August 12
12.2-6 EO & President's Day – Mid-Year Meeting – March 15, 2015
12.2-7 NCSBN Executive Officers Leadership Seminar
12.2-8 IT & Operations Conference
12.2-9 NCLEX Conference – September 29
12.2-10 APRN Knowledge Network
12.2-11 NCSBN Long Term Care Conference
12.2-12 Practice Knowledge Network
12.2-13
12.2-14 TERCAP – June 17
12.2-15 Mid-Year Meeting – March 16-18, 2015
12.2-16 Discipline Case Management Conference – June 4-6
12.2-18 Standards Development Committee – June 30 – July 1
12.3 North Dakota Organization of Nurse Executives – October 7
12.4 North Dakota Nurses Association - November 8
12.5 North Dakota Rural & Public Health Conference – June 3-5, 2015
12.6 North Dakota Hospital Association Annual Convention and Trade Show – October 7-9, 2014
12.7 North Dakota LTCA Professional Development Conference, September 17-19, 2014
12.8 North Dakota State Health Council
12.9 ND Health Care Reform Review Committee – July 23
12.10 Reducing Pharmaceutical Narcotics in our Community – August 26
12.11 ND Pilot Community Paramedic Stakeholder Meeting – August 15
12.12 NDDHS Development Disability HCBS – June 9; July 10; September 22, 2014
12.13 CLEAR Conference – September 8-13
12.14 ND Interim Health Service Committee – July 30
12.15 Comprehensive Regulatory Training for Board Member – September 30
12.16 Human Services Committee – October 29

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Staff Presentations:

13.1 NDLTCA's Fall Professional Development Conference – September 17 – Delegation – Christianson & Kalanek

The meeting recessed from 12:05 p.m. for lunch and reconvened at 12:45 p.m.

The meeting adjourned at 4:00 p.m. on September 25, 2014.

Constance B. Kalanek, RN, PhD, FRE
Executive Director - Draft 10/01/2014