

North Dakota Board of Nursing Meeting Minutes – July 17, 2014

| Call to Order: | May 17, 2014 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7 th Street, Suite 504, Bismarck ND | | | | | | | | | | | | | | | |
|---|---|--|--------------------------------|---|---------------------------------------|---------------------|------------------|-------------------|-----------------------|--------------------|--------------------|--|---|---|------------------------------------|---|
| Roll Call: | <p>Nine board members present as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Daniel Rustvang, RN, President</td> <td style="width: 50%;">Clara Sue Price, Public Member, Treasurer</td> </tr> <tr> <td>Jane Christianson, RN, Vice President</td> <td>Paula Schmalz, APRN</td> </tr> <tr> <td>Bonny Mayer, LPN</td> <td>Janelle Holth, RN</td> </tr> <tr> <td>Char Christianson, RN</td> <td>Melissa Hanson, RN</td> </tr> <tr> <td>Diane Gravely, LPN</td> <td></td> </tr> </table> <p>Staff Present:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Constance Kalanek, RN, Executive Director</td> <td style="width: 50%;">Patricia Hill, RN, Assistant Director for Practice & Discipline</td> </tr> <tr> <td>Karla Bitz, RN, Associate Director</td> <td>Julie Schwan, Administrative Services Coordinator</td> </tr> </table> <p>Absent: Stacey Pfenning, RN, Associate Director for Education & APRN Practice (present via phone from 1:00 – 1:30 p.m.) Other individuals were present as indicated on the Board Meeting Attendance Roster.</p> | | Daniel Rustvang, RN, President | Clara Sue Price, Public Member, Treasurer | Jane Christianson, RN, Vice President | Paula Schmalz, APRN | Bonny Mayer, LPN | Janelle Holth, RN | Char Christianson, RN | Melissa Hanson, RN | Diane Gravely, LPN | | Constance Kalanek, RN, Executive Director | Patricia Hill, RN, Assistant Director for Practice & Discipline | Karla Bitz, RN, Associate Director | Julie Schwan, Administrative Services Coordinator |
| Daniel Rustvang, RN, President | Clara Sue Price, Public Member, Treasurer | | | | | | | | | | | | | | | |
| Jane Christianson, RN, Vice President | Paula Schmalz, APRN | | | | | | | | | | | | | | | |
| Bonny Mayer, LPN | Janelle Holth, RN | | | | | | | | | | | | | | | |
| Char Christianson, RN | Melissa Hanson, RN | | | | | | | | | | | | | | | |
| Diane Gravely, LPN | | | | | | | | | | | | | | | | |
| Constance Kalanek, RN, Executive Director | Patricia Hill, RN, Assistant Director for Practice & Discipline | | | | | | | | | | | | | | | |
| Karla Bitz, RN, Associate Director | Julie Schwan, Administrative Services Coordinator | | | | | | | | | | | | | | | |
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| Welcome New Members | The board welcomed two new members appointed by the governor. Melissa Hanson, RN of Bismarck ND was appointed to a four year term as an RN Board member, and Diane Gravely, LPN, of Fargo, ND was appointed to fill the unexpired term of Melisa Frank as an LPN Board Member. | | | | | | | | | | | | | | | |
| 1.1 Consent Agenda | <p><i>Discussion:</i> The board reviewed the consent agenda.</p> <p><i>Motion:</i> C. Christianson, seconded by Price to: ADOPT THE CONSENT AGENDA AS PRESENTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | | | | | | | | | | | | | | | |
| 1.2 Agenda | <p><i>Discussion:</i> The agenda was reviewed. No changes were identified.</p> <p><i>Motion:</i> Holth, seconded by J. Christianson to: APPROVE AGENDA AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | | | | | | | | | | | | | | | |
| 1.3 Public Forum 11:00 a.m. | No one was present to address the board during the public forum. | | | | | | | | | | | | | | | |
| 2.1 May 16, 2014 Meeting Minutes & Public Notice | <p><i>Discussion:</i> The minutes of the May 16, 2014 meeting were reviewed. No corrections were identified.</p> <p><i>Motion:</i> C. Christianson, seconded by Mayer to: APPROVE THE MINUTES OF THE MAY 16, 2014 MEETING AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | | | | | | | | | | | | | | | |
| 2.2 Public Notice discussion | Discussion of keeping it together or splitting and putting in two different sections on the website | | | | | | | | | | | | | | | |
| 3.1 Financial Statements | The financial statements through June 30, 2014 were reviewed. Income is at 103% and expenses at 99% of budgeted without adjusting entries. The final fiscal year-end financial reports will be presented at the September meeting. | | | | | | | | | | | | | | | |
| 3.2 Strategic Plan Report for January 1, 2014 – June 30, 2014 | <p><i>Discussion:</i> The Board reviewed the final report of the 2010 – 2013 FY Strategic Plan Report for the last six months. Staff highlighted the progress during the last six months. The new strategic plan beginning July 1, 2014 will be added to the board member portion of the website.</p> <p><i>Motion:</i> Price, seconded by Schmalz to: APPROVE THE JANUARY 1- JUNE 30, 2014 STRATEGIC PLAN REPORT.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | | | | | | | | | | | | | | | |
| 3.3 2014-2015 Committee Charges | <p><i>Discussion:</i> The board reviewed the proposed 2014-2015 Committee Charges for each of the board committees.</p> <p><i>Motion:</i> Holth, seconded by Schmalz to: ADOPT THE PROPOSED 2014-2015 COMMITTEE CHARGES.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | | | | | | | | | | | | | | | |

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| 3.4 Management of Savings and Checking Accounts | <p><i>Discussion:</i> On an annual basis the board approves management of the board's accounts and the signatures required. There are no proposed changes for the upcoming fiscal year to the accounts or signatures.</p> <p><i>Motion:</i> C. Christianson, seconded by Holth to: APPROVE THE MANAGEMENT OF THE FOLLOWING ACCOUNTS: KIRKWOOD BANK - MAIN CHECKING, KALANEK, HILL, BITZ, AND BOARD TREASURER KIRKWOOD SAVINGS: KALANEK AND BOARD TREASURER BANK OF NORTH DAKOTA - NEL CHECKING & SAVINGS: KALANEK AND BOARD TREASURER BANK OF NORTH DAKOTA – MERCHANT ACCOUNT – KALANEK AND BOARD TREASURER DAKOTA COMMUNITY BANK, BND, BNC, AND KIRKWOOD BANK - INVESTMENT/RESERVE FUNDS – KALANEK</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | | | | | | | | | | | | |
| 3.5 Verification of Practice & Conflict of Interest Disclosure Statement – Board & Staff | <p>Each year board members and professional staff are required to submit a Conflict of Interest Disclosure Statement. Board members must also have the Verification of Practice Statement completed by their employer to verify that board members are actively engaged in the practice of nursing to meet the requirements of the law related to qualifications of board members.</p> | | | | | | | | | | | | |
| 4.1 Surrender | <p><i>Discussion:</i> Two individuals have signed and submitted surrenders, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the surrenders.</p> <p><i>Motion:</i> Mayer, seconded by J. Christianson to: ACCEPT THE TERMS OF THE PROPOSED SURRENDERS AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUALS:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">NAME</th> <th style="text-align: center;">Lic/Reg #</th> <th style="text-align: center;">City, State</th> <th style="text-align: center;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Watson, Deshanna</td> <td>L14133</td> <td>Independence, LA</td> <td style="text-align: center;">\$200</td> </tr> <tr> <td>Helbling, Chesly</td> <td>R33208, L11674</td> <td>Fargo, ND</td> <td style="text-align: center;">\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | NAME | Lic/Reg # | City, State | Penalty Fee | Watson, Deshanna | L14133 | Independence, LA | \$200 | Helbling, Chesly | R33208, L11674 | Fargo, ND | \$200 |
| NAME | Lic/Reg # | City, State | Penalty Fee | | | | | | | | | | |
| Watson, Deshanna | L14133 | Independence, LA | \$200 | | | | | | | | | | |
| Helbling, Chesly | R33208, L11674 | Fargo, ND | \$200 | | | | | | | | | | |
| 4.1 Surrender – Late submission | <p><i>Discussion:</i> On the afternoon of July 17th, Jeffrey Brown submitted a signed surrender, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of his surrender.</p> <p><i>Motion:</i> Mayer, seconded by J. Christianson to: ACCEPT THE TERMS OF THE PROPOSED SURRENDER AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">NAME</th> <th style="text-align: center;">Lic/Reg #</th> <th style="text-align: center;">City, State</th> <th style="text-align: center;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Brown, Jeffrey</td> <td>R30143/L9382</td> <td>Grand Forks, ND</td> <td style="text-align: center;">\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | NAME | Lic/Reg # | City, State | Penalty Fee | Brown, Jeffrey | R30143/L9382 | Grand Forks, ND | \$200 | | | | |
| NAME | Lic/Reg # | City, State | Penalty Fee | | | | | | | | | | |
| Brown, Jeffrey | R30143/L9382 | Grand Forks, ND | \$200 | | | | | | | | | | |
| 4.2.1 Stipulation for Settlement – Jennifer Rusten, L11073 | <p><i>Discussion:</i> A Stipulation for Settlement was received from Jennifer Rusten, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> J. Christianson, seconded by Price to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JENNIFER RUSTEN, LPN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | | | | | | | | | | | | |
| 4.2.2 Stipulation for Settlement – Joseph McFadden Jr, R37310 | <p><i>Discussion:</i> A Stipulation for Settlement was received from Joseph McFadden Jr, RN, seeking the Board's consideration and approval of its terms. An Order of Emergency Suspension was issued on April 30, 2014. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(7)(8)(9)(10)(12)(19).</p> <p><i>Motion:</i> J. Christianson, seconded by Mayer to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JOSEPH MCFADDEN JR, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ SUSPEND THE LICENSE FOR THREE YEARS; ◆ ASSESS A \$1500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> | | | | | | | | | | | | |

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| 4.2.3 Stipulation for Settlement – Gwen McCarthy, R39798 (APRN) | <i>Discussion:</i> A Stipulation for Settlement was received from Gwen McCarthy, RN, APRN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7). |
| | <i>Motion:</i> C. Christianson, seconded by J. Christianson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR GWEN MCCARTHY RN, APRN, AND ENTER ITS ORDER TO: <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. |
| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried. |
| 4.2.4 Stipulation for Settlement – William Arnold, UAP /Tech Applicant | <i>Discussion:</i> A Stipulation for Settlement was received from William Arnold, UAP/Tech Applicant, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (4). |
| | <i>Motion:</i> Mayer, seconded by Schmalz to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR WILLIAM ARNOLD, UAP/TECH APPLICANT, AND ENTER ITS ORDER TO: <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. |
| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried. |
| 4.2.5 Stipulation for Settlement – Jody Jahner, R15604 | <i>Discussion:</i> A Stipulation for Settlement was received from Jody Jahner, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (5) and NDAC 54-02-07-01.1 (7). |
| | <i>Motion:</i> Holth, seconded by Mayer to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JODY JAHNER, RN, AND ENTER ITS ORDER TO: <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. |
| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried. |
| 4.5.1 Request for Reinstatement – Sarah Brooks, R33290 | <i>Discussion:</i> Sarah Brooks, RN, was present for this agenda item to request reinstatement of her suspended RN license. Ms. Brooks signed a statement in which she acknowledged the board is authorized to hold an executive session to discuss exempt or closed records, and agreed to discuss her request for licensure during the regular board meeting, which is open to the public, and may include personal health information. The board reviewed the current order and discussed the Disciplinary Review Panel recommendation for reinstatement to encumbered status for three years. |
| | <i>Motion:</i> J. Christianson, seconded by Holth to: GRANT SARAH BROOKS' REQUEST FOR REINSTATEMENT OF HER RN LICENSE TO ENCUMBERED STATUS FOR THREE YEARS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND AS SET OUT IN THE BOARD ORDER. |
| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried. |
| 4.5.2 Request for Reinstatement – Cyd Gullickson, R23593 | <i>Discussion:</i> Cyd Gullickson RN, was present for this agenda item to request reinstatement of her suspended RN license. Ms. Gullickson signed a statement in which she acknowledged the board is authorized to hold an executive session to discuss exempt or closed records, and agreed to discuss her request for licensure during the regular board meeting, which is open to the public, and may include personal health information. The board reviewed and discussed the Disciplinary Review Panel recommendation for reinstatement to encumbered status for two years. |
| | <i>Motion:</i> C. Christianson, seconded by Holth to: GRANT CYD GULLICKSON'S REQUEST FOR REINSTATEMENT OF HER RN LICENSE TO ENCUMBERED STATUS FOR TWO YEARS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND SET OUT IN THE BOARD ORDER. |
| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, no; Price, yes; Rustvang, no; Schmalz, yes. 7 yes, 2 no, 0 absent. Motion carried. |

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| 4.6.1 Request for Reissuance – Deborah Nelson, R21288 (APRN) | <p><i>Discussion:</i> Deborah Nelson, RN, ARPN, is requesting reissuance of her RN (APRN) license with Prescriptive Authority to full licensure status. The board reviewed a history of compliance with her board order and the disciplinary review panel recommendation to reissue her license to full licensure status.</p> <p><i>Motion:</i> C. Christianson, seconded by J. Christianson to: GRANT DEBORAH NELSON'S REQUEST FOR REISSUANCE OF RN (APRN) WITH PRESCRIPTIVE AUTHORITY TO UNRESTRICTED AND FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF STIPULATION FOR SETTLEMENT DATED MAY 16, 2013.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 4.6.2 Request for Reissuance – Josie Bingen, R35459 & L11800 (inactive) | <p><i>Discussion:</i> Josie Bingen, RN & LPN, is requesting reissuance of her RN license to full licensure status. The board reviewed a history of compliance with her board order and the disciplinary review panel recommendation to reissue her license to full licensure status.</p> <p><i>Motion:</i> Holth, seconded by Hanson to: GRANT JOSIE BINGEN'S REQUEST FOR REISSUANCE OF RN & LPN LICENSE TO UNRESTRICTED AND FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH TERMS AND CONDITIONS OF STIPULATION FOR SETTLEMENT DATED 5/16/2013.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 4.8.1 Other – Al Fraiser – UAP/Surg Tech Applicant | <p><i>Discussion:</i> Al Fraiser submitted an application for UAP/Tech as a Surgical Tech in which he failed to identify charges or arrests. His criminal history record check disclosed offenses that could reflect on the ability to safely assist in the practice of nursing. He failed to submit a copy of a chemical dependency assessment and evaluation as requested by the disciplinary review panel on April 1, 2014. The disciplinary review panel recommends his application for UAP/Tech be denied.</p> <p><i>Motion:</i> Mayer, seconded by Holth to: DENY AL FRAISER'S APPLICATION FOR UAP/TECH REGISTRY BASED ON NDCC 43-12.1-14 (1).</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 4.8.2 Other – Octavia Whitaker – UAP/Surg Tech Applicant | <p><i>Discussion:</i> Octavia Whitaker submitted an application for UAP/Tech as a Surgical Tech and failed to disclose a felony arrest and charge of Cruelty to Children – Causes Excessive Physical or Mental Pain on the application submitted April 14, 2014. The disciplinary review panel recommends her application for UAP/Tech be denied.</p> <p><i>Motion:</i> C. Christianson, seconded by J. Christianson to: DENY OCTAVIA WHITAKER'S APPLICATION FOR UAP/TECH REGISTRY BASED ON NDCC 43-12.1-14 (1).</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 4.8.3 Other – Patricia McCann, RN Endorsement Applicant | <p><i>Discussion:</i> Patricia McCann, RN, submitted an application for RN License by Endorsement on February 28, 2014 and failed to identify termination from a nursing related job due to conduct that may be grounds for disciplinary action. Vermont Board of Nursing issued summary suspension of her nursing license on May 12, 2014 for diversion of a controlled substance. Ms. McCann failed to respond to board requests for additional information and clarification regarding the diversion allegations. The disciplinary review panel recommends her application for RN license by endorsement be denied.</p> <p><i>Motion:</i> J. Christianson, seconded by Hanson to: DENY PATRICIA MCCANN'S APPLICATION FOR RN LICENSE BY ENDORSEMENT BASED ON NDCC 43-12.1-14 (2) (4).</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 4.8.4 Other – Elizabeth Boleck, LPN Endorsement Applicant | <p><i>Discussion:</i> Elizabeth Boleck, LPN, submitted an application for LPN License by Endorsement on March 21, 2014 and failed to identify prior disciplinary action by another jurisdiction on her application. The Indiana Board of Nursing placed her on probation in 2012 for a criminal conviction. Ms. Boleck failed to respond to board requests for information and clarification regarding the prior disciplinary action. The disciplinary review panel recommends her application for RN license by endorsement be denied.</p> <p><i>Motion:</i> Holth, seconded by Gravely to: DENY ELIZABETH BOLECK'S APPLICATION FOR LPN LICENSE BY ENDORSEMENT BASED ON NDCC 43-12.1-14 (2) (4).</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 4.8.5 Other – Megan Spiekermeier, L12983 | <p><i>Discussion:</i> Megan Spiekermeier, LPN, is currently under a Board Order with a Stayed Suspension/Encumbrance for three years as of November 21, 2013. On or about May 27, 2014, Ms. Spiekermeier pled guilty to a charge of Injury or Death, Class C Felony in Cass County and was sentenced to two years' incarceration in Dept of Corrections and Rehabilitation, with one year suspended. Due to the incarceration, she is unable to comply with terms of Board Order and terms of her Board Order as agreed to in the Stipulation for Settlement are for a three year suspension if she violates any provision of the Nurse Practices Act. The disciplinary review panel considered reducing the time of the suspension from three years to an indefinite term with a minimum of one year.</p> |

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| 4.8.5 Other – Megan Spiekermeier, L12983 (continued) | <p><i>Motion:</i> Holth, seconded by Schmalz to: RATIFY THE SUSPENSION OF MEGAN SPIEKERMEIER'S LPN LICENSE TO RUN CONCURRENT WITH HER INCARCERATION, BUT FOR A MINIMUM OF ONE YEAR FROM THE DATE OF THE NOTICE OF LIFTING STAY OF SUSPENSION.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 4.8.6 – Other – Ikechukwu Eleazar, LPN Licensure by Examination | <p><i>Discussion:</i> Ikechukwu Eleazar submitted an application for LPN License by Examination on May 2, 2014 and failed to identify being denied registration or nursing license by any other jurisdiction on his application. The FL Board of Nursing denied his application for certification to be licensed on June 14, 2013 because he did not demonstrate that he graduated from a board approved program.</p> <p><i>Motion:</i> C. Christianson, seconded by J. Christianson to: DENY IKECHUKWU ELEAZAR'S APPLICATION FOR LICENSE BY EXAMINATION BASED ON NDCC 43-12.1-14 (4).</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 4.9.1 Sandra Harper, L3826 | NOTICE OF EMERGENCY SUSPENSION issued to Sandra Harper, LPN, Minot, ND on May 21, 2014. Respondent's license is SUSPENDED for five years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board. |
| 4.9.2 Rudra Komaraju, R39711 | NOTICE OF EMERGENCY SUSPENSION issued to Rudra Komaraju, RN, Edwardsville, IL or Madison, IL on May 27, 2014. Respondent's license is SUSPENDED for five years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board. |
| 4.9.3 Tamara Butts, R34411 | NOTICE OF EMERGENCY SUSPENSION issued to Tamara Butts, RN, Minot, ND on July 3, 2014. Respondent's license is SUSPENDED for five years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board. |
| 4.10.1 Federal Rap Back Overview Presentation | The board reviewed a presentation for NCSBN regarding the FBI NGI Rap Back Service. Rap Back is a service that will notify an agency of any criminal activity on an individual who has been fingerprinted for the agency in the past. This system would require a criminal history record check for a licensee one time only. The Bureau of Criminal Investigation in ND would need to offer the Rap Back Service in order for the board to be able to participate. Board staff have been in contact with the Attorney General's office to express interest in participating should ND offer the service. |
| 5.2-1 University of Mary FNP Program – Compliance Report (NEC) | <p><i>Discussion:</i> Dr. Glenda Reemts and Dr. Billie Madler, of the University of Mary were present for this agenda item. The Nursing Education Committee (NEC) reviewed a summary of the compliance report submitted by the University of Mary for full approval of their graduate program as they transition from a Masters in Nursing program to a Doctorate in nursing Program. In November 2013, the board required notification from the program prior to July 1 of the status of Higher Learning Commission accreditation for the doctoral degree in nursing and show evidence of meeting NDAC 54-03.2-02-01 Accreditation Requirements and NDAC 54-03.2-04-04 Baccalaureate or graduate nursing program faculty qualifications. The report submitted to the board showed these rules are fully met.</p> <p><i>Motion from Nursing Education Committee to:</i> RECOMMEND THAT THE BOARD ACCEPT THE UNIVERSITY OF MARY'S FAMILY NURSE PRACTITIONER PROGRAM'S COMPLIANCE REPORT TO OFFER A DOCTORAL DEGREE ADDRESSING NDAC 54-03.2-02-01 AND NDAC 54-03.2-04-04 AS FULLY MET.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Motion from Nursing Education Committee to:</i> RECOMMEND THE BOARD ACCEPT THE UNIVERSITY OF MARY'S FNP PROGRAM NOTIFICATION OF MAJOR PROGRAMMATIC CHANGES TO OFFER THE DOCTORAL DEGREE AS THE PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH NDAC 54-03.2-06-02.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 5.2-2 Report on Mount Marty College | Two applications for initial advanced practice licensure have been received from graduates of the Mount Marty College nurse practitioner program in Yankton, SD. After the students had graduated, they were notified that the program does not meet the requirements for accreditation through CCNE. ND Nurse Practices Act requires graduation from an accredited program and therefore are ineligible for licensure. CCNE will do an emergency survey in January 2015. The applications for these applicants will be held for one year. |
| 5.2-3 Dakota Nursing Program – Programmatic Changes | <p><i>Discussion:</i> Julie Traynor, Chair of the Dakota Nursing Program was present via phone. The program had worked with a consultant to review and revise their mission, philosophy, program outcomes and student learning outcomes. Traynor reviewed each with the board.</p> <p><i>Motion:</i> J. Christianson, seconded by C. Christianson to: ACCEPT THE DAKOTA NURSING PROGRAM NOTIFICATION OF MAJOR PROGRAMMATIC CHANGES AS THE PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN COMPLIANCE WITH NDAC 54-03.2-06-02.</p> |

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| | <p><i>Roll call vote:</i> C Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
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| AGENDA | ACTION |
| 5.3-1 Status of Policy: Continuing Education Providers request to be displayed on website & Continuing Education online (NEC) | <p><i>Discussion:</i> The NEC reviewed a current policy for entities such as CE provider to have their website link posted on the board website. With the website revision, the site no longer has a “links” section and the committee discussed whether it should be added. Currently staff have been referring these requests to the ND Center for Nursing. The committee agreed providers should not be posted on the board of nursing website and should be referred to the ND Center for Nursing and suggested the board post the information on where this information can be found on the Center for Nursing website.</p> <p><i>Motion from the Nursing Education Committee:</i> RECOMMENDS THE BOARD ARCHIVE THE POLICY REGARDING CE PROVIDER REQUESTS FOR DISPLAY ON THE NDBON WEBSITE AND REFER REQUESTS TO THE ND CENTER FOR NURSING.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> A second policy titled “Continuing Education Online” also applies to the same situation and staff request this policy by archived as well.</p> <p><i>Motion:</i> J. Christianson, seconded by Price to: ARCHIVE THE DOCUMENT TITLED “CONTINUING EDUCATION ONLINE”.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 5.4-1 New Policy for Programmatic Changes (NEC) | <p><i>Discussion:</i> Staff developed new guidelines for Major Programmatic Changes that define what changes require prior approval by the board and require a motion for approval, which changes need to be submitted to the board for notification, and changes that do not require board notification. The NEC made recommendations for clarification at what point an increase in enrollment becomes a programmatic change, and that a degree change within a program would be a programmatic change. Staff added additional clarification since the committee met and requests a motion for approval of the current document.</p> <p><i>Motion:</i> J. Christianson, seconded by C. Christianson that: THE BOARD ADOPT THE NEW PROPOSED GUIDELINES TITLED “MAJOR PROGRAMMATIC CHANGES” WITH REVISIONS TO CLARIFY #5 UNDER SECTION 1 AND CLARIFY #2 IN SECTION III.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 5.4-4 Nursing Education Loan Awards FY 2014-2015 | <p><i>Discussion:</i> The NEC reviewed 53 applicants for nursing education loans under blind review. The full amount of award to each applicant was above the available funding. The committee reviewed an option to award all applicants 80% of the maximum amount or to award applicants a set amount by degree with graduate loans receiving a greater percentage of the funding. The committee recommended to the board to accept the 80% of maximum option.</p> <p><i>Motion from the Nursing Education Committee:</i> RECOMMENDS THAT ACCORDING TO NDAC 54-04.1 NURSING EDUCATION LOANS THE BOARD APPROVE THE ATTACHED INDIVIDUALS FOR THE NURSING EDUCATION LOAN FOR A TOTAL AWARDED OF \$92,510.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 6.1 Update on whole blood glucose testing – delegation to unlicensed persons | <p><i>Discussion:</i> Char Christianson reviewed a history of the issue that ND Board of Clinical Laboratory Practice (NDBCLP) had directed that nurses could not delegate Blood Glucose testing to a UAP or other unlicensed personnel and that the training for those procedures would need to be done by someone licensed under the NDBCLP. After discussing the issue at the March & May board meetings, the board posted the directive on the board of nursing website, and it has since generated many questions. It has been discovered that most laboratory personnel will not train UAP/CNAs for blood glucose monitoring, and this has a huge impact on schools and DD facilities where nurses are not regularly scheduled. At the request of NDBCLP, representatives of the Long Term Care Association, the ND Board of Nursing, and the Department of Health have been meeting to resolve the issue. It was noted that the Board of Nursing has not been made aware of any safety issues or concerns. NDBCLP has discussed the rule revisions and will work with the board to find a solution.</p> <p><i>Motion:</i> C. Christianson, seconded by Hanson to: RECONSIDER THE DIRECTIVE FROM THE MAY 2014 & MARCH 2014 BOARD MEETING RELATED TO THE EXEMPTION IN NDCC 43-48-03 (2) THAT ALLOWS NURSES DULY AND CURRENTLY LICENSED TO PRACTICE NURSING AND PRACTICING WITHIN THE SCOPE OF THE NURSING LICENSE (TO COMPLETE WAIVED LABORATORY TESTS).</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Motion:</i> C. Christianson, seconded by Holth to: DIRECT STAFF TO WORK WITH THE NDBCLP REGARDING CHAPTER 43-48-03-02 EXEMPTIONS THAT ALLOWS NURSES TO COMPLETE WAIVED LABORATORY TESTS AS THEY HAVE IN THE PAST AND DELEGATE TO UNLICENSED ASSISTIVE PERSONS UNTIL CLARIFICATION CAN BE WORKED OUT WITH THE BOARD OF CLINICAL LABORATORY PRACTICE.</p> |

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| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, absent; Price, yes; Rustvang, yes; Schmalz, yes. 8 yes, 1 no, 0 absent. Motion carried. |
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| AGENDA | ACTION |
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| 7.1-1 DARP Charting – response from ND Department of Health | In the course of a recently reviewed Potential Violation Report against a licensee, it was noted that DARP charting (Data/Action/Response/Plan) was done by the unlicensed person. An anonymous call was also received in December 2013 related to the same issue at a different facility and the appropriateness of nurse aides charting in the nurse's notes. Staff sent a letter to the ND Department of Health related to the concerns. A response from Bridget Weidner, Program Manager at the Division of Health Facilities was reviewed and indicates they found no evidence of inappropriate charting in the information provided. |
| 7.1-2 Delegation of medication administration and nursing tasks to Direct Support Professionals (see agenda item 12.12) | Staff have been meeting with representative of the DD facilities related to Nurse Delegation, looking at case studies of individuals who are residents and reviewing what tasks can be delegated and what tasks cannot be delegated. The board reviewed the minutes of the meetings. |
| 7.1-3 NPC Subcommittee – Aesthetic Cosmetic and Dermatological Procedures by License Nurses Practice Statement (draft) | <i>Discussion:</i> The Nurse Practice Committee convened a subcommittee to review the practice statement entitled “Aesthetic Cosmetic and Dermatological Procedures by Licensed Nurses”. The subcommittee suggested some revisions to the practice statement to add clarification in regards to knowledge and education. |
| | <i>Motion:</i> Schmalz, seconded by C. Christianson to: APPROVE THE REVISED PRACTICE STATEMENT “AESTHETIC COSMETIC AND DERMATOLOGICAL PROCEDURES BY LICENSED NURSES” AND DISTRIBUTE TO STAKEHOLDERS. |
| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried. |
| 7.2-1 APRN Compact Statute discussion – Bergeson | <i>Discussion:</i> Brian Bergeson, SAAG for the board was present via phone for this agenda item. NCSBN has been working on an interstate licensure compact for advanced practice registered nurses for the last three years. Bergeson stated that the difference between the proposed APRN compact and the RN compact is that there is an Interstate Commission for APRN Compact Administrators who would be responsible for administering the compact and review and revise rules as necessary, and all states would agree the commission rulemaking would have the status of law. The RN compact contains more local control and the APRN compact would promote uniformity throughout the states. ND Nurse Practices Act and rules currently are consistent with the proposed APRN compact model rules. It is the obligation of the nurse to know and follow the practice act and requirements of the state in which they are practicing. The NCSBN Delegate assembly will vote on the APRN compact rules and the delegates would like direction as to how the board would like them to vote. |
| | <i>Motion:</i> C. Christianson, seconded by Schmalz to: SUPPORT APRN COMPACT STATUTE AND RULES FOR VOTING PURPOSES AT THE NATIONAL COUNCIL STATE BOARD OF NURSING DELEGATE ASSEMBLY. |
| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried. |
| 7.2-2 APRN Compact Rules | The board reviewed the proposed APRN Compact Rules. |
| 7.2-3 Key Elements of the APRN Compact | The board reviewed key elements of the APRN Compacts. |
| 7.2-4 APRN Compact to Delegate Assembly | The board reviewed a NCSBN memo related to proposed revisions to the APRN compact that will be voted on at Delegate Assembly. |
| 7.2-5 2014 State of Consensus Conference – Grandfathering Guidelines | <i>Discussion:</i> The board reviewed proposed guidelines for grandfathering APRNs by Endorsement during implementation of the APRN compact. Schmalz reviewed discussions at the APRN Roundtable and rationale for the scenarios. |
| | <i>Motion:</i> J. Christianson, seconded by Price to: ADOPT THE GUIDELINES FOR GRANDFATHERING APRNS BY ENDORSEMENT CONSISTENT WITH THE APRN CONSENSUS MODEL. |
| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried. |
| 7.3-2 Model Policy for the Appropriate Use of Telemedicine | The board reviewed a report of the State Medical Boards' Appropriate Regulation of Telemedicine (SMART) Workgroup titled “Model Policy for the Appropriate Use of Telemedicine Technologies in the Practice of Medicine. |
| 7.4-1 Administrative Rule Promulgation | The board reviewed numerous health care bill proposals for the upcoming legislative session. |
| 7.4-2 Legislative Bills Affecting State Agencies | <i>Discussion:</i> The board reviewed bill draft language proposed by the Health Care Reform Review Committee that would allow APRNs to perform court ordered examinations for involuntary commitments. It was noted that APRNs may already be performing these examinations. |
| | <i>Motion:</i> J. Christianson, seconded by C. Christianson to: SUPPORT THE BILL DRAFT TO ADD LANGUAGE TO THE NDCC TO ALLOW ADVANCED PRACTICE REGISTERED NURSES TO PERFORM A COURT ORDERED EXAMINATION FOR INVOLUNTARY TREATMENT FOR ADDICTION. |
| | <i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried. |

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| AGENDA | ACTION |
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| 7.4-3 Legislative Committees | None |
| 7.4-4 Communication with Senators & Representatives | Price suggested things to address with Senators and Representatives when meeting with them when there are no draft bills or issues to discuss, and recommended meeting with them prior to December when the session begins. |
| 7.4-5 Discussion of hiring a legislative monitor | <p><i>Discussion:</i> The finance committee included funding for a legislative monitor in the budget. An RFP has been prepared and the board discussed options for proceeding if no one responds to the RFP.</p> <p><i>Motion:</i> Price, seconded by Schmalz to: DIRECT STAFF TO IDENTIFY INDIVIDUALS INTERESTED IN MONITORING LEGISLATION FOR THE NDBON AND SET UP INTERVIEW FOR THE SEPTEMBER BOARD MEETING.</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 9.1 Program Monitoring Committee | None |
| 9.2 Nursing Education Committee | Discussed with 5.0 agenda items |
| 9.3 Finance Committee | None |
| 9.4 Executive Committee | Will be meeting at 4:00 p.m. July 17 th . |
| 9.5 Nursing Practice Committee | Discussed with 7.0 agenda items. |
| 9.6 Technology Committee | None |
| 9.7-1 Prescription Drug Monitoring Program Committee (Bd Representative) | No report.. |
| 9.7-2 ND Center for Nursing (Bd Representative) | See North Dakota Center for Nursing for updates |
| 9.7-3 Community Paramedic Subcommittee (Bd Representative) | No meeting |
| 11.1-1 Committee Appointments 2014-2015 | <p><i>Discussion:</i> Board members volunteered for committee assignments for the 2014-2015 fiscal year.</p> <p><i>Motion:</i> J. Christianson, seconded by Holth to: APPROVE THE FOLLOWING COMMITTEE APPOINTMENTS: EXECUTIVE COMMITTEE: CHAIR: RUSTVANG, J. CHRISTIANSON, PRICE PROGRAM MONITORING COMMITTEE: GRAVELY, C. CHRISTIANSON, J. CHRISTIANSON NURSING EDUCATION COMMITTEE: HANSON, HOLTH, J. CHRISTIANSON FINANCE COMMITTEE: CHAIR TREASURER PRICE, SCHMALZ, RUSTVANG NURSING PRACTICE COMMITTEE: SCHMALZ, C. CHRISTIANSON, GRAVELY TECHNOLOGY COMMITTEE: MAYER, HANSON, SCHMALZ RISK MANAGEMENT COMMITTEE: HOLTH BOARD REPRESENTATIVES FOR: CENTER FOR NURSING: C. CHRISTIANSON PRESCRIPTION DRUG MONITORING PROGRAM: J. CHRISTIANSON</p> <p><i>Roll call vote:</i> C. Christianson, yes; J. Christianson, yes; Gravely, yes; Hanson, yes; Holth, yes; Mayer, yes; Price, yes; Rustvang, yes; Schmalz, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> |
| 11.1-2 Updated BON Address & phone Numbers | The board submitted current addresses, e-mail addresses and phone numbers. |
| 11.1-3 Attendance at State Meetings | Board members signed up for attendance at statewide meetings as representatives of the board. |
| 11.2 Dakota Nurse Connection | The next issue is currently being published. |
| 11.3 100 th Year Celebration Update | The board reviewed an update of the 100 th Year celebration. |
| 11.4 Board Meeting Evaluation | Board members were encouraged to complete a meeting evaluation through survey monkey. |
| 11.5 Report on Board Retreat | Board members reviewed the proposed agenda and speakers for the board retreat on September 24, 2014. |
| 11.6 Proposal Comprehensive Regulatory Training for Board Members | The ND Board of Psychologist Examiners are seeking feedback from regulatory boards for the possibility of setting up FARB Comprehensive Regulatory Training for Board Members in the state of ND. Participating boards would share the cost of the training. Board members expressed interest and would like more information. |

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CONSENT AGENDA:

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| 8.1 NCSBN |
| 8.2 Office Management |
| 8.3 Nursing Practice |
| 8.3-1 Summary of practice calls May/June |
| 8.4 Legal Counsel |
| 8.5 Unlicensed Assistive Person/Medication Assistant |
| 8.5-1 Testing Summary Report |
| 8.5-2 NNAAP Testing |
| 8.5-3 NNAAP Five Year History |
| 8.6 Licensure |
| 8.6-1 E-Notify Reports ND |
| 8.6-2 NCLEX-RN – none |
| 8.6-3 NCLEX-PN – none |
| 8.6-4 NURSUS Duplicate License Report |
| 8.7 Discipline |
| 8.7-1 Discipline Statistics/Case Activity Report |
| 8.7-2 NLC Case Log |
| 8.7-3 Case Log MN Board Recognition Law |
| 8.8 Academic and Continuing Education |
| 8.8-1 Ratification of approval of continuing education for contact hours |
| 8.8-2 Distance education students |
| 8.8-3 Education Dialogue |
| 8.8-4 Faculty Development program report |
| 8.8-5 Sanford College of Nursing – Notification of program closure |

UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

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| 12.1 National Council of State Boards of Nursing Annual Meeting, August 13-15, 2014 – Chicago, IL. |
| 12.2 NCSBN Monthly Meetings by teleconference calls and onsite: |
| 12.2-1 Policy Call |
| 12.2-2 Education Knowledge Network |
| 12.2-3 Discipline Knowledge Network – June 19 |
| 12.2-4 EO Leadership Network – August 14 |
| 12.2-5 NLCA Meeting – June 28-29 |
| 12.2-6 EO & President's Day – Mid-Year Meeting |
| 12.2-7 NCSBN Executive Officers Leadership Seminar – June 24-25. |
| 12.2-8 IT & Operations Conference – May 13-14, 2014 |
| 12.2-9 NCLEX Conference – September 29 |
| 12.2-10 APRN Knowledge Network – May 29 |
| 12.2-11 NCSBN Long Term Care Conference |
| 12.2-12 Practice Knowledge Network – May 22; July 17 |
| 12.2-13 EO Forum – June 24- 25 |
| 12.2-14 TERCAP – June 17 |
| 12.2-15 Mid-Year Meeting –March 16, 2015 |
| 12.2-16 Discipline Case Management Conference – June 4-6 |
| 12.2-18 Standards Development Committee – June 30 – July 1 |
| 12.3 North Dakota Organization of Nurse Executives |
| 12.4 North Dakota Nurses Association - |
| 12.5 North Dakota Rural & Public Health Conference – June 18-20; 2014 Alerus Center, GF – Schmalz & Holth attended and both reported on highlights of the meeting. |

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| 12.6 North Dakota Hospital Association Annual Convention and Trade Show – October 7-9, 2014 |
| 12.7 North Dakota LTCA Professional Development Conference, September 17-19, 2014 |
| 12.8 North Dakota State Health Council |
| 12.9 ND Health Care Reform Review Committee – July 23 |
| 12.10 Reducing Pharmaceutical Narcotics in our Community – May 29 |
| 12.11 ND Pilot Community Paramedic Stakeholder Meeting – none scheduled |
| 12.12 NDDHS Development Disability HCBS – June 9; July 10 |
| 12.13 CLEAR Conference – September 8-13 |
| 12.14 2014 American Association of Nurse Practitioner Conference – June 17-22 |

Staff Presentations:

13.1 NDLTCA's Fall Professional Development Conference – September 17 – Delegation – Christianson & Kalanek

13.2 Nurse Practice Act Presentations - Eric Wanzek @ 1:30 p.m.

The meeting recessed from 12:00 p.m. for lunch and reconvened at 12:45 p.m.

The meeting adjourned at 4:00 p.m. on July 17, 2014.

Constance B. Kalanek, RN, PhD, FRE
Executive Director - Draft 7/21/2014