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## NORTH DAKOTA BOARD OF NURSING

919 S 7th Street, Suite 504, Bismarck, ND 58504  
Telephone: (701) 751-3000 Fax: (701) 751-2221  
Web Site Address: [www.ndbon.org](http://www.ndbon.org)

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### NURSING EDUCATION COMMITTEE

#### Meeting Agenda

**Tuesday, July 8, 2025 - 1:00 pm to 4:00 pm CST**  
**Virtual via Teams link & NDBON Conference Room**  
**919 S. 7<sup>th</sup> St., Suite 504, Bismarck ND**

Microsoft Teams meeting

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Meeting ID: 257 445 170 696

Passcode: LSaSz

#### Nursing Education Committee:

##### Board Members:

Melodi Krank, RN, Committee Chair (July 2024-2026)

Samantha Richter, RN (July 2024-2026)

Vacancy as of July 1, 2025

##### External Members:

Jacqueline Reep-Jarmin, RN (April 2024-2026, 2<sup>nd</sup> Term)

Gail Raasakka, RN (July 2025-2027, 2<sup>nd</sup> Term)

Melanie Schock, RN (October 2024-2026, 1<sup>st</sup> Term)

Debra Smith, RN (October 2024-2026, 1<sup>st</sup> Term)

##### Staff Members:

Tammy Buchholz, DNP, RN, CNE, Associate Director for Education

Stacey Pfenning, DNP, APRN, FNP, Executive Director

Sam Breen, MSN, RN, Nurse Consultant

#### 2024-2025 Committee Charges

1. Monitor prelicensure nursing education programs compliance with the NDAC.
2. Monitor distance nursing education programs compliance with recognition guidelines.
3. Review and revise triannual academically unqualified faculty documentation forms and monitor use of NDAC faculty developmental program rules.
4. Collaborate with state and national entities on issues related to nursing education.
5. Annually review applications and recommend Nursing Education Loan (NEL) Program awards.

## Call to Order –1:00 pm

1. NEC Meeting Agenda approval (**Action Item**)
2. NEC Meeting minutes April 8, 2025, approval (**Action Item**)
3. Consideration of Committee Charges for FY 2025-2026 (**Action Item**)
4. Consideration of Committee Meeting Dates for FY 2025-2026 (**Action Item**)
5. Dickinson State University, AASPN Program: Request to approve decrease in enrollment (**Action Item**)
6. Dickinson State University, AASPN and BSN Programs, updates
7. SBC, ASPN Program, Request to approve a change to student learning outcomes (**Action Item**)
8. NDSU, BSN Accelerated Program: Request to approve deletion of a course, addition of a course, and change in overall credit hours (**Action Item**)
9. Dakota Nursing Program Consortium, WSC: Notification of satellite site, Watford City, change in location
10. Dakota Nursing Program Consortium, WSC: Request to approve change to organizational structures affecting the nursing division (**Action Item**)
11. Dakota Nursing Program Consortium, BSC: Nurse Apprenticeship Program, PN Certificate Program: Bi-Annual Progress Report, June 2025 (**Action Item**)
12. University of Jamestown, ASN and DEMSN Programs: Hybrid on-site survey for continued initial approval. (**Action Item**)
13. University of Mary, BSN and DNP Programs: Request to approve decrease in enrollment for BSN program accelerated program; Request to approve curricular changes to DNP program; Request to approve change in overall credit hours (decrease by 1 credit) for the DNP program. (**Action Item**)
14. North Dakota State College of Science, Diploma practical nursing program: Notification of a change in address for the Fargo, ND satellite site.
15. Concordia College, Moorhead, MN, BSN Program: Request to utilize one BSN RN enrolled in a graduate program as clinical faculty, Summer and Fall 2025. (**Action Item**)
16. Minnesota State University Moorhead, Moorhead, MN, BSN Program: Request to utilize one BSN RN enrolled in a graduate program as clinical faculty, Fall 2025. (**Action Item**)
17. NCLEX-PN and NCLEX-RN, 2024-2025 FY 4<sup>th</sup> quarter updates
18. NDAC Faculty Developmental Program Tri-annual reporting form & submissions updates – June 1, 2025, submissions complete; next submissions due October 1, 2025 (**Action Item**)
19. Distance Nursing Education Program Recognition updates- Summer 2025
20. Legislative updates about NDAC, Article 54-04.1 Nursing Education Loans, Chapters 54-04.1.01, 54-04.1.02, 54-04.1.03, 54-04.1.04, 54-04.1.05 rule promulgation implemented July 1, 2025
21. NDBON staff updates
22. NEL award disbursement considerations about recommendations for eligible applicants for FY 2025 to be taken to July 24, 2025, Board meeting. (**Action Item**)
23. Announcements-Adjournment (**Action Item**)

**Please contact the board office (701-751-3000) if you need assistance attending this meeting.**