



**NORTH DAKOTA BOARD OF NURSING
FINANCE COMMITTEE MEETING AGENDA
APRIL 11, 2025, 12:00 PM CT**

Board Conference Room, 919 S 7th St, STE 504, Bismarck, ND

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Meeting ID: 260 813 117 100

Passcode: Zh3VZ2kc

Finance Committee Members:

Chair-Joseph Vetter, RN member, Treasurer

Dr. Kevin Buettner APRN member

Dana Pazdernik, RN member

Staff Members:

Stacey Pfenning-Executive Director

Michael Frovarp-Accounting & Licensing Specialist Kyle

Martin-Associate Director for Operations

FY 2025 Committee Charges:

1. Propose annual budget and monitor compliance at each Board meeting.
2. Financial analysis in identifying the funding of board operations, staffing, and projects.
3. Continue to ensure sufficient reserve fund to support current and future Board operations.

Meeting

1. Approve Agenda
2. Minutes (April 23, 2024 minutes approved at the July 25, 2024 NDBON meeting).
3. FY 2026 Committee Charges
4. FY 2025 Financial Report
 - a. FY2025 Income
 - b. FY2025 Expenses
5. Fund Overview
 - a. Reserve Funds
 - b. Estimate & Forecasting
6. Proposed FY 2026 Budgeted Income
7. Proposed FY 2026 Budgeted Expense
 - a. Salary Category and Salary Adjustment Formula
 - b. Nursing Education Loan
 - c. Board member and external committee member reimbursement policy update
 - d. Other/reports
8. Finance Committee Recommendations for NDBON

Topic: NDBON Finance Committee
Time: Apr 11, 2025 12 pm Central Time (US and Canada)

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