

**North Dakota Board of Nursing
Meeting Minutes – January 21, 2021**

Call to Order: January 21, 2021 at 8:30 a.m. - NDBON Board Conference Room - Video Conference and 919 S 7th Street, Suite 504, Bismarck, ND

Roll Call: Quorum declared with 7 ND Board of Nursing (NDBON) members present:

Jane Christianson, RN Member, President	Julie Dragseth, LPN Member
Kevin Buettner, APRN, Member, Vice President	Mary Beth Johnson, RN Member
Janelle Holth, RN Member	Mike Hammer, RN Member (9:00am arrival)
Cheryl Froelich, Public Member	Wendi Johnston, LPN Member (2:30 sign-off)

Absent: Jamie Hammer, Member, Treasurer

Staff Present:

Stacey Pfenning, APRN, Executive Director
 Tammy Buchholz, RN, Associate Director for Education
 Melissa Hanson, RN, Associate Director for Compliance
 Maureen Bentz, RN, Associate Director for Practice
 Corrie Lund, RN, Compliance Investigator
 Michael Frovarp, Accounting/Licensure Specialist
 SAAG: Nicholas Simonson available for select agenda items.

Other individuals were present for all or portions of the meeting via webinar including: Diana Kostrzewski, Lindsey Helm, D'Arlyn Bauer, Stephanie Christian, Kris Hendrickx, Julie Traynor, Annie Paulson, Gail Raasakka, Karen Clementich, Paige Baade, Melana Howe, Carol Roth, Alicia Swanson, Ashley DeMakis, University of Mary students, Minot State University students, DNPC, Bismarck State College students.

Agenda Item	Discussion	Motion	Roll Call Vote
1.1 Consent Agenda	Reviewed and discussed the consent agenda.	Buettner motioned; Johnson seconded to: Adopt the consent agenda as presented.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, absent; Holth, yes; Johnson, yes; Johnston, yes. 7 Yes, 0 No, 2 Absent. Motion carried
1.2 Agenda	Added 4.4 Budget Amendment.	Buettner motioned; Johnson seconded to: Approve the agenda as amended: Adding 4.4 Budget Amendment	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, absent; Holth, yes; Johnson, yes; Johnston, yes. 7 Yes, 0 No, 2 Absent. Motion carried
1.3 Public Forum 9:00am-9:15am	No public forum requests or presentations.		
2.1 Minutes: Oct 22, 2020 Meeting	Reviewed draft October 22, 2020 Meeting minutes, no corrections identified.	Johnson motioned; Froelich seconded to: Approve the minutes of the October 22, 2020 Meeting	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, absent; Holth, yes; Johnson, yes; Johnston, yes.

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			7 Yes, 0 No, 2 Absent. Motion carried
2.2 Minutes: Jan 4, 2021 Special Meeting	Reviewed draft January 4, 2021 Special Meeting minutes, no corrections identified.	Holth motioned; Johnston seconded to: Approve the minutes of the January 4, 2021 Special Meeting as distributed.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, absent; Holth, yes; Johnson, yes; Johnston, yes. 7 Yes, 0 No, 2 Absent. Motion carried
4.1 Financial Statements	Frovarp provided a financial overview and update. Discussed expense and income finance statements. Reviewed FY2020 up through Dec 31, 2020.		
4.2 EideBailly – FY2020 Audit Report	Jared Mack, CPA, Audit Manager from EideBailly presented the FY2020 Audit virtually. No questions from Board.	Johnson motioned; Johnston seconded to: Accept the FY2019-2020 audit report.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
4.3 Annual Report	Reviewed the 2019-2020 Annual Report which is a fiscal year summary of NDBON activity. Members inquired about adding APRN numbers per county to the Appendix III statistics which provides LPN and RN county numbers. Once amended, the report will be posted on the website and submitted to the Governor's office as required by law.	Buettner motioned; Johnson seconded to: Approve the 2019-2020 Annual Report with the following edits: Add APRN numbers by county to Appendix III starting FY 2019-2020.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, absent; Holth, yes; Johnson, yes; Johnston, yes. 7 Yes, 0 No, 2 Absent. Motion carried
4.4 Amendment of Budget	Amended the Expense Budget for the remainder of FY21 to reflect the Board approved addition of 1 FTE staff member starting Feb 1, 2021 which affects the Salaries category of expenses and the Software category.	Johnson motioned; Froelich seconded to: Amend the budget for the remainder of 2020-2021. FY 2020-2021 budget \$1,693,760 projected income \$1,420,420 projected expenses which includes addition for 1 FTE as approved by the Board October 2020.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.1 Executive Session	Agenda item 5.1.1, 5.1.2, 5.1.3, and 5.1.4, included personal health information which requires an executive session. The executive session began at 10:22 am and was attended by NDBON Members as indicated on roll call attendance, staff (Pfenning, Hanson, Bentz, Lund and Frovarp), and the licensees (individually for an assigned time during their respective agenda item discussion).	Buettner motioned; Holth seconded to: Hold an Executive Session to consider the following agenda items according to NDCC Section 44-04-18.1: 5.1.1 GEORGE ABDILNOUR 5.1.2 EDEN ELENDU 5.1.3 SHAWN PEREZ 5.1.4 DANA LEMNUS	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried

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		<u>To discuss closed, confidential, or exempt records.</u>	
	Adjourn executive session at 11:43am.	Johnson motioned; Buettner seconded to: Adjourn the executive session and open the meeting to the public at 11:43am.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, absent; Holth, yes; Johnson, yes; Johnston, yes. 7 Yes, 0 No, 2 Absent. Motion carried
5.1.1 Request for Reinstatement: George Abdilnour, RN & LPN R35497 L10270	Convened in open meeting to consider George Abdilnour's request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Mr. Abdilnour presented virtually. The Compliance Advisory Council recommendation of reinstatement to a two-year encumbrance was reviewed. NDBON reconvened in open meeting for discussion and voting.	Johnson motioned; Holth seconded to: Grant reinstatement of George Abdilnour's RN & LPN license to encumbered status for two (2) years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as he has fulfilled all requirements for reinstatement.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.1.2 Request for Reinstatement: Eden (Wanzek) Elendu, RN R39319	Convened in open meeting to consider Eden Elendu's request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Ms. Elendu presented virtually. The Compliance Advisory Council recommendation of reinstatement to a three-year encumbrance was reviewed. NDBON reconvened in open meeting for discussion and voting.	Holth motioned; Buettner seconded to: Grant reinstatement of Eden Elendu's RN license to encumbered status for three (3) years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as she has fulfilled all requirements for reinstatement.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.1.3 Request for Reinstatement: Shawn (Chroeung) Perez, LPN L11724	Convened in open meeting to consider Shawn Perez's request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Ms. Perez presented virtually. The Compliance Advisory Council recommendation of reinstatement to a two-year encumbrance was reviewed. NDBON reconvened in open meeting for discussion and voting.	Buettner motioned; Dragseth seconded to: Grant reinstatement of Shawn Perez's LPN license to encumbered status for two (2) years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as she has fulfilled all requirements for reinstatement.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.1.4 Request for Reinstatement: Dana Lemnus, APRN	Convened in open meeting to Dana Lemnus's request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or	Johnston motioned; Froelich seconded to:	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer,

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R31925	exempt information. Ms. Lemnus's presented virtually, along with Ann Leiseth from the ND Professional Health Program. The Compliance Advisory Council recommendation of reinstatement to encumbered status (for the length of time, terms and conditions of her NDPHP Monitoring Agreements and Addenda) was reviewed. NDBON reconvened in open meeting for discussion and voting.	Grant reinstatement of Dana Lemnus' APRN license to encumbered status for the length of time, terms, and conditions as required by her NDPHP Monitoring Agreement, Addendum to Monitoring Agreement, and any future Addenda to Monitoring Agreement, and as set out in the Board Order as she has fulfilled all requirements for reinstatement.	yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.2.1 Request for Reissuance: Jackie (Binstock) Friesz, RN R28568	Jackie Friesz is requesting reissuance of her RN license from encumbered status to full licensure status. NDBON reviewed the Order for Reinstatement of License dated May 19, 2016 (including the Amendment to Order for Reinstatement of License dated May 18, 2017, and the Second Amendment to Order for Reinstatement of License dated November 16, 2017), Ms. Friesz's compliance with this order and the Compliance Advisory Council recommendation to reissue the RN license to unrestricted and full licensure status. Per report by staff, she has completed the terms and conditions of the Order for Reinstatement of License dated May 19, 2016 (including the Amendment to Order for Reinstatement of License dated May 18, 2017, and the Second Amendment to Order for Reinstatement of License dated November 16, 2017).	Johnson motioned; Dragseth seconded to: Grant the Order for Reissuance of Jackie Friesz, RN to unrestricted practice and full licensure status, as she has complied with the terms and conditions of the Order for Reinstatement of License dated May 19, 2016 (including the Amendment to Order for Reinstatement of License dated May 18, 2017, and the Second Amendment to Order for Reinstatement of License dated November 16, 2017).	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.2.2 Request for Reissuance: Ivy Vereen, RN R47338	Ivy Vereen is requesting reissuance of her RN license from encumbered status to full licensure status. NDBON reviewed the Stipulation for Settlement dated April 25, 2019, Ms. Vereen's compliance with this order and the Compliance Advisory Council recommendation to reissue the RN license to unrestricted and full licensure status. Per report by staff, she has completed the terms and conditions of the Stipulation for Settlement dated April 25, 2019.	Holth motioned; Johnston seconded to: Grant the Order for Reissuance of Ivy Vereen, RN to unrestricted practice and full licensure status, as she has complied with the terms and conditions of the Stipulation for Settlement dated April 25, 2019.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.2.3 Request for Reissuance: Angela (Ness) Tiftt, LPN & RN	Angela Tiftt is requesting reissuance of her RN & LPN license from encumbered status to full licensure status. NDBON reviewed the Stipulation for Settlement dated October 25, 2018, Ms. Tiftt's compliance with this order and the Compliance Advisory Council recommendation to reissue the RN	Froelich motioned; Holth seconded to: Grant the Order for Reissuance of Angela Tiftt, RN & LPN to unrestricted practice and full licensure status, as she has complied with the terms and	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent.

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R40868 L13343	& LPN license to unrestricted and full licensure status. Per report by staff, she has completed the terms and conditions of the Stipulation for Settlement dated October 25, 2018.	conditions of the Stipulation for Settlement dated October 25, 2018.	Motion carried
5.5.1 Surrender: Cheryl Anderson, RN R30317	One individual signed and submitted a surrender, seeking the NDBON's consideration and approval of the terms of her surrender. Executive Director Pfenning approved and signed the Surrender on December 31, 2020. NDBON reviewed and discussed the facts and terms of the surrender.	Johnson motioned; Buettner seconded that the Board: RATIFY the acceptance of the terms of the surrender as a final order of the Board for the following individual: Anderson, Chery (R30317) of Fergus Falls, MN with Penalty Fee of \$600 as accepted by Executive Director Pfenning on Dec 31, 2020.	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.7.1 Stipulation for Settlement: Angela Liebold, RN R34574	A Stipulation for Settlement was received from Angela Liebold, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7)(8)(12).	Johnson motioned; Holth seconded to: Accept the terms of the proposed stipulation for settlement for Angela Liebold, RN, and enter its order to: <ul style="list-style-type: none"> • Encumber the license for 18 months once cleared for duty; • Assess \$1200 penalty plus costs and disbursements; and • Other terms as set out in Board order. 	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.7.2 Stipulation for Settlement: Deondre Anderson, LPN L15353	A Stipulation for Settlement was received from Deondre Anderson, LPN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (1)(3)(5) and NDAC 54-02-07-01.1 (6).	Holth motioned; Dragseth seconded to: Accept the terms of the proposed stipulation for settlement for Deondre Anderson, LPN, and enter its order to: <ul style="list-style-type: none"> • Issue a Reprimand; • Retract the Cease and Desist Order; • Assess \$1,000 penalty plus costs and disbursements; and • Other terms as set out in Board order. 	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
5.7.3 Stipulation for Settlement: Jen Tancinco RN R44385	A Stipulation for Settlement was received from Jen Tancinco, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (5) and NDAC 54-02-07-01.1 (7)(8)(13).	Holth motioned; Buettner seconded to: Accept the terms of the proposed stipulation for settlement for Jen Tancinco, RN, and enter its order to: <ul style="list-style-type: none"> • Issue a Reprimand; 	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent.

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		<ul style="list-style-type: none"> • Assess \$600 penalty plus costs and disbursements; and • Other terms as set out in Board order. 	Motion carried
5.7.4 Stipulation for Settlement: Carol Bicknese, RN R49092	A Stipulation for Settlement was received from Carol Bicknese, RN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (5) and NDAC 54-02-07-01.1 (5)(6)(7)(8)(10).	<p>Dragseth motioned; Holth seconded to:</p> <p>Accept the terms of the proposed stipulation for settlement for Carol Bicknese, RN, and enter its order to:</p> <ul style="list-style-type: none"> • Encumber the license for 2 years; • Assess \$600 penalty plus costs and disbursements; and • Other terms as set out in Board order. 	<p>Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried</p>
5.7.5 Stipulation for Settlement: Courtney Ringsrud, LPN L14134	A Stipulation for Settlement was received from Courtney Ringsrud, LPN, seeking the NDBON's consideration and approval of its terms. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (19).	<p>Holt motioned; Johnston seconded to:</p> <p>Accept the terms of the proposed stipulation for settlement for Courtney Ringsrud LPN, and enter its order to:</p> <ul style="list-style-type: none"> • Suspend the license for an indefinite period until completion of a mental health evaluation and completion of all recommendations for treatment as indicated by the licensed addiction counselor and mental health evaluator; • Assess \$700 penalty plus costs and disbursements; and • Other terms as set out in Board order. 	<p>Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried</p>
5.9.1 Emergency Actions- No Board Action required: Selensky, Mariah MT RN-145892	CEASE AND DESIST ORDER: issued on October 27, 2020. Potential Violation Report received from Tioga Medical Center, Tioga, ND while Respondent was working under her Montana multistate licensure privilege. Respondent is ordered to Cease and Desist from the practice of nursing in the state of North Dakota under any authority or privilege Respondent may currently or later have, including pursuant to any multi-state nursing licensure compact with the Board, based upon evidence provided by Tioga Medical Center and obtained by the Board through its investigation regarding the allegations in the Potential Violation Report. This Cease and Desist Order will remain in place until such time as it is retracted, modified or superseded by final disciplinary action by the Board or upon agreement between Respondent and the Board.		
5.9.2 Emergency Actions- No Board Action required: Paul, Joey	NOTICE OF SUSPENSION: issued on November 3, 2020 for failure to comply with Board Order dated October 22, 2020. License is suspended for a period of 3 years.		

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L15875	
5.9.3 Emergency Actions- No Board Action required: Andrusco, Lisa L17019	ORDER OF EMERGENCY SUSPENSION: issued on November 17, 2020. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board of upon agreement between Respondent and the Board.
5.9.4 Emergency Actions- No Board Action required: Eikeseth, Kimberly R48197	ORDER OF EMERGENCY SUSPENSION: issued on November 17, 2020. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board of upon agreement between Respondent and the Board.
5.9.5 Emergency Actions- No Board Action required: Minkoff, Alice R48153	ORDER OF EMERGENCY SUSPENSION: issued on November 17, 2020. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board of upon agreement between Respondent and the Board.
5.9.6 Emergency Actions- No Board Action required: Frane, Nicole R35364, L12485	ORDER OF EMERGENCY SUSPENSION: issued on November 19, 2020. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board of upon agreement between Respondent and the Board.
5.9.7 Emergency Actions- No Board Action required: Winter, Hayley L16656	ORDER OF EMERGENCY SUSPENSION: issued on December 4, 2020. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board of upon agreement between Respondent and the Board.
5.9.8 Emergency Actions- No Board Action required: Kungu, John L12246	CEASE AND DESIST ORDER: issued on December 8, 2020. Potential Violation Report received from Missouri Slope Lutheran Care Center, Bismarck, ND while Respondent was working as a travel nurse through Prime Time. Respondent is ordered to Cease and Desist from the practice of nursing in the state of North Dakota under any authority or privilege Respondent may currently or later have, including pursuant to any multi-state nursing licensure compact with the Board, based upon evidence provided by Missouri Slope and obtained by the Board during its investigation regarding the allegations in the Potential Violation Report. This Cease and Desist Order will remain in place until such time as it is retracted, modified or superseded by final disciplinary action by the Board or upon agreement between Respondent and the Board.
5.9.9	CEASE AND DESIST ORDER: issued on December 9, 2020. Potential Violation Report received from another travel nurse while Respondent was working under her Kansas multistate licensure privilege. Respondent is ordered to Cease and Desist from the practice

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<p>Emergency Actions- No Board Action required:</p> <p>Austin, Felicia KS PTP RN 13-139441-012</p>	<p>of nursing in the state of North Dakota under any authority or privilege Respondent may currently or later have, including pursuant to any multi-state nursing licensure compact with the Board, based upon evidence provided by the complainant and obtained by the Board through its investigation regarding the allegations in the Potential Violation Report. This Cease and Desist Order will remain in place until such time as it is retracted, modified or superseded by final disciplinary action by the Board or upon agreement between Respondent and the Board.</p>
<p>5.9.10 Emergency Actions- No Board Action required:</p> <p>Dwyer, Randolph TX PTP RN 634177</p>	<p>CEASE AND DESIST ORDER: issued on December 15, 2020. Potential Violation Report received from FlexCare Medical Staffing, Roseville, CA, while Respondent was working under his Texas multistate licensure privilege. Respondent is ordered to Cease and Desist from the practice of nursing in the state of North Dakota under any authority or privilege Respondent may currently or later have, including pursuant to any multi-state nursing licensure compact with the Board, based upon evidence provided by the FlexCare Medical Staffing and obtained by the Board through its investigation regarding the allegations in the Potential Violation Report. This Cease and Desist Order will remain in place until such time as it is retracted, modified or superseded by final disciplinary action by the Board or upon agreement between Respondent and the Board.</p>
<p>5.9.11 Emergency Actions- No Board Action required:</p> <p>Lawrence, Shari R25262</p>	<p>NOTICE OF SUSPENSION: issued on January 14, 2021 for failure to comply with Board Order dated October 22, 2020. License is suspended for a period of 2 years.</p>

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<p>6.1.1 University of North Dakota, College of Nursing and Professional Disciplines, Department of Nursing, Baccalaureate and Master's Nursing, and Doctorate of Nurse Anesthesia Practice Programs Virtual Onsite Survey for Continued Full Approval</p>	<p>As required by NDCC and NDAC, NDBON surveyors completed a virtual onsite survey of the UND, CNPD, DON, BSN, MS NP, and DNP NA Programs September 28, 29 & October 2, 2020 for continued full approval. The survey was conducted virtually in its entirety due to the ongoing pandemic and concerns for the health and safety of those participating.</p> <p>Surveyors examined the twenty-four applicable <i>NDAC 54-03.2 Standards for Nursing Education Programs</i> for the survey. Upon review of all submitted evidence and the conclusion of the survey, surveyors were able to validate all components in NDAC 54-03.2-01 General Provisions. No issues of non-compliance with NDAC 54-03.2 Standards for Nursing Education Programs were identified. Two issues of partial compliance with NDAC 54-03.2 Standards for Nursing Education Programs were identified:</p> <p>*54-03.2-04-04. Baccalaureate or master's degree nurse education program faculty qualifications.</p> <p>*54-03.2-04-04.1. Doctoral degree nurse education program faculty qualifications.</p> <p>Dr. Diana Kostrzewski, nurse administrator for the program was in attendance virtually and available for questions.</p>	<p>The NEC recommended to the Board; Dragseth seconded to:</p> <p>Find the University of North Dakota Baccalaureate, Master's, and Doctorate Degree Nursing Education Programs in Substantial Compliance with ND Administrative Code 54-03.2. Standards for Nursing Education Programs; and</p> <p>Grant Full Approval of the University of North Dakota Baccalaureate, Master's, and Doctorate Degree Nursing Education Programs until January 2026; and</p> <p>Require a Paper/Interim Survey of the University of North Dakota Baccalaureate, Master's, and Doctorate Degree Nursing Education Programs in October 2025.</p>	<p>Buettner, recuse; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, absent; Holth, yes; Johnson, yes; Johnston, yes. 6 Yes, 0 No, 2 Absent, 1 Recuse. Motion carried</p>
<p>6.1.2 Sitting Bull College, Division of Nursing, Associate of Science in Practical Nursing Program Virtual Onsite Survey for Continued Full Approval</p>	<p>As required by NDCC and NDAC surveyors completed an onsite virtual survey of the SBC, DON, ASPN program October 12-13, 2020 for continued full approval. The survey was conducted virtually due to the continued ongoing COVID-19 pandemic.</p> <p>Surveyors examined nineteen of the <i>NDAC 54-03.2 Standards for Nursing Education Programs</i> for the survey. Upon review of all submitted evidence and conclusion of the survey, surveyors were able to validate all components in NDAC 54-03.2-01 General Provisions. No issues of non-compliance and no issues of partial compliance with NDAC 54-03.2 Standards for Nursing Education Programs were identified.</p>	<p>The NEC recommended to the Board; Holth seconded to:</p> <p>Find the Sitting Bull College Associate Degree Practical Nursing Education Program in Substantial Compliance with ND Administrative Code 54-03.2. Standards for Nursing Education Programs; and</p> <p>Grant Full Approval of the Sitting Bull College Associate Degree Practical Nursing Education Program until January 2026; and</p>	<p>Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, absent; Holth, yes; Johnson, yes; Johnston, yes. 7 Yes, 0 No, 2 Absent. Motion carried</p>

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	Dr. Lindsey Helm, nurse administrator for the program was in attendance virtually and available for questions.	Require an Onsite Survey of the Sitting Bull College, Associate Degree Practical Nursing Education Program in October 2025.	
6.2 Program compliance reports	None		
6.3.1 Request: Dakota Nursing Program Consortium, Lake Region State College, Practical Nursing Certificate and Associate of Applied Science in Nursing Programs: Request for Approval of the Application for an Innovative Educational Model/Approach of a Nurse Apprenticeship Program	<p>The LRSC apprenticeship department in collaboration with the DNPC, LRSC PN and RN Programs has developed an apprenticeship program for nursing students. No apprenticeship programs for nursing students currently exist in ND and this would be the first program of its kind requesting review and approval from the ND Board of Nursing. Because of the new nature of the apprenticeship program, DNPC, LRSC Nursing Programs Nurse Administrator and Director are requesting approval using the NDAC Innovative Educational Model/Approach rules and application process.</p> <p>The DNPC, LRSC PN and RN program curriculum, requirements, and credits will not change. The apprenticeship program will utilize NDAC 54-07-02-01.2. Unlicensed assistive person registration for students to provide a means for the NDBON to monitor nursing students enrolled in the apprenticeship program. The apprenticeship program is organized so students can use the competencies they learn and re-demonstrate in lab when they go to their on-the-job training with their mentor.</p> <p>In the LRSC apprenticeship model, the student can “earn while they learn”. The apprenticeship program includes U.S. Department of Labor established rules agreed upon with the employer that provides a structured wage, set step increases, and opportunity for continued employment at the completion of the apprenticeship.</p> <p>The program is first seeking approval from the NDBON, and then will submit a request for approval from the U.S. Department of Labor as required. The LRSC program anticipates a fall 2021 start with the first apprenticeship cohort for the PN program.</p>	<p>The NEC recommended to the Board; Froelich seconded to:</p> <p>Approve the Application for Innovative Educational Model/Approach of a Nurse Apprenticeship Program for the Dakota Nursing Program Consortium, Lake Region State College, Practical Nursing Certificate and Associate of Applied Science in Nursing Programs through January 2022; and</p> <p>Require the program to submit a progress report bi-annually to the NDBON for continued approval of the innovative approach providing evidence that desired outcomes are being met, and public protection was not compromised. Progress reports must conform to the criteria set forth in the evaluation plan for the Nurse Apprenticeship Program with the first report due July 1, 2021. If a progress report indicates that students were adversely impacted by the innovation, the program will provide documentation of corrective measures undertaken and their effectiveness.</p>	<p>Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, no; Johnston, yes. 7 Yes, 1 No, 1 Absent. Motion carried</p>

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	Julie Traynor, DNPC Nurse Administrator, Melana Howe, LRSC Apprentice Corporate Liaison, and Karen Clementich LRSC PN and RN Program Director were in attendance virtually and available for questions during the discussion.		
6.3.2 Request: Dakota Nursing Program Consortium, Bismarck State College: Request for Addition of an Associate Degree Nursing Program to the Satellite Site in Ashley, ND.	The DNPC Nurse Administrator is requesting approval to add the BSC, Associate Degree RN Program to the Ashley, ND site where the BSC, PN Program is already established. The request detailed financial support and adequate resources including facility, equipment, supplies, and qualified administrative, instructional and support personnel for the addition. The RN program would begin in fall 2021. The program is proposing enrollment of eight students. The Nurse Administrator noted a high level of commitment from the community and healthcare facilities in the area which will ensure program success. Julie Traynor, DNPC Nurse Administrator and Annie Paulson, BSC PN and RN Program Director were in attendance virtually and available for questions during the discussion.	The NEC recommended to the Board; Johnston seconded to: Approve the Request for the Addition of an Associate Degree Registered Nurse Program to the Satellite Site in Ashley, ND from the Dakota Nursing Program Consortium, Bismarck State College, as the Program has Full Approval and the Change Complies with <u>NDAC 54-03.2-06-02. Programmatic Changes.</u>	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried
6.3.3 Request: Dakota Nursing Program Consortium, Williston State College: Increase in Enrollment Greater than 8 Students or 25% of Current Enrollment.	The DNPC, WSC, Nurse Administrator is requesting approval of an increase in enrollment for the associate degree RN program from twenty-four to forty students beginning fall 2021. The request detailed financial support and adequate resources including facility, equipment, supplies, and qualified administrative, instructional and support personnel for the proposed change. The enrollment increase is in response to the acute nursing workforce needs in ND. A letter of support for the increase was submitted by Lorrie Antos, VP Patient Care Services, CHI St. Alexius Health, Williston Medical Center. Julie Traynor, DNPC Nurse Administrator and Gail Raasakka, WSC PN and RN Program Director were in attendance virtually and available for questions during the discussion.	The NEC recommended to the Board; Johnston seconded to: Approve the Request for Enrollment Increase from 24 to 40 Students Beginning Fall of 2021 for the Associate Degree Registered Nurse Program, Dakota Nursing Program Consortium, Williston State College, as the Program has Full Approval and the Change Complies with <u>NDAC 54-03.2-06-02. Programmatic Changes.</u>	Buettner, yes; Christianson, yes; Dragseth, recuse; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 7 Yes, 0 No, 1 Recuse, 1 Absent. Motion carried
6.4 Continuing Education	None		
6.5.1 Minnesota State University	The MSUM, BSN Program Nurse Administrator is requesting approval of a solution strategy that would	The NEC recommended to the Board; Johnston seconded to:	Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J.

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<p>Moorhead, MN, Minnesota Alliance for Nursing Education (MANE) BSN Program: Request to Utilize a BSN RN Enrolled in a Master’s Program as Clinical Faculty if Needed for Spring 2021</p>	<p>utilize a BSN prepared nurse enrolled in a graduate nursing program as clinical faculty for the spring 2021 semester while students are in the clinical practice setting at a Fargo ND healthcare facility. The program submitted a letter and resume for the proposed faculty candidate providing verification of RN credentials and current enrollment in a graduate program. The dates for planned practice experiences with the faculty member would be January 25 through May 14, 2021.</p> <p>Carol Roth, MSUM, Nursing Department Chair and Alicia Swanson, MANE, BSN Program Coordinator were in attendance virtually and available for questions during the discussion.</p>	<p>Approve the Request from the Minnesota State University Moorhead, MN, Minnesota Alliance for Nursing Education (MANE) BSN Program that Allows the Use of a Baccalaureate-Prepared Registered Nurse Enrolled and Making Progress in a Master’s Program for Clinical Practice Instruction Spring 2021 Semester if Needed, as the Program holds 2020-2021 NDBON Annual Recognition, Complies with <u>NDCC 43-12.1-17, Nursing Education Programs, Section 1. and the Request Aligns with NDAC 54-03.2-04-08 Employment of Academically Unqualified Faculty, Subsection 3. Other Circumstances as Approved by the Board.</u></p>	<p>Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried</p>
<p>7.1 CE Broker Implementation Updates</p>	<p>Board staff reviewed licensee enrollment in CE Broker and the 2020 CE audit, which was launched January 11, 2021. The audit deadline is February 12, 2021.</p>		
<p>7.2 APRN Applicant – Acute Care Specialty</p>	<p>Reviewed APRN with prescriptive authority application materials for Christina Worthy, including transcripts, letter from university, ANCC Acute Care certification, and licensure verifications from multiple states. Reviewed SAAG Bergeson memo reviewing law, rules, and the “Grandfather Provision” per NDCC 54-05-03.1-02.</p>	<p>Johnston motioned; Dragseth seconded to: Ratify acceptance of the education and ANCC certification as Acute Care Nurse Practitioner to qualify for APRN licensure in North Dakota.</p>	<p>Buettner, yes; Christianson, yes; Dragseth, yes; Froelich, yes; J. Hammer, absent; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes. 8 Yes, 0 No, 1 Absent. Motion carried</p>
<p>8.1.1 APRN Licensure Compact Legislation-HB 1044</p>	<p>Provided update on NDBON agency bill (HB 1044) providing for amendment and reenactment of the Advanced Practice Registered Nurse Compact, originally enacted in 2017 in ND. Passed House Human Service and House Floor in early January, is now in Senate to be heard after crossover.</p> <p>Discussed concerns from national associations, including the American Association of Nurse Practitioners (AANP). Staff and SAAG Simonson participated in deliberation with the AANP liaisons and ND stakeholders. Staff and SAAG collaborated with National Council of State Boards of Nursing legislative liaisons and NLC general counsel during</p>		

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	the session and provided education and dialogue with ND stakeholders. The ND Nurse Practitioner Association, ND Nurses Association, ND Association of Nurse Anesthetists, ND Center for Nursing continue to support HB 1044.		
8.1.2 NDCFN Legislative Tracker	Reviewed Legislative Tracking documents. Pfenning updated on legislative session and activities pertaining to the NDBON and nursing in ND.		
8.2 Practice	None		
9.0 Board Leadership	Reviewed current terms and term limits for members.		
10.1 Staff Updates	Updated Board on office staffing, remote work, and workload concerns. Introduced new hire, Arverd Lachowitz, NDBON Technology Assistant /Licensing Specialist starting February 1, 2021.		
Adjournment	Adjournment at 2:43 p.m.	Buettner motioned; Dragseth seconded to: Adjourn the meeting.	
3.0 Consent Agenda (Ratifications and acknowledgements of requests and notifications to the NDBON)			
<ul style="list-style-type: none"> 3.1 Meetings, conferences, committees-Board representation <ul style="list-style-type: none"> 3.1.1 NLC Commission and Executive Committees-Oct-Jan 2021-Pfenning attended 3.1.2 NLC Compliance Committee-Nov 17; Dec 8; Jan 12, 2021-Hanson 3.1.3 NCSBN Leadership Succession Committee-October 28, December 7 & 8- Buchholz 3.1.4 NLC Research Committee- December 7, December 17 update to NLC EC- Buchholz Chair 3.1.5 PDMP Advisory Council-December 10-Pfenning (minutes included) 3.2 Notifications and Requests to the Board <ul style="list-style-type: none"> 3.2.1 NCSBN COVID 19 Vaccination Guidelines- Adopted at Jan 4, 2021 Special Meeting. 3.3 Legal counsel <ul style="list-style-type: none"> 3.3.1 ND Center for Nursing C&D letter-update 3.4 Unlicensed Assistive Person /Medication Assistant 3.5 Licensure <ul style="list-style-type: none"> 3.5.1 NCLEX RN First Quarter FY Updates 3.5.2 NCLEX PN First Quarter FY Updates 3.5.3 Ratification: Exemption Review for Unpaid Nursing Practice Candidates 3.5.4 Emergency Limited Licensure Table 3.6 Discipline <ul style="list-style-type: none"> 3.6.1 Discipline statistics/case activity report 3.6.2 NLC case log 3.7 Academic and Continuing Nursing Education <ul style="list-style-type: none"> 3.7.1 Ratification of approval for continuing education for contact hours-Oct-Dec 2020 3.7.2 Recognized Distance Nursing Education Program Student Placements -Winter 2020 3.7.3 Faculty Developmental Program- Due February 2021 3.7.4 Education Program Survey Schedule Winter /Spring 2020-2021 Updates 3.7.5 Correspondence from FM Collaborative 			

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3.7.6 Minot State University, DON, BSN Program, Notification of Accreditation Change to Commission on Collegiate Nursing Education (CCNE) effective February 12, 2020.

3.7.7 Dakota Nursing Program Consortium, Dakota College at Bottineau, ADN and PN Programs, Notification of a Change in Nurse Administrator, Paige Baade, MSN, RN Effective December 16, 2020.

3.7.8 North Dakota State University, College of Health Professions, School of Nursing, Bismarck Site, NDSU Nursing at Sanford Health, Notification of a Change in Nurse Administrator, Charys Kunkel, MSN, RN Effective January 4, 2021.

3.8 Practice

3.9 Board Committees/meetings/staff presentations/DNC

3.9.1 Joint NDBON/CFN Nov 5, 2020 (Facilitated) and Nov 30, 2020.

3.9.2 NDBON Executive Commission Nov 4, 2020 and Nov 11, 2020.

3.9.3 Nursing Education Committee- January 12, 2021

3.9.4 DNC Winter Edition, "LPN/RN Scope of Practice Guidance"

Recessed for a break 10:07-10:20am

Recessed for lunch 12:28 – 1:00pm

Adjourned at 2:43 pm motioned by Buettner and seconded by Dragseth on 1/21/2021.

Stacey Pfenning, DNP, APRN, FNP, FAANP

North Dakota Board of Nursing Executive Director

Approved by ND Board of Nursing 04/2021