

**North Dakota Board of Nursing
Meeting Minutes – August 22, 2024**

Call to Order: August 22, 2024, at 3:00 p.m. CST
NDBON Board Conference Room: 919 S 7th Street, Suite 504, Bismarck, ND and Video Conference

Roll Call: Quorum declared with 7 members present:
Absent: Sarah Friestad, LPN Member; Maggie Seamands, RN Member

Kevin Buettner, APRN Member, President	Dana Pazdernik, RN Member
Samantha Richter, RN Member	Melodi Krank, RN Member
Cheryl Froelich, Public Member	Joseph Vetter, RN Member
Brittany Giannonatti, RN Member	

Staff Present:

Stacey Pfenning, APRN, Executive Director	Melissa Hanson, RN, Associate Director for Compliance
Tammy Buchholz, RN, Associate Director for Education	Michael Frovarp, Accounting/Licensure Specialist
Kyle Martin, Associate Director for Operations	Corrie Lund, RN, Associate Director for Practice
Sam Breen, RN, Nursing Consultant	
Maureen Bentz, RN, Director for Administrative Services and Licensing	
Nicholas Simonson, SAAG	

Other individuals were present for all or portions of the meeting.

Agenda Item	Discussion	Motion	Roll Call Vote
1.0 Dickinson State University AASPN & BSN programs: Progress Reports	<p>Buchholz directed committee members to the updated timeline related to the DSU nursing programs. Dr. Haugen and Ms. Christoffers have met with the NDBON education division representatives frequently, to provide updates and seek guidance about NDAC requirements.</p> <p>The interim nurse administrators are submitting a notification of a change in course delivery format for the AASPN and BSN programs to online format for lectures synchronously as scheduled. The plan is to offer courses online with all clinical practice experiences to be done in person with clinical faculty in Dickinson.</p> <p>The NEC made a recommendation for the Board's consideration (supporting documents provided to the Board).</p>	<p>Nursing Education Committee motioned; Vetter seconded to:</p> <p>Accept the Nursing Education Committee recommendation to:</p> <ul style="list-style-type: none"> • Approve the August 15, 2024, progress report update from designated DSU nurse administrators addressing compliance with applicable sections of the NDAC. • Request a status update about the programs to be shared during the October 3, 2024, NEC meeting and the October 24, 2024, Board meeting. 	<p>Buettner, yes; Friestad, absent; Froelich, yes; Giannonatti, yes; Krank, yes; Pazdernik, yes; Richter, yes; Seamands, absent; Vetter, yes. 7 Yes, 0 No, 2 absent Motion carried</p>

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<p>2.0 Dakota Nursing Program Consortium, Bismarck State College, PN Certificate and AAS RN Programs major programmatic change: request for increase in enrollment, addition of 20 seats, 10 per program on campus, fall 2024</p>	<p>The NEC reviewed the programmatic change request from the DNPC director on behalf of BSC and made a recommendation for the NDBON's consideration (supporting documents provided to the NDBON).</p> <p>A question was asked about the document included for this agenda item labeled "Withdrawal of BSC request to increase PN & AD students Fall 2024." Buchholz shared that the document had been emailed by Traynor, on behalf of Glatt, Volk, Leingang, & Jensen all of BSC. The message and document were received at 3pm August 19, 2024. Because the request was submitted 6 business hours before the NEC meeting, there was no time to review and process the request.</p> <p>Buchholz explained that there was no detriment to the NDBON approving the request, as the program had taken measures to strengthen faculty resources as had been requested. If the programs choose to not admit more students, there is no issue for the NDBON.</p>	<p>Nursing Education Committee motioned; Richter seconded to:</p> <p>Accept the Nursing Education Committee recommendation to:</p> <ul style="list-style-type: none"> • Approve the request for enrollment increase of 20 seats, 10 seats per program, for the Dakota Nursing Program Consortium, Bismarck State College, Practical Nursing Certificate and AAS in Nursing Programs, Bismarck, ND campus as the programs have full approval, and the changes comply with <u>NDAC Programmatic Changes.</u> 	<p>Buettner, yes; Friestad, absent; Froelich, yes; Giannonatti, yes; Krank, yes; Pazdernik, yes; Richter, yes; Seamands, absent; Vetter, yes. 7 Yes, 0 No, 2 absent Motion carried</p>
<p>3.0 Rasmussen University, ADN RN Program, Moorhead, MN – distance education program request to use two academically unqualified faculty enrolled in graduate program for clinical fall 2024, spring 2025.</p>	<p>The NEC reviewed the request to use two academically unqualified faculty for clinical instruction for the ADN Program, Moorhead, MN and made a recommendation for the NDBON's consideration (supporting documents provided to the NDBON).</p>	<p>Nursing Education Committee motioned; Froelich seconded to:</p> <p>Accept the Nursing Education Committee recommendation to:</p> <ul style="list-style-type: none"> • Approve the request allowing the use of two baccalaureate-prepared RNs enrolled and making progress in master's programs for clinical practice instruction fall 2024 through spring 2025 from Rasmussen University, Moorhead, MN, ADN Program as the program holds NDBON Annual Recognition, complies with 	<p>Buettner, yes; Friestad, absent; Froelich, yes; Giannonatti, yes; Krank, yes; Pazdernik, yes; Richter, yes; Seamands, absent; Vetter, yes. 7 Yes, 0 No, 2 absent Motion carried</p>

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		NDCC Nursing Education Programs, Section 1. and the request aligns with NDAC Employment of Academically Unqualified Faculty, Subsection 3. Other Circumstances as Approved by the Board.	
5.0 Adjournment	Adjournment at 3:26 p.m. CST.	Richter motioned; Vetter seconded: Adjourn the meeting	

Stacey Pfenning, DNP, APRN, FNP, FAANP
 North Dakota Board of Nursing Executive Director
 Approved by ND Board of Nursing 10/2024