

## North Dakota Board of Nursing Meeting Minutes – April 28, 2022

Call to Order: April 28, 2022 at 9:00 a.m. – NDBON Board Conference Room – Video Conference and 919 S 7<sup>th</sup> Street, Suite 504, Bismarck, ND  
Roll Call: **Quorum declared with 8 members present.**

Jane Christianson, RN Member;	Kevin Buettner, APRN Member, Vice President
Jamie Hammer, RN Member, Treasurer	Mary Beth Johnson, RN Member
Dana Pazdernik, RN Member	Michael Hammer, RN Member
Wendi Johnston, LPN Member	Cheryl Froelich, Public Member

**Absent:** Julie Dragseth, LPN Member

**Staff Present:**

Stacey Pfenning, APRN, Executive Director	Melissa Hanson, RN, Associate Director for Compliance
Tammy Buchholz, RN, Associate Director for Education	Michael Frovarp, Accounting/Licensure Specialist
Maureen Bentz, RN, Associate Director for Practice	Corrie Lund, RN, Compliance Investigator
Kyle Martin, Director for Operations	

SAAG: *Nicholas Simonson available for select agenda items.*

Other individuals were present for all or portions of the meeting via webinar.

Agenda Item	Discussion	Motion	Roll Call Vote
1.1 Consent Agenda	Reviewed the consent agenda.	Buettner motioned; Johnson seconded:  <b>Adopt the consent agenda as presented.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
1.2 Agenda	Reviewed agenda.	Johnson motioned; Buettner seconded:  <b>Approve the agenda as amended to include 1.4, 5.4.1-1, &amp; 5.4.1-2.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
1.3 Public Forum 9:00am-9:15am	Maggie Seamands, RN, Executive Director from Sanford Health, Bismarck provided testimony and reported improved flexibility with hiring of internationally educated nurses with the October 2021 NDBON motion allowing general orientation prior to receiving temporary permit.		
2.1 Minutes-Quarterly Board Meeting January 27,2022	Reviewed draft January 27, 2022 meeting minutes. No corrections identified.	Froelich motioned; J. Hammer seconded:	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes;

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

		<b>Approve the minutes of the January 27, 2022 regular meeting as distributed.</b>	Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
4.1 Strategic Plan Progress Report	Reviewed and discussed July 2021-December 2021 Strategic Plan Progress report.	Buettner motioned; Johnston seconded:  <b>Accept the July 2021-December 2021 Strategic Plan Progress Report as distributed.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
4.2 Financial Statements and Reserve Fund FY 2022	Reviewed income and expenses through March 2022.		
4.3 FC Draft Minutes- April 25, 2022 (Finance Committee motion)	Reviewed draft minutes of the April 25, 2022 Finance Committee meeting.	Finance Committee motioned; Johnston seconded:  <b>Approve the April 25, 2022, minutes as distributed.</b>	Buettner, yes; J. Hammer, yes; Johnston, yes. 3 Yes, 0 No, 0 absent. <b>Motion carried</b>
4.4 Proposed Income Budget for FY2023 (with Fee Schedule Revisions)	Proposed Income budget for FY2023 which includes Fee Schedule Revisions as discussed and recommended by Finance Committee.	Finance Committee motioned; Johnston seconded:  <b>Approve the proposed income for FY 2023 to include recommended revisions to the Fee Schedule as distributed.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
4.5 Proposed Expense Budget for FY2023 (salary, technology, Nursing Education Loan categories)	<b>Salary, Technology, NEL Categories:</b> Proposed Expense Budget for FY2023. Reviewed existing contracts; quotes from Fireside Office Solutions for Managed Services and system backups; Albertson Inc for website and database maintenance, upgrades, and forms; staff salary and expenses; and Nursing Education Loan disbursements.	Finance Committee motioned; Johnston seconded:  <b>Approve the proposed expenses for FY 2023 to include the salary, technology, and Nursing Education Loan categories as proposed.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
Nursing Education Loan Disbursements	<b>Nursing Education Loan Disbursements:</b> Reviewed NEL account balance reflective of revenue received FY 2022 and the balance from the reduced disbursement FY 2021 due to COVID 19 and priority to replenish reserve fund to ensure fiscal stability. Discussed incorporating additional NEL funds during FY 2021 to equal a \$110,000 disbursement for FY 2023, as done for FY 2022 which allows for increased disbursements for multiple years.	Finance Committee motioned; Johnston seconded:  <b>Approve the Nursing Education Loan disbursement of \$110,000 in FY 2023 to reflect fees received in FY 2022 plus additional funds reflecting a portion of the remaining balance from the reduced disbursements FY 2021.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

<p>4.6 Fixed Asset Purchase – FY2022 Laptop/Workstation</p>	<p>Discussed staff technology necessities for continued efficient hybrid operations. Outdated computers are still in service in-office but are failing per Fireside analysis. Director laptops are outdated and need replacing. Bids were obtained to update workstations for hybrid model. Fireside was compared to two other purchasing options. Fireside’s bid was competitive, and they are under contract for managed services of all computers currently in service.</p>	<p>Finance Committee motioned; Buettner seconded:</p> <p><b>Approve the purchase of updated computer systems/technology for staff operations as fixed asset from reserve funds to be purchased in April 2022.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>4.7 Approval of the Proposed Budget for FY2023</p>	<p>Reviewed the final budget as distributed.</p>	<p>Finance Committee motioned; Johnston seconded:</p> <p><b>Approve the proposed FY 2023 Budget of \$ 1,959,135 projected income and \$ 1,549,535 projected expenses, which includes \$ 88,850 designated for Nursing Education Loans.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>5.2.1 North Dakota State College of Science, ASN and ADN Programs: NCLEX Pass Rate Progress Report.</p>	<p>NDSCS ADN Program nurse administrator submitted a progress report March 29, 2022, as required by the Board and NDAC for monitoring progress toward compliance with NCLEX-RN pass rates that were below minimum standard of 80% for two consecutive years FY 2019-2021.</p> <p>The report described continued consistent efforts by the nurse administrator to connect with faculty and program coordinators and provide mentoring. ATI policies and procedures continue to be followed. ATI and Kaplan reviews are planned in-person in May 2022. NCLEX-RN first time tester pass rates for third quarter (January -March 2022) not available until mid-April 2022.</p>	<p>Nursing Education Committee motioned; J. Hammer seconded:</p> <p><b>Find the progress report submitted by the Nurse Administrator for the North Dakota State College of Science, Associate Degree Registered Nurse Education Program addressing the deficiency of non-compliance with <u>NDAC 54-03.2-07-01. Performance of Graduates on Licensing Exam</u> meets the NDBON reporting requirements; and</b></p> <p><b>Require the Program Nurse Administrator to submit a progress report to the Board addressing the deficiency of non-compliance July 5, 2022, as previously determined by the Board.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

<p>5.4.1 Northland Community and Technical College NDBON Approved LPN Intravenous Therapy Course request for extension of approval.</p>	<p>The Northland Community and Technical College, LPN Intravenous Therapy course coordinator requested an extension of course approval through July 2022 due to current heavy teaching load and need to complete course survey report and update documents.</p> <p>The course is fully approved by the NDBON through April 2022 and is compliant NDAC. The survey report for continued approval will be submitted to the Board May 2022 to ensure time for review prior to the July NEC and Board meetings.</p>	<p>Nursing Education Committee motioned; Buettner seconded:</p> <p><b>Approve the faculty request to extend the Northland Community and Technical College, LPN Intravenous Therapy Course approval from April 2022 to July 2022 as the course has full approval from the NDBON and is in compliance with NDAC 54-05-01 Standards of Practice for Licensed Practical Nurses and NDAC 54-03.2 Standards for Nursing Education Programs.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>5.5.1 Recognized Distance Education Program Request from Minnesota State University Moorhead, MN, BSN Program to allow use of BSN RNs as clinical faculty.</p>	<p>The Minnesota State University Moorhead, MN, MANE, BSN Program Nurse Administrator is requesting approval to use a BSN prepared nurses enrolled in a graduate program as clinical instructor summer 2022. The Board has approved similar requests since January 2021. The BSN program was started in fall 2020 and has continued to be challenged with securing qualified clinical faculty due to shortages. The program's clinical sites are primarily located in the Fargo ND community requiring the program to meet NDBON Recognition requirements for clinical faculty to hold a master's degree. The program provides nursing education for many ND residents due to the institution's proximity to the ND border. The program's summer semester is May 18 to July 28, 2022.</p>	<p>Nursing Education Committee motioned; J. Hammer seconded:</p> <p><b>Approve the request from the Minnesota State University Moorhead, MN, BSN Program allowing the use of baccalaureate-prepared RN's enrolled and making progress in master's programs for clinical practice instruction Summer 2022 Semester, as the program holds NDBON Annual Recognition, complies with NDCC 43-12.1-17. Nursing Education Programs, Section 1. and the request aligns with NDAC 54-03.2-04-08 Employment of Academically Unqualified Faculty, Subsection 3. Other Circumstances as Approved by the Board.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>5.5.2 Fiscal Year 2020-2021 Nursing Education Annual Report.</p>	<p>Reviewed and discussed the 2020-2021 Nursing Education Annual Report. The full draft report was provided to each of the ND nursing program nurse administrators for review and identification of errors. Waiting for graduate program data related to APRN specialty graduate numbers to complete the <i>Graduate-Level Program Graduate Numbers by APRN Specialty Role</i> table.</p>	<p>Johnson motioned; Buettner seconded:</p> <p><b>Approve the Fiscal Year 2020-2021 Nursing Education Annual Report with edits to <i>Graduate-Level Program Graduate Numbers by APRN Specialty Role</i> table.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

<p>6.1 Emergency Limited Licensure</p>	<p>Discussed the Emergency Limited License re-instated at the October 2021 NDBON meeting. Statistics provided on utilization of the policy and procedure during the nursing workforce shortage. Board staff report no potential violation reports or employer complaints related to any individuals who received this.</p>	<p>Buettner motioned; J. Hammer seconded:</p> <p><b>Approve the continuation of the Emergency Limited License until October 2022; and accept the 120 hours of supervised clinical practice, verified by employer, as meeting 54-02-05-05 (3,g) “other evidence the licensee wished to submit which would provide proof of nursing competence” allowing the nonpracticing nurse to apply for reactivation.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>6.2 Work prior to temporary permit during pandemic-facility general orientation &amp; work in other non-nursing roles</p>	<p>Discussed allowing facility general orientation and work in other non-nursing roles as approved October 2021 by the NDBON. Sanford Health representative provided testimony at Public Forum reporting usefulness of this allowance and requested a continuation of approval to support nursing workforce.</p>	<p>Johnson motioned; Johnston seconded:</p> <p><b>Approve the continued allowance of facility general orientation (not nursing orientation) and work in other non-nursing roles prior to completing temporary permit requirements and issuance until October 2022.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>6.3 Application - Proposed Revisions</p>	<p>Reviewed revisions to licensure/registration applications aimed to promote clarification of questions and attestations of responses.</p>	<p>J. Hammer motioned; Buettner seconded:</p> <p><b>Approve the proposed revisions to all applications for licensure and registry.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>6.4 NLC Foreign Nurse Document Update</p>	<p>Reviewed ND NLC law 43.12.4 as it pertains to approval for internationally educated nurses receiving multistate licensure. Reviewed changes made to the document, <i>Requirements for Internationally/Foreign Educated Nurses to hold a Multistate License</i>.</p>	<p>Johnson motioned; J. Hammer seconded:</p> <p><b>Approve the proposed revisions to all document: <i>Requirements for Internationally/Foreign Educated Nurses to hold a Multistate License</i>.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>6.5 APRN applicant consideration-Acute Care NP-Adams</p>	<p>Discussed APRN with prescriptive authority applicant, Adams, including Acute Care Nurse Practitioner ANCC certification, current APRN licensure, and educational degrees. Reviewed SAAG memo reviewing laws, rules, and the “Grandfather Provision” per NDCC 54-05-03.1-02.</p>	<p>Buettner motioned; J. Hammer seconded:</p> <p><b>Ratify acceptance of the education and ANCC certification as Acute Care Nurse Practitioner to qualify for APRN with prescriptive authority licensure in North Dakota for Christin Adams.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

7.2.1 Draft Role of the Nurse in Pain Management Practice Statement	Reviewed the draft <i>Role of the Nurse in Pain Management</i> practice statement. Draft changes included language summarization, format update, and revised resources.	Johnson motioned; J. Hammer seconded:  <b>Approve the draft Role of the Nurse in Pain Management Practice Statement with suggested edits.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
7.2.2 Dialysis Tech Scope Expansion Request	Board staff reported on the SD Board of Nursing pilot project for expansion of the Dialysis Technician (DT) in SD to allow central line access and care of. The SD Board is in process of rule promulgation to allow the licensed nurse to delegate this task to the appropriately trained DT.	Buettner motioned; Johnson seconded:  <b>Proceed with forming an advisory committee including a diverse group of stakeholders to explore revising the Guidelines for the Role of Dialysis Technician.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
8.2.1 Nursing Education Committee Member Appointments – Board Members	The Nursing Education Committee requires two Board members to serve on the committee due to completion of NDBON terms for Johnson and Christianson June 30, 2022. Members J. Hammer and Johnston expressed desire to serve on the NEC.	Johnson motioned; Johnston seconded:  <b>Approve the following Board Member Nursing Education Committee Appointments:</b>  <b>Jamie Hammer April 2022-2024, Chairperson and Wendi Johnston April 2022-2024.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
8.2.2 Nursing Education Committee Member Appointments – External Members	The Nursing Education Committee requires the reappointment of external member Annie Paulson who has agreed to serve a second two-year term and requires appointment of two external members due recent unexpected vacancies. Each applicant's information was reviewed by the Board and two external members were selected through ranking using secret ballot voting. Buchholz compiled results.	Johnson motioned; J. Hammer seconded:  <b>Approve the following External Member Nursing Education Committee Appointments:</b>  <b>Reappoint Andrea Paulson, RN to a second two-year term January 2022-2024.</b>  <b>Appoint Jacqueline Reep-Jarmin, RN to a two-year term April 2022-2024.</b>  <b>Appoint Erin Berger, RN to a two-year term April 2022-2024.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

8.3 Governor to Appoint 2 RN Board Members effective July 1, 2022	Reviewed NDBON Term document. RN members Jane Christianson (President) and Mary Beth Johnson complete second terms June 30, 2022. Directed staff to work with Governor's office for the appointment of two RN members.	Froehlich motioned; Johnston seconded:  <b>Request Governor appointment of 2 RN Board members to replace the members that completed 2 terms of service as of June 30, 2022.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
8.5 Alternative to Discipline Committee	Buettner reported on the Alternative to Discipline committee work, pilot project policy, and reviewed documents that were established by the committee. The program is prepared to accept individuals to the proposed alternative to discipline project.	J. Hammer motioned; Johnston seconded:  <b>Approve the proposed Alternative to Discipline pilot program and initiate May 2, 2022; and provide program progress reports at each Board meeting.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
9.2 Ratification of Administrative Assistant position description.	Reviewed new Administrative Assistant position description. The new position reflects role changes among the four administrative and licensing staff. Norma Geiger started the position 4/1/2022 (replacing a February 2022 staff resignation).	Buettner motioned; Froehlich seconded:  <b>Approve the new staff position description, Administrative Assistant.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
10.1 Executive Session	Agenda item 10.1.1, 10.1.2, 10.1.3, and 10.1.4 include personal health information which requires an executive session. The executive session began at <b>1:12 pm</b> and was attended by Board Members as indicated on roll call attendance, Board staff (Pfenning, Hanson, Bentz, Lund, Martin, and Frovarp), and the licensees (individually for an assigned time period during their respective agenda item discussion).	Johnson motioned; Froehlich seconded:  <b>Hold an Executive Session to consider the following according to the NDCC 44-04-18.1:</b> <ul style="list-style-type: none"> <li>• 10.1.1 COURTNEY SCHALL</li> <li>• 10.1.2 NICOLE FRANE</li> <li>• 10.1.3 JACQUELYN SEAVER</li> <li>• 10.1.4 MARC JOHNSON</li> </ul> <u>To discuss closed, confidential, or exempt records.</u>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
	Adjourned executive session at 2:52 pm and meeting opened to public onsite and videoconference.	Buettner motioned; J. Hammer seconded to:  <b>Adjourn the Executive Session and open the meeting to the public at 2:52 pm.</b>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
10.1.1 Request for Reinstatement:	Convened in open meeting to consider Courtney Schall's request for reinstatement. NDBON then entered an Executive Session, according to NDCC	Buettner motioned; J. Hammer seconded to:	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes;

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

<p>Courtney Schall, RN R40699</p>	<p>Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Ms. Schall presented in person. The Compliance Advisory Council recommendation of reinstatement to a three-year encumbrance was reviewed. NDBON reconvened in open meeting for discussion and voting.</p>	<p><b>Grant reinstatement of Courtney Schall's RN license to encumbered status for three (3) years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as she has fulfilled all requirements for reinstatement.</b></p>	<p>Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.1.2 Request for Reinstatement:  Nicole Frane, RN &amp; LPN  R35364 L12485</p>	<p>Convened in open meeting to consider Nicole Frane's request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Ms. Frane presented virtually. The Compliance Advisory Council recommendation of reinstatement to a three-year encumbrance was reviewed. NDBON reconvened in open meeting for discussion and voting.</p>	<p>J. Hammer motioned; Johnston seconded:  <b>Grant reinstatement of Nicole Frane's RN license to encumbered status for three (3) years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as she has fulfilled all requirements for reinstatement.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.1.3 Request for Reinstatement:  Jacquelyn Seaver, LPN  L10402</p>	<p>Convened in open meeting to consider Jacquelyn Seaver's request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Ms. Seaver presented virtually. The Compliance Advisory Council recommendation of reinstatement to a three-year encumbrance was reviewed. NDBON reconvened in open meeting for discussion and voting.</p>	<p>Johnson motioned; Froehlich seconded:  <b>Grant reinstatement of Jacqueline Seaver's LPN license to encumbered status for three (3) years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as she has fulfilled all requirements for reinstatement.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.1.4 Request for Reinstatement:  Marc Johnson, APRN  R50380</p>	<p>Convened in open meeting to consider Marc Johnson's request for reinstatement. NDBON then entered an Executive Session, according to NDCC Section 44-04-18.1, to discuss any closed, confidential, or exempt information. Mr. Johnson presented in person. The Compliance Advisory Council did not provide a recommendation to the Board in this matter, however at the request of the Board, a reinstatement to a three-year encumbrance was reviewed. NDBON reconvened in open meeting for discussion and voting.</p>	<p>Johnston motioned; J. Hammer seconded:  <b>Grant reinstatement of Marc Johnson's APRN license to encumbered status for 3 years with terms and conditions of the encumbrance as established by the Board and as set out in the Board Order as he has fulfilled all requirements for reinstatement.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.2.1 Request for Reissuance:</p>	<p>Jeanna Degelder is requesting reissuance of her RN license from encumbered status to full licensure status. NDBON reviewed the Order for Reinstatement of License dated April 23, 2020, Ms.</p>	<p>Froehlich motioned; Buettner seconded:  <b>Grant the Order for Reissuance of Jeanna Degelder's RN license to</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes;</p>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

<p>Jeanna Degelder, RN R28344</p>	<p>Degelder's compliance with this order and the Compliance Advisory Council recommendation to reissue the RN license to unrestricted and full licensure status. Per report by staff, she has completed the terms and conditions of the Order for Reinstatement dated April 23, 2020.</p>	<p><b>unrestricted practice and full licensure status, as she has complied with the terms and conditions of the Order for Reinstatement of License dated April 23, 2020.</b></p>	<p>Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.2.2 Request for Reissuance:  Amber Teal, RN  R44386</p>	<p>Amber Teal is requesting reissuance of her RN license from encumbered status to full licensure status. NDBON reviewed the Amended Order for Reinstatement of License dated October 14, 2020, Ms. Teal's compliance with this order and the Compliance Advisory Council recommendation to reissue the RN license to unrestricted and full licensure status. Per report by staff, she has completed the terms and conditions of the Amended Order for Reinstatement dated October 14, 2020.</p>	<p>J. Hammer motioned; Johnston seconded:  <b>Grant the Order for Reissuance of Amber Teal's RN license to unrestricted practice and full licensure status, as she has complied with the terms and conditions of the Order for Reinstatement of License dated April 23, 2020 and amended October 14, 2020.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.5.1 Surrender  Envik, Bryan, RN &amp; LPN  R45291 L14353</p>	<p>One individual signed and submitted a surrender, seeking the NDBON's consideration and approval of the terms of his surrender. Executive Director Pfenning approved and signed the Surrender on April 22, 2022. NDBON reviewed and discussed the facts and terms of the surrender.</p>	<p>Johnson motioned; Buettner seconded:  <b>RATIFY the acceptance of the terms of the surrender as a final order of the Board for the following individual(s):</b>  <b>Envik, Bryan, RN &amp; LPN (R45291, L14353) of Moorhead, MN, including a \$600 Penalty Fee as accepted by Executive Director on April 28, 2022.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.7.1 Stipulation for Settlement  Sheryl Wilson, APRN  R49837</p>	<p>PVR received on 12/21/2021 from CHI St. Alexius in Bismarck, ND. Pre-employment drug screen was positive for amphetamines for which Respondent did not have a prescription. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14(3) and NDAC 54-02-07-01.1(19).</p>	<p>J. Hammer motioned; Johnston seconded:  <b>Accept the terms of the proposed stipulation for settlement for Sheryl Wilson, APRN, and enter its order to:</b></p> <ul style="list-style-type: none"> <li>• Issue a Reprimand;</li> <li>• Assess \$700 penalty plus costs and disbursements; and</li> <li>• Other terms as set out in Board order.</li> </ul>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.7.2 Stipulation for Settlement  Patricia Moos, APRN  R33306</p>	<p>PVR received on 11/16/2021 from North Dakota Department of Human Services in Fargo, ND. Employment terminated. Allegations r/t failure to comply with APRN documentation requirements to ensure an accurate summary and record of patient care. NDBON reviewed and discussed the facts and</p>	<p>J. Hammer motioned; Froehlich seconded:  <b>Accept the terms of the proposed Stipulation for Settlement for Patricia Moos, APRN and enter its order to:</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent.</p>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

	terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14(3)(5) and NDAC 54-02-07-01.1(6)(7)(8).	<ul style="list-style-type: none"> <li>• <b>Issue a Reprimand;</b></li> <li>• <b>Assess \$1,400 penalty plus costs and disbursements; and</b></li> <li>• <b>Other terms as set out in Board order.</b></li> </ul>	<b>Motion carried</b>
10.7.2 Stipulation for Settlement  Karen Bundy, RN  R28304	Self-report received on 02/07/2022, and PVR received on 02/18/2022 from Sanford Health Clinic in Jamestown, ND. Employment terminated. Allegations r/t accessing the record of a patient a patient's record for which she had no business reason to do so. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14(3) and NDAC 54-02-07-01.1(8).	Froehlich motioned; J. Hammer seconded:  <b>Accept the terms of the proposed Stipulation for Settlement for Karen Bundy, RN and enter its order to:</b> <ul style="list-style-type: none"> <li>• <b>Issue a Reprimand;</b></li> <li>• <b>Assess \$600 penalty plus costs and disbursements; and</b></li> <li>• <b>Other terms as set out in Board order.</b></li> </ul>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
10.7.4 Stipulation for Settlement:  Allyson Tollefson, RN  R44141 L13706 (lapsed)	Self-report received on 01/07/2022, and PVR received on 01/12/2022 from Sanford Medical Center in Fargo, ND. Employment terminated. Allegations r/t nurse taking IV fluids and IV tubing supplies from Sanford to her home to give the IV fluids to her child who was ill and dehydrated. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14(3) and NDAC 54-02-07-01.1(5)(6)(8)(9).	J. Hammer motioned; Johnson seconded:  <b>Accept the terms of the proposed Stipulation for Settlement for Allyson Tollefson, RN and enter its order to:</b> <ul style="list-style-type: none"> <li>• <b>Issue a Reprimand;</b></li> <li>• <b>Assess \$600 penalty plus costs and disbursements; and</b></li> <li>• <b>Other terms as set out in Board order.</b></li> </ul>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
10.7.5 Stipulation for Settlement:  Naomi Edington, RN  R46979	PVR received on 09/24/2021 from the North Dakota Department of Corrections in Bismarck, ND. Allegation r/t working while impaired and refusing to complete reasonable suspicion drug screen. NDBON issued an Order of Emergency Suspension on 10/12/2021. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14(5) and NDAC 54-02-07-01.1(8)(12).	J. Hammer motioned; Froehlich seconded:  <b>Accept the terms of the proposed Stipulation for Settlement for Naomi Edington, RN and enter its order to:</b> <ul style="list-style-type: none"> <li>• <b>Suspend the license for three years;</b></li> <li>• <b>Assess \$800 penalty plus costs and disbursements; and</b></li> <li>• <b>Other terms as set out in Board order.</b></li> </ul>	Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

<p>10.7.6 Stipulation for Settlement:  Leila Ptacek, LPN  L7408</p>	<p>PVR received 12/02/2021 from a concerned citizen. Employed at Sanford Health Clinic in Lisbon, ND. Employee resigned. Allegation r/t stealing lidocaine from place of employment for use on her animals. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14(3) and NDAC 54-02-07-01.1(8)(9).</p>	<p>Buettner motioned; Johnson seconded:  <b>Accept the terms of the proposed Stipulation for Settlement for Leila Ptacek, LPN and enter its order to:</b></p> <ul style="list-style-type: none"> <li>• Issue a Reprimand;</li> <li>• Assess \$500 penalty plus costs and disbursements; and</li> <li>• Other terms as set out in Board order.</li> </ul>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.7.7 Stipulation for Settlement:  Alexandria Hilliard, AL PTP PN</p>	<p>PVR received 02/09/2022 from Medical Solutions in Omaha, NE. Employee was scheduled to work a travel assignment in ND. Contract was terminated as she submitted a positive pre-employment drug screen for marijuana. NDBON reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14(3) and NDAC 54-02-07-01.1(19).</p>	<p>Johnson motioned; J. Hammer seconded:  <b>Accept the terms of the proposed Stipulation for Settlement for Alexandria Hilliard, AL PTP PN and enter its order to:</b></p> <ul style="list-style-type: none"> <li>• Issue a Reprimand;</li> <li>• Assess \$500 penalty plus costs and disbursements; and</li> <li>• Other terms as set out in Board order.</li> </ul>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.9.1 Emergency Actions- No Board Action required:  Haubenschild, Julie R50627</p>	<p><b>NOTICE OF SUSPENSION:</b> Failure to submit to a mental health evaluation within 30 days from request. License is suspended until a mental health evaluation is submitted and the Board deems the nurse is safe to return to practice.</p>		
<p>10.9.2 Emergency Actions- No Board Action required:  Jaksa, Tessa L16228</p>	<p><b>NOTICE OF SUSPENSION:</b> Failure to submit to a mental health evaluation within 30 days from request. License is suspended until a mental health evaluation is submitted and the Board deems the nurse is safe to return to practice.</p>		
<p>10.9.3 Emergency Actions- No Board Action required:  Van Atta, Christina UT PTP RN 9422094- 3102</p>	<p><b>NOTICE OF SUSPENSION:</b> Failure to submit to a chemical dependency evaluation within 30 days from request. Privilege to practice in North Dakota is suspended until a chemical dependency evaluation is submitted and the Board deems the nurse is safe to return to practice.</p>		

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

<p>10.9.4 Emergency Actions- No Board Action required:</p> <p>Emter, Tera R29421</p>	<p><b><u>NOTICE OF SUSPENSION:</u></b> Failure to comply with Order for Reinstatement dated October 22, 2020. License is suspended for a period of three years.</p>		
<p>10.9.5 Emergency Actions- No Board Action required:</p> <p>Johnson, Paula KY PN 2035998</p>	<p><b><u>AMENDED CEASE AND DESIST ORDER:</u></b> Respondent is ordered to CEASE AND DESIST from the practice of nursing in the state of North Dakota under any authority or privilege Respondent may currently or later have to practice nursing in the state of North Dakota, including pursuant to any multi-state nursing licensure compact with the Board, until such time as this Cease and Desist Order is retracted, modified or superseded by final disciplinary action by the Board or upon agreement between Respondent and the Board.</p>		
<p>10.9.6 Emergency Actions- No Board Action required:</p> <p>Doerr, Ashley R44704, L15304</p>	<p><b><u>ORDER OF EMERGENCY SUSPENSION:</u></b> Respondent’s license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.</p>		
<p>10.9.7 Emergency Actions- No Board Action required:</p> <p>Patten, Christina NE PN 25741</p>	<p><b><u>CEASE AND DESIST ORDER:</u></b> Respondent is ordered to CEASE AND DESIST from the practice of nursing in the state of North Dakota under any authority or privilege Respondent may currently or later have to practice nursing in the state of North Dakota, including pursuant to any multi-state nursing licensure compact with the Board, until such time as this Cease and Desist Order is retracted, modified or superseded by final disciplinary action by the Board or upon agreement between Respondent and the Board.</p>		
<p>10.10.1 Draft Criminal History Record Checks Policy</p>	<p>Reviewed proposed revisions to Criminal History Record Checks policy.</p>	<p>Froehlich motioned; J. Hammer seconded:</p> <p><b>Approve the draft Criminal History Record Checks Policy.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.10.2 Draft Practice Without a Current License or Registration policy</p>	<p>Reviewed proposed Practice without a current license/registration policy.</p>	<p>Johnston motioned; Buettner seconded:</p> <p><b>Approve the draft Practice Without a Current License or Registration policy.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

<p>10.11.1 Amendment to Order:  Lindsey Christianson, LPN  L16049</p>	<p>Licensee has requested that she be required to comply with certain terms and conditions only after she obtains employment as a Licensed Practical Nurse.</p>	<p>J. Hammer motioned; Froehlich seconded:  <b>Approve the Amendment to Order for Lindsey Christianson, LPN.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.11.2 Termination of Cease and Desist Order  Rudolf Ebot, LPN  L15092</p>	<p>Given the rehabilitative actions undertaken by Respondent to support the reinstatement of Respondent's Texas Licensed Practical Nurse license by the Texas Board of Nursing, the Executive Director believes that the C&amp;D Order is no longer necessary, and that, effective as of the date of this Termination of Cease and Desist Order ("Termination"), Respondent may once again practice nursing in North Dakota pursuant to the multistate licensure privilege to practice nursing associated with his Texas Licensed Practical Nurse license.</p>	<p>J. Hammer motioned; Pazdernik seconded:  <b>Ratify the Termination of the Cease and Desist Order for Rudolf Ebot, LPN.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.11.3 Amendment to Order  Kim Hartje, RN  R26477</p>	<p>Licensee's request for an extension of time to complete the refresher course and Licensee shall be required to complete the refresher course, including both a theory component and a clinical component, by October 31, 2022.</p>	<p>Johnson motioned; J. Hammer seconded:  <b>Approve the Amendment to Order for Kim Hartje, RN.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.11.4  Denial of Application  Benjamin Brobbey, RN</p>	<p>On January 14, 2022, Applicant submitted his Application to the Board. Such submission was an intentional action initiated by Applicant, by which he went to the Board website and clicked the 'Initial RN/LPN Endorsement Application' button. The instructions on the Board's website clearly state that licensure fees are non-refundable. Applicant canceled his credit card charge, by otherwise failing to pay the applicable fee for the Application, and by failing to submit information required by the Board for the Application, specifically including fingerprints for a criminal history record check, Applicant has failed to comply with all the Board's requirements for the licensure process and the Board is unable to process the Application.</p>	<p>Johnson motioned; J. Hammer seconded:  <b>Approve the Order Denying Application of Benjamin Brobbey, RN Endorsement Applicant.</b></p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes; Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b></p>
<p>10.11.5 Amendment to Order</p>	<p>Licensee has requested that she be required to comply with certain terms and conditions only after she obtains employment as a Registered Nurse.</p>	<p>J. Hammer motioned; Buettner seconded:</p>	<p>Buettner, yes; Christianson, yes; Dragseth, absent; Froelich, yes; J. Hammer, yes; M. Hammer, yes;</p>

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

Julie Cushen, RN R51677		<b>Approve the Amendment to Order for Julie Cushen, RN.</b>	Johnson, yes; Johnston, yes; Pazdernik, yes. 8 Yes, 0 No, 1 absent. <b>Motion carried</b>
Adjournment	Adjournment at <b>4:12 p.m.</b>	J. Hammer motioned; Buettner seconded:  <b>Adjourn the meeting.</b>	
<b>3.0 Consent Agenda</b> (Ratifications and acknowledgements of requests and notifications to the NDBON)			
<ul style="list-style-type: none"> <li>3.1 Meetings, conferences, committees-Board representation <ul style="list-style-type: none"> <li>3.1.1 NLC Commission &amp; Executive Committees-Pfenning (Vice Chair)</li> <li>3.1.2 NLC Compliance Committee-Hanson; NLC Research Committee-Buchholz (Chair); NLC Policy Committee-Bentz</li> <li>3.1.3 NCSBN Leadership Succession Committee – Buchholz appointed Chair FY 2022</li> </ul> </li> <li>3.2 Notifications and requests to the Board <ul style="list-style-type: none"> <li>3.2.1 Malpractice Reports</li> </ul> </li> <li>3.3 Legislative Update</li> <li>3.4 Unlicensed Assistive Person /Medication Assistant</li> <li>3.5 Licensure <ul style="list-style-type: none"> <li>3.5.1 NCLEX RN second quarter FY update</li> <li>3.5.2 NCLEX PN second quarter FY update</li> <li>3.5.3 CA joins Nursys</li> </ul> </li> <li>3.6 Discipline <ul style="list-style-type: none"> <li>3.6.1 Discipline statistics/case activity report</li> <li>3.6.2 NLC case log</li> </ul> </li> <li>3.7 Academic and Continuing Nursing Education <ul style="list-style-type: none"> <li>3.7.1 Ratification of approval for continuing education for contact hours-January to March 2022</li> <li>3.7.2 Recognized Distance Nursing Education Programs student placement updates spring 2022</li> <li>3.7.3 Faculty Developmental Program February 2022 updates</li> <li>3.7.4 Education Program Survey Schedule Spring 2022 updates</li> <li>3.7.5 Concordia University Wisconsin: Letter of Concern related to MSN NP Program student placement without submission of required documentation or ND licensure.</li> <li>3.7.6 Minot State University, DON, BSN Program, Notification of a Change in Nurse Administrator, Amy Lee, MSN, RN Effective February 15, 2022.</li> <li>3.7.7 University of North Dakota, CNPD, DON, BSN, MSN, &amp; PB-DNP NA Programs, Change in Program Nurse Administrator, Interim Dean Dr. Maridee Shogren Effective February 7, 2022.</li> <li>3.7.8 The NDBON petition to the U.S. Department of Education for Continued Recognition as a State Agency unanimous motion to approve for four years at the February 2022 Meeting of the National Advisory Committee on Institutional Quality and Integrity (NACIQI).</li> <li>3.7.9 Legislative Council Higher Education Committee Meeting February 15, 2022. Joint presentation to committee by NDNA and NDBON-Buchholz.</li> </ul> </li> <li>3.8 Practice <ul style="list-style-type: none"> <li>3.8.1 DEQ February 2022 Letter-Fluoroscopy and APRNs</li> </ul> </li> <li>3.9 Board Committees/meetings/staff presentations/DNC/Staff updates <ul style="list-style-type: none"> <li>3.9.1 NCSBN APRN Roundtable: Pfenning presented on APRN Compact April 12</li> <li>3.9.2 Executive Officer Leadership Council Award-Pfenning-Vice Chair 2019-2021</li> </ul> </li> </ul>			

**North Dakota Board of Nursing  
Meeting Minutes – April 28, 2022**

3.9.3 *Ratification FY 2023 staff position description revision: Associate Director for Education*

**Break from 9:57 am to 10:10 am.**

**Recessed for lunch 12:20 pm– 1:12 pm**

**Adjourned at 4:12 pm motioned by J. Hammer and second by Buettner on 04/28/2028.**

---

Stacey Pfenning, DNP, APRN, FNP, FAANP

North Dakota Board of Nursing Executive Director

Approved by ND Board of Nursing 07/2022