

**NORTH DAKOTA BOARD OF NURSING
PROPOSED AGENDA
July 18, 2019**

Location: NDBON Board Conference Room, 919 S 7th St Suite 504, Bismarck ND

1.0 Call to Order and Roll Call -8:30 a.m.

- 1.1 Consent Agenda 3.0
- 1.2 Agenda – revise, reorder, additions, adoption
- 1.3 Public Forum, 09:00am - 09:15 a.m. (rules of conduct p. 4)

2.0 Minutes

- 2.1 Minutes-June 24, 2019

3.0 Consent Agenda

- 3.1 Meetings, Conferences, Committees-Board representation
- 3.2 Notifications to Board
 - 3.2.1 ND Nurse Practitioner Association support for diverse board composition letter
 - 3.2.2 AANA CRNA Position Statement on title
 - 3.2.3 AG Letter-Leer FNP
 - 3.2.4 ND Board of Counselor Examiners letter testimony
 - 3.2.5 Kansas joins NLC-media release
 - 3.2.6 Telehealth Law & Reimbursement Policies -Spring 2019
- 3.3 Legal Counsel
- 3.4 Unlicensed Assistive Person /Medication Assistant
- 3.5 Licensure
 - 3.5-1 NCLEX RN Quarterly Program Updates
 - 3.5-2 NCLEX PN Quarterly Program Updates
- 3.6 Discipline
 - 3.6-1 Discipline Statistics/Case Activity Report
 - 3.6-2 NLC Case Log
- 3.7 Academic and Continuing Education
 - 3.7-1 Ratification of approval of continuing education for contact hours
 - 3.7-2 Distance Education Programs and Students Updates
 - 3.7-3 Faculty Developmental Program Updates
 - 3.7-4 Education Program Survey Schedule 2019 Spring/Fall Updates
 - 3.7-5 Rasmussen College, SON, BSN Program, Notification of Change in Program Administration
- 3.8 Staff Reports/Presentations/DNC
- 3.9 Board Representation on Committees/Taskforces
 - 3.9-1 Prescription Drug Monitoring Program Council-Christianson/Pfenning-June 2019
 - 3.9-2 North Dakota Center for Nursing (Executive Committee and taskforces)- Director June 6, Fargo
- 3.10 Board Committees
 - 3.10-1 Nursing Education Committee-April 24, 2019; July 10, 2019
 - 3.10-2 Finance Committee -April 18, 2019
 - 3.10-3 Executive Committee-Jan 17th after NDBON meeting; April 25th after NDBON meeting

4.0 Strategic and Financial Reports

- 4.1 Financial Statements
- 4.2 Strategic Plan Progress Report January 2019-June 30, 2019
- 4.3 2019-2020 Fee Schedule Ratification
- 4.4 Bank Accounts Ratifications
- 4.5 ND Center for Nursing 2019-2020 budget and strategic plan update (9:30am appointment)

5.0 Discipline

Executive Session procedure when required

- 5.1 Request for Reinstatement-activation of a board-sanctioned license or registration from a surrendered, suspended, or revoked status
- 5.2 Request for Reissuance-means issuance of a license from probationary status to full licensure status.
- 5.3 Request for Reconsideration
- 5.4 Hearing
- 5.5 Surrender
- 5.6 Applicants
- 5.7 Stipulation for Settlement

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- 5.8 Consent Order
- 5.9 Emergency Actions
- 5.10 Update/Miscellaneous

6.0 Education

- 6.1 Program Survey Reports
 - 6.1-1 Rasmussen College, SON, BSN Program, Onsite Survey for Continued Initial Approval, May 2019
- 6.2 Program Compliance Reports
 - 6.2-1 United Tribes Technical College, DON, AASPN Program; Updates Regarding Voluntary Closure Teach-Out Plan
 - 6.2-2 Sitting Bull College, Division of Nursing, ASPN Program, Survey Compliance Report, July 10, 2019
- 6.3 Requests from Nursing Programs
 - 6.3-1 University of North Dakota, CNPD, DON, Post Baccalaureate Doctor of Nursing Practice (PB-DNP) Nurse Anesthesia Program, Request for Exception to *NDAC 54-03.2-04-08 Employment of Academically Unqualified Faculty*
 - 6.3-2 North Dakota State College of Science, DON, AASPN Program, Addition of Program Site, Programmatic Change Request
 - 6.3-3 University of Mary, School of Health Sciences, Division of Nursing, BSN Program (Traditional, LPN to BSN, Accelerated 2nd Degree), Request for Addition of a New Course and Change in Overall Credit Hours Required for Program Completion (Increase)
- 6.4 Continuing Education
- 6.5 Other
 - 6.5-1 Consideration of Nursing Education Loan Awards for Fiscal Year 2019-2020

7.0 Nursing Licensure/Registration

- 7.1 LPN/RN Endorsement Policy and Procedures-Foreign Educated/practice hours

8.0 Nursing Practice

- 8.1 Practice
 - 8.1.1 NDNPA Ketamine white paper (Adam Hohman 1pm)
 - 8.1.2 ND Medical Spa Association paper (Veseda Hoff 1:30pm)
 - 8.1.3 NDDoH STD standing orders update (Lindsey VanderBusch 2pm)
- 8.2 Legislation/Rules/Compact
 - 8.2.1 Legislative compliance
 - 8.2.2 Potential rule promulgation 2019-2020
 - 8.2.3 Revised APRN Licensure Compact legislation

9.0 Board Leadership

- 9.1 Board member terms-Re-appointments/Appointments per Governor effective July1, 2019
- 9.2 Election of Offices-Vice President and Treasurer
- 9.3 Committee appointments and charges for 2019-2020
- 9.4 2019-2020 conferences/meetings
- 9.5 BON document updates-practice verification/conflict of interest/workers comp/contact info
- 9.6 Review and approval of Governance Manual 2019-2020
- 9.7 2019-2020 Meeting Dates

10.0 Staff Report

- 10.1 Staff update
- 10.2 ED position description

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APPOINTMENTS:

Times are approximate		
Morning	1	4.5 ND Center for Nursing 2019-2020 budget and strategic plan update (9:30am appointment webconference)
	2	
	3	
	4	
	5	
	Lunch Break	
Afternoon		
	1	8.1-1 Adam Hohman (1pm in person)
	2	8.1-2 Veseda Hoff-NDMSA (1:30pm webconference)
	3	8.1-3 Lindsey VanderBusch (2pm in person)
	4	

Please contact the board office if you have any questions regarding the appointments. Please contact the board office (701) 328-9777 if you need assistance to attend this meeting.

RULES OF CONDUCT – OPEN FORUM

An open forum is a specific period of time during the regularly scheduled board meeting when the public may address the members of the board on any subject pertaining to nursing or the board. While it is encouraged, prior notification is not required, and persons will be recognized in order of appearance. The following rules of conduct are adopted by the board for the Open Forum:

1. The member of the public may address the Board of Nursing on any subject pertinent to the practice of nursing during the Open Forum. Prior notification is not required but is encouraged. Individuals who wish to address the board during the board's discussion of a specific agenda item must make prior arrangements with the board staff. Observers are welcome at all times to attend board meetings except when the board is meeting in Executive Session.
2. Individuals will be recognized in order of their signature on a roster available at 8:30 A.M. of the first day of the board meeting.
3. The individual who wishes to address the board during its Open Forum must give his or her name, address, and state the person or entity the speaker represents if the speaker is addressing the board on behalf of another person or entity.
4. Individuals are limited to 5 minutes for presentation. Board members may ask for clarification or further information at the conclusion of the presentation but will not debate the matter presented.
5. Individuals who plan to make reference to any printed material during their presentation are encouraged to bring sufficient copies (13) for distribution to the board members. This will facilitate any later discussion of the issues presented by the speaker. The board may, but need not, discuss or comment upon issues presented at the Open Forum.
6. Every effort will be made to accommodate all individuals who wish to address the Board of Nursing during the Open Forum time allotment. If the allotted time has elapsed, those persons who have not been recognized will be recognized first at the next open forum.
7. The agenda for each board meeting is available on the website.

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