

## North Dakota Board of Nursing Meeting Minutes – January 18, 2018

Call to Order:	January 18, 2018 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7 <sup>th</sup> Street, Suite 504, Bismarck, ND		
Roll Call:	Nine members present as follows:		
	Jane Christianson, RN Member, President	Jamie Hammer, RN Member, Treasurer	
	Michael Hammer, RN Member, Vice-President	Mary Beth Johnson, RN Member	
	Kevin Buettner, APRN Member	Bonny Mayer, LPN Member	
	Wendi Johnston, LPN Member	Tanya Spilovoy, Public Member	
	Janelle Holth, RN Member		
	Staff Present:		
	Stacey Pfenning, APRN, Executive Director	Melissa Hanson, RN, Associate Director for Compliance	
	Tammy Buchholz, RN, Associate Director for Education	Patricia Hill, RN, Assistant Director for Practice & Compliance	
	Julie Schwan, Administrative Services Coordinator		
Other individuals were present as indicated on the Board Meeting Attendance Roster.			

AGENDA ITEM	DISCUSSION & ACTION
1.1 Consent Agenda	<p><i>Discussion:</i> The consent agenda was reviewed with no items identified for discussion. Staff indicated most non-action items were moved to the consent agenda and members were reminded they can request an agenda item to be moved to the regular agenda for discussion.</p> <p><i>Motion:</i> Johnson, seconded by Holth to: <b>ADOPT THE CONSENT AGENDA AS PRESENTED.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed. No additions were identified.</p> <p><i>Motion:</i> M. Hammer, seconded by Buettner to: <b>APPROVE THE AGENDA AS DISTRIBUTED.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.3 Public Forum 9:00 a.m.	No one was present to address the board for open forum.
2.1 November 16, 2017 Meeting Minutes & Public Notice	<p><i>Discussion:</i> The minutes of the November 16, 2017 meeting were reviewed. No changes or corrections were identified.</p> <p><i>Motion:</i> Holth, seconded by Johnson to: <b>APPROVE THE MINUTES OF THE NOVEMBER 16, 2017 MEETING AS DISTRIBUTED.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
3.1 Financial Statements	The financial statements through December 31, 2017 were reviewed. Income is at 82% and expenses at 57% of budgeted. The comparison from this year to last year was also reviewed with income 11% higher and expenses 3% higher than last year through December 31 <sup>st</sup> .
3.2 Strategic Plan Progress Report	<p><i>Discussion:</i> The July 1<sup>st</sup> through December 31<sup>st</sup>, 2017 progress of the 2014-2018 strategic plan was reviewed and discussed. The board discussed the teamwork involved in meeting the goals and objectives of the plan. The board commended staff for using the plan and presenting updates to the board.</p> <p><i>Motion:</i> Christianson, seconded by M. Hammer to: <b>APPROVE THE 2014-2018 STRATEGIC PLAN PROGRESS REPORT THROUGH DECEMBER 31, 2017.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
3.3 2016-2017 Annual Report	<p><i>Discussion:</i> The board discussed and reviewed the 2016-2017 Annual Report which is a summary of activity for the fiscal year. Staff highlighted the increase in number of licensees from 16,618 to 19,745 in the past five years. This report will be posted on the website and submitted to the Governor's office as required by law.</p> <p><i>Motion:</i> M. Hammer, seconded by J. Hammer to: <b>APPROVE THE DRAFT 2016-2017 ANNUAL REPORT.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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3.3 2016-2017 Audit Report	<p><i>Discussion:</i> Mitch Hersch, Audit Associate with Eide Bailly was present to discuss the 2016-2017 fiscal year audit report with the board. There were two significant deficiencies noted. The first one the board has each year as the board does not prepare its own financial statements and has chosen Eide Bailly to prepare the statements. The second was an audit adjustment as a result of an incorrect number in one of the deferred revenue spreadsheets. Staff have adjusted internal controls to prevent similar issues in the future. The report will be filed with the State Auditor's office. The Legislative Review and Audit Committee reviewed the board's 2016-2017 Audit Report on January 10<sup>th</sup> with no issues identified.</p> <p><i>Motion:</i> Mayer, seconded by J. Hammer to: <b>ACCEPT THE 2016-2017 AUDIT REPORT.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>															
4.1.1 Request for Reinstatement – Samantha Schanilec, R40153 – Executive Session (11:30 a.m.)	<p><i>Discussion:</i> Samantha Schanilec, RN was present to request reinstatement of her surrendered RN license. The board went into Executive Session to discuss her case which included personal health information.</p> <p><i>Motion:</i> J. Christianson, seconded by M. Hammer to: <b>MOVE THAT THE BOARD HOLD AN EXECUTIVE SESSION TO CONSIDER THE FOLLOWING ACCORDING TO NDCC SECTION 44-04-18.1: AGENDA ITEM 4.1.1 SAMANTHA SCHANILEC TO DISCUSS HEALTH INFORMATION.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> The board convened in open meeting to consider Samantha Schanilec's request for reinstatement. The Compliance Advisory Council (CAC) recommendation of reinstatement to a two-year encumbrance was reviewed.</p> <p><i>Motion:</i> M. Hammer, seconded by J. Hammer to: <b>GRANT SAMANTHA SCHANILEC'S REQUEST FOR REINSTATEMENT OF HER SURRENDERED RN LICENSE TO ENCUMBERED STATUS FOR TWO YEARS WITH THE TERMS AND CONDITIONS OF THE ENCUMBRANCE AS ESTABLISHED BY THE BOARD AND SET OUT IN THE BOARD ORDER.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>															
4.2.1 Request for Reissuance – David Krentz, R29070	<p><i>Discussion:</i> David Krentz, RN is requesting reissuance of his RN license from encumbered status to full licensure status. The board reviewed the current order and staff reported he has complied with the terms and conditions of the Stipulation for Settlement dated November 19, 2015.</p> <p><i>Motion:</i> Christianson, seconded by Buettner to: <b>GRANT DAVID KRENTZ'S REQUEST FOR REISSUANCE OF HIS RN LICENSE TO UNRESTRICTED PRACTICE AND FULL LICENSURE STATUS AS HE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF HIS ORDER FOR REINSTATEMENT DATED NOVEMBER 19, 2015.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>															
4.5.1 Surrender	<p><i>Discussion:</i> One individual has signed and submitted a surrender, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the surrender.</p> <p><i>Motion:</i> M. Hammer, seconded by Johnson to: <b>APPROVE AND ACCEPT THE TERMS OF THE PROPOSED SURRENDER AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING:</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Name</th> <th style="text-align: center;">Lic/Reg #</th> <th style="text-align: center;">City, State</th> <th style="text-align: center;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Teal, Amber</td> <td style="text-align: center;">R44386</td> <td style="text-align: center;">Bismarck, ND</td> <td style="text-align: center;">\$600</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	Name	Lic/Reg #	City, State	Penalty Fee	Teal, Amber	R44386	Bismarck, ND	\$600							
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4.6.1 Stipulation for Settlement – Applicants - Falsification of Application	<p><i>Discussion:</i> Falsification sanctions result from an applicant response to one or more of the regulatory questions not aligning with evidence required/reviewed during the application process. Two applicants have signed and submitted Stipulations for Settlement for falsification on application.</p> <p><i>Motion:</i> Christianson, seconded by J. Hammer to: <b>ACCEPT THE STIPULATION FOR SETTLEMENT FOR FALSIFICATION OF AN APPLICATION FOR THE FOLLOWING:</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Name</th> <th style="text-align: center;">Application</th> <th style="text-align: center;">Violation of NDCC</th> <th style="text-align: center;">Sanction</th> <th style="text-align: center;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Reynolds, Ezekiel</td> <td style="text-align: center;">LPN Exam Applicant</td> <td style="text-align: center;">NDCC 43-12.1-14 (4) NCAC 54-02-07-01.1 (7)(8)</td> <td style="text-align: center;">Reprimand</td> <td style="text-align: center;">\$500</td> </tr> <tr> <td style="text-align: center;">Jackson, Marvellous</td> <td style="text-align: center;">Initial UAP Applicant</td> <td style="text-align: center;">NDCC 43-12.1-14 (4) NCAC 54-02-07-01.1 (7)(8)</td> <td style="text-align: center;">Reprimand</td> <td style="text-align: center;">\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	Name	Application	Violation of NDCC	Sanction	Penalty Fee	Reynolds, Ezekiel	LPN Exam Applicant	NDCC 43-12.1-14 (4) NCAC 54-02-07-01.1 (7)(8)	Reprimand	\$500	Jackson, Marvellous	Initial UAP Applicant	NDCC 43-12.1-14 (4) NCAC 54-02-07-01.1 (7)(8)	Reprimand	\$200
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4.7.1 Stipulation for Settlement – Rebecca Elbert, R19257, APRN	<p><i>Discussion:</i> A Stipulation for Settlement was received from Rebecca Elbert, RN, APRN seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01-1 (17).</p> <p><i>Motion:</i> M. Hammer, seconded by Johnson to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR REBECCA ELBERT, RN, APRN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ISSUE A REPRIMAND;</b></li> <li>• <b>ASSESS \$700 PENALTY PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.2 Stipulation for Settlement – Lindsey Sears, RN Applicant	<p><i>Discussion:</i> A Stipulation for Settlement was received from Lindsey Sears, RN Applicant, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (2).</p> <p><i>Motion:</i> Christianson, seconded by Mayer to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR LINDSEY SEARS, RN APPLICANT, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ENCUMBER THE LICENSE FOR 24 MONTHS OR UPON SUCCESSFUL COMPLETION OF THE MN HPSP PARTICIPATION AGREEMENT;</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.3 Stipulation for Settlement – Heidi Foertsch, R31805	<p><i>Discussion:</i> A Stipulation for Settlement was received from Heidi Foertsch, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (8)(9)(12).</p> <p><i>Motion:</i> M. Hammer, seconded by Johnson to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR HEIDI FOERTSCH, RN AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>SUSPEND THE LICENSE FOR TWO YEARS;</b></li> <li>• <b>ASSESS \$2400 PENALTY PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.4 Stipulation for Settlement – Abby McCauley, L14918	<p><i>Discussion:</i> A Stipulation for Settlement was received from Abby McCauley, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6)(8)(17).</p> <p><i>Motion:</i> Christianson, seconded by J. Hammer to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ABBY MCCAULEY, LPN AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ISSUE A REPRIMAND;</b></li> <li>• <b>ASSESS \$500 PENALTY PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, recuse; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
4.7.5 Stipulation for Settlement – Elizabeth Hemler, R20342, APRN	<p><i>Discussion:</i> A Stipulation for Settlement was received from Elizabeth Hemler, RN, APRN seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (6)(8).</p> <p><i>Motion:</i> M. Hammer, seconded by Johnston to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ELIZABETH HEMLER, APRN, RN AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ISSUE A REPRIMAND;</b></li> <li>• <b>ASSESS \$700 PENALTY PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Buettner, recuse; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
4.9.1 Charlotte Reilly, L15555	<p><b>NOTICE OF EMERGENCY SUSPENSION</b> issued to Charlotte Reilly, LPN, Crystal, ND on November 29, 2017. Respondent's license is <b>SUSPENDED</b> for 5 years or until retracted, modified or superseded by final disciplinary action of the Board of upon agreement between Respondent and the Board.</p>
4.9.2 Lynwood Whyte, VA PN0002084300	<p><b>NOTICE OF SUSPENSION</b> issued to Lynwood Whyte, VA LPN, Martinsville, VA on November 29, 2017 for failure to comply with board order dated September 28, 2017 and signed October 2, 2017 paragraphs 8(A) subsections (2)(6)(8)(9)(16)(18) Privilege to practice is suspended for an indefinite period of time.</p>

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AGENDA ITEM	DISCUSSION & ACTION
4.9.3 Tina Martin, NC LPN076478	<b>RETRACTION OF CEASE AND DESIST ORDER</b> issued to Tina Martin, NC LPN, Asheboro, NC on December 22, 2017. Respondent initially failed to respond to the PVR report and otherwise failed to participate in the Board's investigation. As a result, Cease and Desist Order was issued March 17, 2017. Respondent has now responded by PVR and provided additional information. Based on additional information, Cease and Desist Order is no longer necessary. The Cease and Desist Order has been retracted and the Respondent's privilege to practice in ND has been fully reinstated.
4.10.1 Other – Michael Moore UAP/Tech Registry Application	<p><i>Discussion:</i> Michael Moore submitted an initial UAP/Technician Application on December 19, 2016 with a positive response to the criminal history questions. A list of the charges was reviewed. CAC recommends the application be denied based on insufficient rehabilitation.</p> <p><i>Motion:</i> Christianson, seconded by Johnson to: <b>DENY THE INITIAL UAP/TECH REGISTRY APP FOR MICHAEL MOORE BASED ON NDCC 43-12.1-14(1).</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.10.2 Other – Tamara Snow R26761	<p><i>Discussion:</i> Tamara Snow submitted a 2017-2018 Reactivation application on December 22, 2016 and the applicant has failed to submit to requirements for additional information in the timeframe imposed by the Board.</p> <p><i>Motion:</i> M. Hammer, seconded by Johnson to: <b>DENY THE 2017-2018 RN REACTIVATION APPLICATION FOR TAMARA SNOW BASED ON NDAC 43-12.1-14 (3)(9) AND NDAC 54-02-07-01 (15).</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.11.1 Marijuana Advisory Panel	<p><i>Discussion:</i> At a previous meeting, the board directed staff to convene an advisory panel meeting related to medical marijuana and nursing practice. In the meantime, the ND Center for Nursing has initiated a medical marijuana tracking team. The board discussed holding on convening the advisory panel and continue participation in the ND Center for Nursing tracking team as the initiative is in the beginning stages of implementation. Mary Beth Johnson and board staff have been attending the CFN Tracking team meetings. The board discussed trends of other states with medical marijuana and will continue to monitor progress of law and the effect on nursing regulation.</p> <p><i>Motion:</i> Christianson, seconded by J. Hammer to: <b>COLLABORATE WITH THE ND CENTER FOR NURSING'S MEDICAL MARIJUANA TRACKING TEAM (WITH BOARD STAFF AND BOARD MEMBER REPRESENTATION) WITH REPORTS TO THE BOARD IN PLACE OF CONVENING A MEDICAL MARIJUANA ADVISORY PANEL.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.11.2 Policy & Procedure – PVR Intake, Investigation, and Disposition	<p><i>Discussion:</i> The board reviewed a newly developed policy &amp; procedure titled "Potential Violation Report Intake and Analysis, Investigative Phase, and Disposition". The Policy &amp; Procedure is a culmination of work completed by the Compliance Division, including legal counsel review and input, aimed to redesign and streamline the disciplinary process. The document outlines procedure from intake of PVR through disposition.</p> <p><i>Motion:</i> M. Hammer, seconded by Johnston to: <b>APPROVE THE DRAFT POLICY AND PROCEDURE FOR PVR INTAKE, INVESTIGATION AND DISPOSITION.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.2-1 NDSCS AAS RN Program – Programmatic Change (NEC)	<p><i>Discussion:</i> The Nursing Education Committee (NEC) reviewed a programmatic change request from ND State College of Science AASRN Program for a decrease in enrollment of students. The NDSCS nurse administrator and faculty have determined that they are not able to continue to meet <i>NDAC Section 54-03.2-04-08 Employment of academically unqualified faculty</i> if they admit a fall 2018 AAS RN Program cohort. The program requests approval of a decrease of enrollment to 0 students for fall 2018. The plan is to graduate the current AAS RN program cohort spring 2019, then recruit and hire qualified faculty, and resume the previously approved annual fall enrollment of 22 students fall 2019.</p> <p><i>Motion from NEC:</i> <b>NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE REQUEST OF A DECREASE IN ENROLLMENT FOR NORTH DAKOTA STATE COLLEGE OF SCIENCE, DEPARTMENT OF NURSING, ASSOCIATE OF APPLIED SCIENCE REGISTERED NURSE PROGRAM AS THE PROGRAM HAS FULL APPROVAL AND THE CHANGE COMPLIES WITH NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes; Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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AGENDA ITEM	DISCUSSION & ACTION
5.2-2 DNP BSC PN Program – Addition of Garrison Site – Programmatic Change (NEC)	<p><i>Discussion:</i> The Nursing Education Committee reviewed a programmatic change request from Dakota Nursing Program (DNP) Bismarck State College PN Program for an additional site. The DNP nurse administrator is requesting approval of a new BSC PN Program satellite site in Garrison, ND beginning fall 2018. The request detailed financial support and adequate resources including facility, equipment, supplies, and qualified administrative, instructional and support personnel for the proposed site. The program is a collaborative effort between BSC and CHI St. Alexius Garrison Medical Center and will be housed in the Medical Center, which will also serve as a clinical site in addition to Turtle Lake Medical Center, Benedictine Living Center, Jamestown Hospital and Bismarck facilities for obstetrics and pediatric experiences. The program is requesting enrollment of eight students per cohort. A letter of support was submitted by Mr. Tod Graeber, CHI St. Alexius Health Garrison, administrator.</p> <p><i>Motion from NEC:</i>  <b>NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE REQUEST OF ADDITION OF A PROGRAM SITE IN GARRISON, ND FOR DAKOTA NURSING PROGRAM (DNP) CONSORTIUM, BISMARCK STATE COLLEGE (BSC), CERTIFICATE PRACTICAL NURSE PROGRAM AS THE PROGRAM HAS FULL APPROVAL AND THE CHANGE COMPLIES WITH NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.2-3 DNP WSC PN Program – Addition of Tioga Site – Programmatic Change (NEC)	<p><i>Discussion:</i> The Nursing Education Committee reviewed a programmatic change request from DNP, Williston State College PN program for an additional site. The DNP nurse administrator is requesting approval of a new WSC PN Program satellite site in Tioga, ND beginning fall 2018 or 2019 dependent on HLC approval. The request detailed financial support and adequate resources including facility, equipment, supplies, and qualified administrative, instructional and support personnel for the proposed site. The program is a collaborative effort between WSC and Tioga Medical Center and will be housed in the Medical Center, which will also serve as a clinical site in addition to CHI St. Alexius Williston which will provide obstetric and pediatric experiences, Jamestown Hospital and Trinity Hospital, Minot. The program is requesting enrollment of eight students per cohort. Letters of support were submitted by Lori Hahn, VP patient care services, CHI St. Alexius Williston; Karen Zimmerman, CNO, VP patient care services, Trinity Health Minot; Randall Pederson, President/CEO Tioga Medical Center; and Kathleen Neset, Tioga resident and business owner.</p> <p><i>Motion from NEC:</i>  <b>NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE REQUEST OF ADDITION OF A PROGRAM SITE IN TIOGA, ND FOR DAKOTA NURSING PROGRAM (DNP) CONSORTIUM, WILLISTON STATE COLLEGE (WSC), CERTIFICATE PRACTICAL NURSE PROGRAM AS THE PROGRAM HAS FULL APPROVAL AND THE CHANGE COMPLIES WITH NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.2-4 DNP BSC ADN RN Program Enrollment Increase – Programmatic Change (NEC)	<p><i>Discussion:</i> The Nursing Education Committee reviewed a programmatic change request from DNP, Bismarck State College ADN RN program for an enrollment increase. The DNP consortium nurse administrator is requesting approval of an increase from thirty to forty students beginning fall 2018. The request detailed financial support and adequate resources including facility, equipment, supplies, and qualified administrative, instructional and support personnel for the proposed change. The enrollment increase is in response to the acute nursing workforce needs in central and western ND.</p> <p><i>Motion from NEC:</i>  <b>NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE REQUEST OF AN INCREASE IN ENROLLMENT FOR DAKOTA NURSING PROGRAM (DNP) CONSORTIUM, BISMARCK STATE COLLEGE (BSC), ASSOCIATE DEGREE REGISTERED NURSE PROGRAM AS THE PROGRAM HAS FULL APPROVAL AND THE CHANGE COMPLIES WITH NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.2-5 DNP LRSC Paramedic to PN Bridge Program Innovative Project – Request to Continue as Permanent (NEC)	<p><i>Discussion:</i> The Nursing Education Committee reviewed a programmatic change request from DNP, Lake Region State College Paramedic to PN Bridge Program. The DNP consortium nurse administrator is requesting approval to make the LRSC Innovative Approach Paramedic to Certificate Practical Nurse Bridge Program a permanent, ongoing part of the LRSC nursing education program. The Paramedic to Nurse Innovative Approach was first approved by the Board in March 2015. Required annual progress reports submitted to the NDBON have revealed two cohorts have completed the program in May 2016 and 2017, with NCLEX-PN pass rates of 100%. Seven students have begun the program in the past two years, with 5 completing. Of the five students, four continued to the ADN RN program. The 2016 cohort of two completed the ADN program and had a 100% NCLEX-RN pass rate. One student from the 2017 cohort will complete the ADN program spring 2018 and will be eligible for the NCLEX-RN. A third cohort of five students will begin in January 2018.</p> <p><i>Motion from NEC:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE REQUEST FROM DAKOTA NURSING PROGRAM (DNP) CONSORTIUM, LAKE REGION STATE COLLEGE (LRSC), PARAMEDIC TO CERTIFICATE PRACTICAL NURSE BRIDGE PROGRAM TO HAVE THIS INNOVATIVE APPROACH BECOME A PERMANENT ONGOING PART OF THE LRSC NURSING EDUCATION PROGRAM AND A BRIDGE TO ENTER THE ASSOCIATE DEGREE REGISTERED NURSE PROGRAM AT ANY DNP CONSORTIUM LOCATIONS AS THE PROGRAM HAS FULL APPROVAL AND THE CHANGE COMPLIES WITH NDAC 54-03.2-10-07. REQUESTING CONTINUATION OF THE INNOVATIVE APPROACH.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

**North Dakota Board of Nursing  
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AGENDA ITEM	DISCUSSION & ACTION
<p>5.2-6 UND BSN Program – Programmatic Change Request (current) (NEC)</p>	<p><i>Discussion:</i> Buettner recused and left the room for the next three agenda items. The Nursing Education Committee reviewed a programmatic change request from University of ND, BSN program for a change in Overall Credit Hours for program completion. The UND Program nurse administrator is requesting approval of a decrease in overall credit hours required for program completion from 129 to 126 credits. This change will apply to students in 2018 who will complete the BSN program May 2019. The change to credit hours is consistent with NDUS and UND desire to decrease credit hours within the limit of 120 credits for graduation and assists with the aim to promote timely graduation.</p> <p><i>Motion from NEC:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE REQUEST OF A CHANGE IN OVERALL CREDIT HOURS FOR PROGRAM COMPLETION FOR UNIVERSITY OF NORTH DAKOTA (UND), COLLEGE OF NURSING AND PROFESSIONAL DISCIPLINES (CNPD), BACCALAUREATE NURSE PROGRAM AS THE PROGRAM HAS FULL APPROVAL AND THE CHANGE COMPLIES WITH <u>NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</u></b></p> <p><i>Roll call vote:</i> Buettner, recuse; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
<p>5.2-7 UND BSN Program – Programmatic Change Request (new) (NEC)</p>	<p><i>Discussion:</i> The Nursing Education Committee reviewed a programmatic change request from University of ND BSN Program for a decrease on overall credit hours for Spring 2019 with the implementation of a new concept-based curriculum. The UND Program nurse administrator is requesting approval of a decrease in overall credit hours required for program completion from 125 to 120 credits applicable to students admitted in 2019. The change to credit hours is consistent with NDUS and UND desire to decrease credit hours within the limit of 120 credits for graduation and further assists with the aim to promote timely graduation. The board had previously approved the new concept-based curriculum with a total of 125 credits.</p> <p><i>Motion from NEC:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE REQUEST OF A CHANGE IN OVERALL CREDIT HOURS FOR PROGRAM COMPLETION WITH IMPLEMENTATION OF CONCEPT-BASED CURRICULUM FOR UNIVERSITY OF NORTH DAKOTA (UND), COLLEGE OF NURSING AND PROFESSIONAL DISCIPLINES (CNPD), BACCALAUREATE NURSE PROGRAM AS THE PROGRAM HAS FULL APPROVAL AND THE CHANGE COMPLIES WITH <u>NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</u></b></p> <p><i>Roll call vote:</i> Buettner, recuse; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
<p>5.2-8 UND DNP Program Change in Degrees offered – Programmatic Change (NEC)</p>	<p><i>Discussion:</i> The Nursing Education Committee reviewed a programmatic change request from University of ND Master’s and Doctor of Nursing Practice Programs for a Change of Degrees offered by Programs. The UND program’s nurse administrator is requesting approval of a change to the Master’s degree specialties of Nurse Anesthesia(NA), Adult-Gerontology Primary Care Nurse Practitioner (AGNP), and Family Nurse Practitioner (FNP). These three programs will become BSN to DNP Programs beginning August 2018. The curricula for each of these programs has been revised, approved by UND and planned changes to the NA program were submitted to the COA and approved June 2017; AGNP and FNP changes will be submitted to CCNE 90 days prior to implementation. The nurse administrator has submitted detailed information regarding financial support and adequate resources including facility, equipment, supplies, and qualified administrative, instructional and support personnel for each of the planned degree changes. The Advanced Public Health Nurse (APHN) Master’s Program will be suspended by UND upon graduation in May 2018 of the last cohort. The program will remain suspended following UND policy, with plans to request deletion of degree when policy permits. The Primary Mental Health Nurse Practitioner (PMHNP) Master’s Program will continue due to the desire to meet the continued shortage of this type of provider in the state. The program will continue to be reviewed by UND for possible transition to a doctorate degree for completion.</p> <p><i>Motion from NEC:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE REQUEST OF A CHANGE OF DEGREES OFFERED FOR UNIVERSITY OF NORTH DAKOTA (UND), COLLEGE OF NURSING AND PROFESSIONAL DISCIPLINES (CNPD), MASTER’S AND DOCTOR OF NURSING PRACTICE PROGRAMS AS THE PROGRAMS HAVE FULL APPROVAL AND THE CHANGES COMPLY WITH <u>NDAC 54-03.2-06-02. PROGRAMMATIC CHANGES.</u></b></p> <p><i>Roll call vote:</i> Buettner, recuse; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 8 yes, 0 no, 1 recuse. 0 absent. Motion carried.</p>
<p>5.4-1 2016-2017 Education Annual Report (NEC)</p>	<p><i>Discussion:</i> The Nursing Education Committee reviewed and discussed the 2016-2017 Education Annual Report in detail. Nurse Administrators have reviewed the draft for accuracy for their program. The report will be posted on the board website and submitted to Governor’s office.</p> <p><i>Motion from NEC:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE DRAFT 2016-2017 EDUCATION ANNUAL REPORT.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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AGENDA ITEM	DISCUSSION & ACTION								
6.1 Updated licensure application questions	<p><i>Discussion:</i> The board reviewed revisions to the regulatory questions that are included on all board applications to comply with the Uniform Licensure Requirements (ULR) of the eNLC. The criminal history question was revised to include misdemeanors and to clarify offenses that are reportable. Two questions that relate to chemical dependency, mental health and physical condition were revised to “current” instead of “in the past two years”.</p> <p><i>Motion:</i> J. Christianson, seconded by Mayer to: <b>RATIFY THE REVISIONS TO THE REGULATORY QUESTIONS TO MEET THE ENLC UNIFORM LICENSURE REQUIREMENTS (ULRS).</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>								
6.2 Ratification of Practice Hours	<p><i>Discussion:</i> The board has a policy that allows licensed nurses who are caring for ill family members and using nursing practice skills to apply for practice hours if needed for continued licensure renewal. The nurse must submit a journal of nursing processes used for review and approval. One individual has submitted a journal for review for practice hours.</p> <p><i>Motion:</i> M. Hammer, seconded by Johnston to: <b>I MOVE THAT THE BOARD ratify nursing practice hours for the following:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">LICENSE #</th> <th style="text-align: left;">ADDRESS</th> <th style="text-align: left;">VOLUNTEER HOURS</th> </tr> </thead> <tbody> <tr> <td>James Kirsch</td> <td>R18815</td> <td>BISMARCK</td> <td>2014 = 400 HOURS 2015 = 400 HOURS 2016 = 400 HOURS 2017 – 400 HOURS</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>	NAME	LICENSE #	ADDRESS	VOLUNTEER HOURS	James Kirsch	R18815	BISMARCK	2014 = 400 HOURS 2015 = 400 HOURS 2016 = 400 HOURS 2017 – 400 HOURS
NAME	LICENSE #	ADDRESS	VOLUNTEER HOURS						
James Kirsch	R18815	BISMARCK	2014 = 400 HOURS 2015 = 400 HOURS 2016 = 400 HOURS 2017 – 400 HOURS						
7.1-1 Medi Spa/RN and Aesthetic Agents	<p><i>Discussion:</i> At their November 2017 meeting, the Board discussed the issue of RNs in Medi Spas and injection of aesthetic agents and directed staff to:</p> <ul style="list-style-type: none"> <li>• Discuss at ND Tri-Regulator Collaborative (TRC) meeting with Board of Medicine and Board of Pharmacy</li> <li>• Further review the current NDBON practice statement “<i>Aesthetic Cosmetic &amp; Dermatological Procedures by Licensed Nurses</i>”</li> <li>• Provide update at January 2018 Board meeting</li> </ul> <p>An overview of the national evidence and research was provided to the Board, with feedback from the Tri-Regulator Collaborative as follows: <i>ND TRC discussed the ND rules and laws which require the practitioner/prescriber be involved in dispensing legend medications and medical diagnosis/medical treatment. The RN cannot medically diagnose or prescribe. Recommended referring to BOP dispensing statement.</i></p> <p>Information from 16 states and Nation Council of State Boards of Nursing related to this topic were reviewed and discussed. The board discussed that it is within the scope of practice of an RN to inject prescribed, FDA approved aesthetic agents, such as Botox, but it is not within the scope of practice for an RN to medically diagnose, determine medical treatment, or prescribe legend medication. A client must have an initial assessment/evaluation by the prescriber who then determines the medical treatment plan. The Board discussed FDA approved dermal fillers and noted that the FDA considers dermal fillers to be medical device implants. Board discussed RN scope of practice and medical implants. There are several states that prohibit RNs from injecting medical implants, including dermal fillers, and some states allow this under direct onsite prescriber supervision. A draft interpretive statement was reviewed and discussed by the Board. The current practice statement related to the topic would be retired. Audience members were given an opportunity to share any additional information. After discussion, it was recommended that directors develop guidelines for further clarification of the interpretive statement.</p> <p><i>Motion:</i> M. Hammer, seconded by Johnston to: <b>ACCEPT THE FOLLOWING INTERPRETATIVE STATEMENT TITLED REGISTERED NURSE AND PRESCRIBED AESTHETIC AGENTS: A REGISTERED NURSE, WITH EVIDENCE OF COMPREHENSIVE, SPECIALIZED, AND ACCREDITED TRAINING; CERTIFICATION; AND COMPETENCIES, MAY INJECT FDA APPROVED MEDICAL AESTHETIC/COSMETIC AGENTS, AS PART OF A MEDICALLY PRESCRIBED TREATMENT PLAN, WHICH INCLUDES A DOCUMENTED INITIAL ASSESSMENT/EVALUATION FOR EACH INDIVIDUAL CLIENT BY THE PRESCRIBER. (NDAC 54-05-02-04; NDAC 54-05-02-05).</b></p> <p style="text-align: center;"><b>A REGISTERED NURSE CANNOT MEDICALLY DIAGNOSE; DETERMINE MEDICAL TREATMENT; OR PRESCRIBE OR DISPENSE LEGEND PHARMACEUTICALS (NDCC 43-12.1-02 (5); NDAC 61-04-02-01; BOARD OF PHARMACY ADMINISTRATIVE GUIDELINES FOR PRACTITIONER DISPENSING IN ND).</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Motion:</i> Christianson, seconded by M. Hammer to: <b>RETIRE THE PRACTICE STATEMENT TITLED, “AESTHETIC COSMETIC &amp; DERMATOLOGICAL PROCEDURES BY LICENSED NURSES” AND DELEGATE TO DIRECTORS THE DEVELOPMENT OF A PRACTICE STATEMENT TO ADDRESS AESTHETIC AND COSMETIC AGENTS AND SCOPE OF PRACTICE PER POLICY AND PROCEDURE FOR NURSING PRACTICE INQUIRY AND INTERPRETIVE AND PRACTICE STATEMENTS.</b></p> <p><i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>								

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AGENDA ITEM	DISCUSSION & ACTION					
7.1-2 Practice Statement: Role of RN in Management/Obstetric Patients & Non/OB Patients	<i>Discussion:</i> Two practice statements related to the Role of the RN in Management of Obstetric Patients and Non-Obstetric Patients have been reviewed for updates. It is recommended that the board use the position statements provided by the professional organizations for guidance instead of revising the practice statements.					
	<i>Motion:</i> M. Hammer, seconded by Johnson to: <b>RETIRE THE TWO NDBON PRACTICE STATEMENTS “ROLE OF THE RN IN THE MANAGEMENT OF ANALGESIA BY CATHETER TECHNIQUES FOR OBSTETRICAL PATIENTS” AND “ROLE OF THE RN IN THE MANAGEMENT OF ANALGESIA BY CATHETER TECHNIQUES FOR NON-OBSTETRICAL CLIENTS”.</b>					
	<i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.					
	<i>Motion:</i> Christianson, seconded by M. Hammer that: <b>THE BOARD ENDORSE THE ASSOCIATION OF WOMEN’S HEALTH OBSTETRIC AND NEONATAL NURSES (AWHONN) POSITION STATEMENT TITLED “ROLE OF THE REGISTERED NURSE IN THE CARE OF THE PREGNANT WOMAN RECEIVING ANALGESIA AND ANESTHESIA BY CATHETER TECHNIQUES” FOR OBSTETRICAL PATIENTS.</b>					
	<i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.					
	<i>Motion:</i> M. Hammer, seconded by Johnson that: <b>THE BOARD ENDORSE THE AMERICAN ASSOCIATION OF NURSE ANESTHETISTS (AANA) POSITION STATEMENT TITLED “CARE OF PATIENTS RECEIVING ANALGESIA BY CATHETER TECHNIQUES” AND THE AMERICAN SOCIETY FOR PAIN MANAGEMENT NURSING (ASPMN) POSITION STATEMENT TITLED ‘REGISTERED NURSE MANAGEMENT AND MONITORING OF ANALGESIA BY CATHETER TECHNIQUES’ FOR NON-OBSTETRICAL PATIENTS.</b>					
<i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.						
7.1-3 NDBON Practice Statements	<i>Discussion:</i> The board reviewed an index of current practice statements and the date adopted. The practice statements will need to be reviewed for accuracy and relevancy to current practice. Staff requested direction from the board whether the statements should be removed from the website while they are being reviewed. The website would include a statement that the document is under review.					
	<i>Motion:</i> Christianson, seconded by J. Hammer to: <b>AUTHORIZE DIRECTORS TO HOLD PRACTICE STATEMENTS DURING REVISIONS.</b>					
	<i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.					
7.2-1 Prescribing for self/family – BOM & BOP Statements	The board reviewed a statement from the Board of Pharmacy and Board of Medicine related to prescribing medications for self/family members. The Board of Medicine statement indicates a prescriber must make a medical record, and that prescribing for oneself or a family member on a regular basis may be considered a pattern of inappropriate care under the disciplinary rules of the board of medicine					
7.3-1 eNLC Implementation – January 19, 2018	January 19, 2018 is the implementation date of the new eNLC. NM & CO have passed legislation and awaiting governor’s signatures. Staff have been preparing for the implementation and incorporating the URLs into office procedure and applications. The first tier of rules were adopted by the Rules Commission that offer more guidance to states for operations. Pfening is a member of the eNLC Rules Commission which has helped the office prepare for implementation.					
10.0 Staff Reports	Plans for office expansion are being reviewed for increasing the conference room space and additional office space. A new lease has been signed for the extra space beginning March 2018, which construction to begin after the board meeting.					
11.1 Board Retreat -	Kathleen Bartholomew is scheduled to conduct the NDBON Annual Retreat for board member and staff and committee members on July 18, 2018. The presentation will be on creating healthy relationships and communication.					
11.2 Board Meeting Dates	<i>Discussion:</i> The board discussed moving to quarterly meetings for the 2018-2019 fiscal year. It was noted that on a national level many nursing boards meet quarterly. The board discussed the impact on fiscal and human resources. It is estimated to be a cost savings of approximately \$10,000 to move to quarterly meetings.					
	<i>Motion:</i> Spilovoy, seconded by Johnson to: <b>APPROVE THE FOLLOWING BOARD MEETING DATES FOR 2018-2019.</b>					
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><b>JULY 18, 2018 Board Retreat</b></td> <td style="width: 50%;"><b>JULY 19, 2018 Annual Meeting</b></td> </tr> <tr> <td><b>OCTOBER 25, 2018</b></td> <td><b>JANUARY 17, 2019</b></td> </tr> <tr> <td><b>APRIL 25, 2019</b></td> <td><b>JULY 18, 2019</b></td> </tr> </table>	<b>JULY 18, 2018 Board Retreat</b>	<b>JULY 19, 2018 Annual Meeting</b>	<b>OCTOBER 25, 2018</b>	<b>JANUARY 17, 2019</b>	<b>APRIL 25, 2019</b>
<b>JULY 18, 2018 Board Retreat</b>	<b>JULY 19, 2018 Annual Meeting</b>					
<b>OCTOBER 25, 2018</b>	<b>JANUARY 17, 2019</b>					
<b>APRIL 25, 2019</b>	<b>JULY 18, 2019</b>					
<i>Roll call vote:</i> Buettner, yes; Christianson, yes; J. Hammer, yes; M. Hammer, yes, Holth, yes; Johnson, yes; Johnston, yes; Mayer, yes; Spilovoy, yes. 9 yes, 0 no, 0 absent. Motion carried.						



## North Dakota Board of Nursing Meeting Minutes – January 18, 2018

### CONSENT AGENDA:

8.1 Meetings, Conferences, Committees – Board representation
8.1-1 eNLC Legal Forum
8.2 Notification to Board
8.2-1 Heartview Foundation Update
8.2-2 PDMP and Delegates Q&A
8.2-3 Giving Hearts Day for CFN – February 8, 2018
8.3 Nursing Practice
8.3-1 Update to Collaborative Agreement
8.4 Legal Counsel
8.5 Unlicensed Assistive Person/Medication Assistant
8.5-1 NNAAP Testing Summary
8.5-2 NNAAP Testing Statistics
8.6 Licensure
8.6-1 NCLEX-RN Quarterly Reports – none
8.6-2 NCLEX-PN Quarterly Reports – none
8.7 Discipline
8.7-1 Discipline Statistics/Case Activity Report
8.7-2 NLC Case Log
8.8 Academic and Continuing Education
8.8-1 Ratification of approval of continuing education for contact hours
8.8-2 Distance Education Programs and Students – Spring 2018 Updates
8.8-3 Faculty Development Program – Fall 2017
8.8-4 Certification examination annual report for APRN roles
8.8-5 Programmatic Notifications
8.8.5-1 Concordia College – Moorhead, MN – Commission on Collegiate Nursing Education Approval (CCNE)
8.8.5-2 University of ND – A-BSN Program – Change in Delivery Format
8.8.5-3 Notification of Distance Education Programs – Letters of Concern
8.8-6 Education Updates
8.8-6.1 Meeting Feb 4-7 in Washington DC for Consideration of NDBON petition for Renewal of Recognition as a nationally accredited agency for approval of nursing education by the Department of Education
8.8-6.2 NY is first state to enact “BSN in 10” law December 18, 2017
8.8-6.3 Western University of Health Sciences, CON, Doctor of Nursing Practice Program Collaborating with NDCFN & University of Jamestown; Informational Flyer
8.9 Staff Presentations
8.9-1 VA Fargo – February 6, 2018 – Scope of Practice and Delegation

### BOARD COMMITTEES:

9.1 Nursing Education Committee	11/15-17;1/17/18
9.2 Finance Committee	8/2017 – next scheduled April 26, 2018
9.3 Executive Committee	5/19/2017; next scheduled May 17, 2018
9.4 Board Representative	
9.4-1 Prescription Drug Monitoring Program Committee	June 12/ 2017
9.4-2 ND Center for Nursing	
9.4-2-1 Board of Directors	Pfenning & Johnston
9.4-2-2 Regulatory Day	Wednesday April 18. 2018
9.4-2-3 NDCFN Conference Planning Committee & Legislative Day 2019	
9.4-3 Reducing Pharmaceutical Narcotics in our Community	
9.4-4 ND Tri-Regulator Collaborative	December 15, 2017
9.4-5 Envision 2030 Health Care Advisory	Pfenning presented – Chancellor’s Cabinet Retreat – December 6
9.4-6 Governor’s Nursing Shortage Planning Team	
9.4-7 Senator Heitkamp – Health Care Advisory Group	Buettner
9.4-8 Governor’s State of Emergency	Opioid and Prescribers – Board & association actions

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**BOARD LEADERSHIP:**

- |   |
|---|
| 11.1 Kathleen Bartholomew scheduled to conduct NDBON Annual Retreat for Board Members Staff & Committee Members July 18, 2018 – Presentation on creating Health relationships |
| 11.2 Board Meeting Schedule for 2018-2019   |

The meeting recessed from 12:05 p.m. to 12:45 p.m. and adjourned at 2:40 p.m. on January 18, 2018.



Stacey Pfenning, DNP, APRN, FNP, FAANP  
Executive Director  
Draft 1/22/2018