

North Dakota Board of Nursing Meeting Minutes – August 12, 2016

| Call to Order: | August 12, 2016 at 4:00 p.m. - NDBON Board Conference Room – 919 S 7 th Street, Suite 504, Bismarck ND | |
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| Roll Call: | <p>Seven members present</p> <p>Board office: Jane Christianson, RN, President Mike Hammer, RN, Vice President Mary Beth Johnson, RN</p> <p>Via Go to Meeting: Paula Schmalz, APRN, Treasurer Bonny Mayer, LPN Absent: Janelle Holth, RN Jamie Hammer, RN</p> <p>Wendi Johnston, LPN Clara Sue Price, Public Member, Treasurer</p> <p>Staff Present: Stacey Pfenning, APRN, Executive Director Melissa Hanson, RN, Associate Director for Discipline Tammy Buchholz, RN, Associate Director for Education Julie Schwan, Administrative Services Coordinator</p> <p>Staff Absent: Patricia Hill, RN, Assistant Director for Practice & Discipline</p> | |
| AGENDA | DISCUSSION & ACTION | |
| 1.2 Agenda | <p>This special meeting was called to review the results of the Turtle Mountain Community College (TMCC) Associate of Applied Science in Practical Nursing Program (AASPN) on-site survey conducted in Belcourt, ND on August 3-4, 2016 by NDBON Surveyors, Pfenning & Buchholz. At the July meeting, the board directed staff to conduct the on-site survey prior to the start of the programs academic year as board required progress and compliance reports addressing deficiencies of a prior survey had not been received on the July 15, 2016 due date. The board expressed concern about admitting students for another academic year and requested a special meeting if the program was not in substantial compliance with NDAC 54-03-02 Nursing Education Programs. Surveyors met with program representatives on August 12, 2016 at 11:00 a.m. and reported the results of the on-site survey. The following representatives from TMCC were present: Dr. Jim Davis, President; Aleta Delorme, Nursing Program Chair; Michelle Longie, faculty; Tracy Azure, Comptroller; and Irene Bear Runner, Project HEART Director.</p> | |
| 5.1-1 TMCC Site Visit – August 3-4, 2016 | <p><i>Discussion:</i> Dr. Davis addressed the board and reviewed a history of the program and the community it serves. Surveyors provided the completed on-site report to TMCC representatives on August 12, 2016 at 11am CT. Following the report, TMCC representatives had the opportunity to considered findings prior to the NDBON special meeting. At the convened special board meeting, Dr. Davis proposed that the board accept a request from TMCC AASPN program for voluntary closure of the nursing program. Dr. Davis indicated that he would need formal approval from the TMCC Board for the request and indicated a formal letter requesting voluntary closure would be delivered to the board office next week. The board discussed the request with Dr. Davis and agreed that voluntary closure was the best option based on survey results. Program representatives will make every effort to assist the 12 students who were planning to start the program this fall to find placement in other nursing programs. The board reviewed the survey outcomes.</p> <p>Surveyors identified 5 of 19 (26%) issues of non-compliance with NDAC 54-03.2 Standards of Nursing Education Programs as follows:</p> <ul style="list-style-type: none"> NDAC 54-03.2-02-05 Nursing Education Program Evaluation NDAC 54-03.2-03-01 Administrator Responsibilities NDAC 54-03.2-04-03 Practical or associate degree nurse education program faculty qualifications NDAC 54-03.2-04-06 Nonclinical faculty qualifications NDAC 54-03.2-07-01.1 Performance of Graduates on Licensure Examination <p>Surveyors identified 9 of 19 (47%) issues of partial compliance with NDAC 54-03.2 identified as follows:</p> <ul style="list-style-type: none"> NDAC 54-03.2-02-02 Organizational design NDAC 54-03.2-02-03 Nursing education program organization design NDAC 54-03.2-02-04 Nursing education program consistency with sponsor institution NDAC 54-03.2-02-06 Financial support NDAC 54-03.2-04-01 Faculty responsibilities NDAC 54-03.2-04-02 Faculty policies NDAC 54-03.2-04-07 Preceptors NDAC 54-03.2-05-01 Student policies NDAC 54-03.2-06-01 General curriculum | |
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| <p>5.1-1 TMCC Site Visit – August 3-4, 2016 (continued)</p> | <p><i>Motion:</i> Johnson, seconded by M. Hammer to: APPROVE THE REQUEST FROM TURTLE MOUNTAIN COMMUNITY COLLEGE AASPN PROGRAM FOR VOLUNTARY CLOSURE OF THEIR NURSING PROGRAM ACCORDING TO NDAC 54-03.2-09-02 UPON RECEIPT OF A FORMAL LETTER FROM THE COLLEGE OR AS OF AUGUST 26, 2016; WHICHEVER COMES FIRST.</p> <p>Roll call vote: Christianson, yes; J. Hammer, absent; M. Hammer, yes; Holth, absent; Johnson, yes; Johnston, yes; Mayer, yes; Price, yes; Schmalz, yes. 7 yes, 0 no, 2 absent. Motion carried.</p> |
| <p>5.1-2 UTTC Letter of Concern</p> | <p>Staff reported that they had heard from multiple sources that Evelyn Orth, Chair of the United Tribes Technical College AASPN nursing program was no longer at the college, but notification had not been received in the board office from UTTC of any change in nursing program administration as required under NDAC Article 54-03.2 Chapter 54-03.2-06, Section 54-03.2-06-02 Programmatic Changes. A letter of concern regarding not having a qualified nurse administrator was issued to United Tribes Technical College on August 9, 2016. On August 10, 2016 the college sent a letter to the board indicating that the Department Chair's last day was May 16, 2016 and no nursing courses were offered during the summer. The position is currently being advertised and Jan Lynch, MSN, RN has agreed to serve as interim Chair for the nursing department until the position is filled. Staff indicate Ms. Lynch meets the requirements of the rules as a qualified Nurse Administrator.</p> |

The meeting adjourned at 4:30 p.m. on August 12, 2016.

Stacey Pfenning, DNP, APRN, RN
 Executive Director
 Draft 08/16/2016

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Stacey Pfenning

Stacey Pfenning, DNP, APRN, RN
Executive Director
Draft 07/25/2016