

**NORTH DAKOTA BOARD OF NURSING**  
**PROPOSED AGENDA**  
**January 17, 2019**

Location: NDBON Board Conference Room, 919 S 7<sup>th</sup> St Suite 504, Bismarck ND

**1.0 Call to Order and Roll Call -8:30 a.m.**

- 1.1 Consent Agenda 3.0
- 1.2 Agenda – revise, reorder, additions, adoption
- 1.3 Public Forum, 09:00am - 09:15 a.m. (rules of conduct p. 4)
- 1.4 Sandra DePountis -AAG-presentation (1:00pm appointment)

**2.0 Minutes**

- 2.1 Minutes-October 25, 2018
- 2.2 Minutes-December 27, 2018-special meeting

**3.0 Consent Agenda**

- 3.1 Meetings, Conferences, Committees-Board representation
- 3.2 Notifications to Board
  - 3.2-1 APRN and Pharmacy Collaborative Agreement table ratification
  - 3.2-2 Grosinger-correspondence to BON and AG
  - 3.2-3 Pearson Vue letter
  - 3.2-4 Vibra letter related to abandonment
  - 3.2-5 University of North Dakota, College of Nursing and Professional Disciplines, Change in Program Administration, Newly Appointed Dean/Nurse Administrator, January 1, 2019
  - 3.2-6 Rasmussen College, School of Nursing, BSN Program, Change in Program Administration, Newly appointed Nurse Administrator, December 3, 2018
  - 3.2-7 University of Jamestown, Department of Nursing, BSN Program, ACEN Update, Voluntary Withdrawal Effective November 23, 2018
  - 3.2-8 Notification of Scheduled Dates for Continued Approval Onsite Survey for Dakota Nursing Program Consortium, Including BSC, WSC, LRSC, and DCB, ADN and PN Programs and Satellite Sites
- 3.3 Legal Counsel
- 3.4 Unlicensed Assistive Person /Medication Assistant
  - 3.4-1 NNAAP Testing Summary
  - 3.4-2 NNAAP Testing Statistics
  - 3.4-3 UAP Renewal Numbers
  - 3.4-4 NNAAP Testing Fiscal Year Summary
- 3.5 Licensure
  - 3.5-1 NCLEX RN Quarterly Program Updates
  - 3.5-2 NCLEX PN Quarterly Program Updates
  - 3.5-3 Renewal Numbers
- 3.6 Discipline
  - 3.6-1 Discipline Statistics/Case Activity Report
  - 3.6-2 NLC Case Log
- 3.7 Academic and Continuing Education
  - 3.7-1 Ratification of approval of continuing education for contact hours
  - 3.7-2 Distance Education Programs and Students Spring 2019 Updates
  - 3.7-3 Faculty Developmental Program February 2019 Updates
  - 3.7-4 Education Program Survey Schedule 2018-2019 Updates
- 3.8 Board/Staff Presentations/DNC
  - 3.8-1 DNC Article: The Professional Nurse: Regulatory Standards of Practice
- 3.9 Board Representation on Committees/Taskforces
  - 3.9-1 Prescription Drug Monitoring Program Committee-Christianson/Pfenning-December 13, 2018
  - 3.9-2 North Dakota Center for Nursing (Executive Committee and taskforces)- 2019 Nurses Day at the Legislature, January 23<sup>rd</sup>, 2019, 7:30am to 4pm- Buchholz; Board members encouraged to attend (email)
  - 3.9-3 Governor's Nursing Workforce Taskforce-Pfenning/Buchholz-WDC Report
  - 3.9-4 NCSBN Midyear Meeting-Mar 26-28-*attending: Michael Hammer, Jamie Hammer, Kevin Buettner, Pfenning, Hanson*
  - 3.9-5 NLC Executive Committee and APRN Licensure Compact Taskforce-Nov-Dec meetings
  - 3.9-6 Attorney General Seminar for Boards and Commissions-Oct 30, 2018-materials
  - 3.9-7 NCSBN Education Consultant Subcommittee: GLARE- Buchholz

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- 3.10 Board Committees
  - 3.10-1 Nursing Education Committee-meets April 24, 2019
  - 3.10-2 Finance Committee -meets April 18, 2019
  - 3.10-3 Executive Committee-meets Jan 17<sup>th</sup> after NDBON meeting
- 3.11 Staff Reports

**4.0 Strategic and Financial Reports**

- 4.1 Financial Statements
- 4.2 Audit report
- 4.3 Strategic Plan Progress Report July-Dec 2018
- 4.4 Annual Report 2017-2018
- 4.5 ND Center for Nursing strategic and finance report (1:45pm appointment)

**5.0 Discipline**

*Executive Session procedure when required*

- 5.1 Request for Reinstatement-activation of a board-sanctioned license or registration from a surrendered, suspended, or revoked status
- 5.2 Request for Reissuance-means issuance of a license from probationary status to full licensure status.
- 5.3 Request for Reconsideration
- 5.4 Hearing
- 5.5 Surrender
- 5.6 Applicants
- 5.7 Stipulation for Settlement
- 5.8 Consent Order
- 5.9 Emergency Actions
- 5.10 Update/Miscellaneous
  - 5.10-1 Bergeson education (following executive session)
  - 5.10-2 Review Draft of 'Evaluation Criteria and Expected Outcomes' document

**6.0 Education**

- 6.1 Program Survey Reports
  - 6.1-1 Rasmussen College, School of Nursing, BSN Program; Compliance Report Due December 21, 2018
- 6.2 Reports and Requests from Nursing Programs
  - 6.2-1 United Tribes Technical College, Department of Nursing, AASPN Program; Update Regarding Voluntary Closure Teach-Out Plan
  - 6.2-2 University of Mary, Division of Nursing, Doctor of Nursing Practice, FNP Program, Curricular Programmatic Change
  - 6.2-3 Sitting Bull College, Division of Nursing, ASPN Program, Curricular Programmatic Change
- 6.3 Continuing Education
  - 6.3-1 Request for Consideration of NEL Applicant for LPN Refresher Course; Required to Reactivate Licensure
- 6.4 Other
  - 6.4-1 Staff request for Extension of Approval for Dakota Nursing Program Consortium, Including BSC, WSC, LRSC, and DCB, ADN and PN Programs through April 2019 due to Board Meeting Schedule Change
  - 6.4-2 Nursing Education Annual Report, Fiscal Year 2017-2018

**7.0 Nursing Licensure/Registration**

- 7.1 Review Policies: Background Check Application Review Policy and Criminal History Record Check Policy
- 7.2 Ratification of nursing practice hours
- 7.3 Request for Consideration of Licensure by Endorsement Applicant Completion of Air Force BMTCP 4N051 (5 Skill Level) Program to be Accepted as the Equivalent of an Associate Degree, Practical Nursing Education Program to Meet NDAC 54-02-06.1., 4; NDCC 43-12.1-09, 2.b.

**8.0 Nursing Practice**

- 8.1 Practice
  - 8.1-1 Retire practice statements: Complementary and Alternative Therapies (2004) and Role of the

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- Registered Nurse Gastroenterology Procedures (2008)
- 8.1-2 Review Revision of Abandonment Practice Guidance
- 8.2 Legislation/Rules/Compacts
  - 8.2-1 Bill 1099-DHS addition of QSP exemption to NPA update-hearing 1/8/19
  - 8.2-2 Board of Cosmetology and advanced skin care
  - 8.2-3 Bill 2155-RN dispensing exemption to pharmacy law
  - 8.2-4 Bills SB 2126 and 2127-licensure for foreign practitioner and military dependents
  - 8.2-5 Legislative rapid response and tracking team updates

**9.0 Board Leadership**

- 9.1 Special Meetings-debriefing

**APPOINTMENTS:**

Times are approximate		
Morning	1	5.3-1 Twila Johnson-request for early reissuance
	2	5.1-2 Cristie Mitzel-Executive session
	3	5.10-1 Bergeson-Education
	4	
	5	
	Lunch Break	
	1:00pm appointment	1.4 Sandra DePountis-AAG-presentation
	1:45pm appointment	4.5 Patricia Moulton and NDCFN
	2:30pm	Break-Retirement acknowledgement, Hill
Afternoon		
	1	
	2	
	3	
	4	

Please contact the board office if you have any questions regarding the appointments

Please contact the board office (701) 328-9777 if you need assistance to attend this meeting. Messages can be sent to the board office through the State Capitol TDD terminal (701) 328-2001.

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## **RULES OF CONDUCT – OPEN FORUM**

An open forum is a specific period of time during the regularly scheduled board meeting when the public may address the members of the board on any subject pertaining to nursing or the board. While it is encouraged, prior notification is not required, and persons will be recognized in order of appearance. The following rules of conduct are adopted by the board for the Open Forum:

1. The member of the public may address the Board of Nursing on any subject pertinent to the practice of nursing during the Open Forum. Prior notification is not required but is encouraged. Individuals who wish to address the board during the board's discussion of a specific agenda item must make prior arrangements with the board staff. Observers are welcome at all times to attend board meetings except when the board is meeting in Executive Session.
2. Individuals will be recognized in order of their signature on a roster available at 8:30 A.M. of the first day of the board meeting.
3. The individual who wishes to address the board during its Open Forum must give his or her name, address, and state the person or entity the speaker represents if the speaker is addressing the board on behalf of another person or entity.
4. Individuals are limited to 5 minutes for presentation. Board members may ask for clarification or further information at the conclusion of the presentation but will not debate the matter presented.
5. Individuals who plan to make reference to any printed material during their presentation are encouraged to bring sufficient copies (13) for distribution to the board members. This will facilitate any later discussion of the issues presented by the speaker. The board may, but need not, discuss or comment upon issues presented at the Open Forum.
6. Every effort will be made to accommodate all individuals who wish to address the Board of Nursing during the Open Forum time allotment. If the allotted time has elapsed, those persons who have not been recognized will be recognized first at the next open forum.
7. The agenda for each board meeting is available on the website.

Please contact the board office at (701) 328-9777 if you need assistance to attend this meeting.

Adopted: 12/96  
Reviewed/Revised: 05/18